

21st CCLC FY11 Application Overview for New Applicants

Eva Szabo January 28, 2010



Participants Will Be Able To:

- Explain 21st CCLC programming
- Explain the program performance objectives
- Understand the components of the grant application
- Begin and complete the application process
- Explore additional resources



Program Performance Objectives

- Support locally-driven out of school time programs that partner schools and communities to impact:
 - Student reading and math achievement
 - Positive youth development
 - Parent and family engagement



SMART Objectives

- Specific
- Meaningful/Measurable
- Achievable
- Relevant
- <u>Time Specific</u>

To (increase/decrease) (what) by (number/%) among (whom) by (when) as measured by (how do you know).



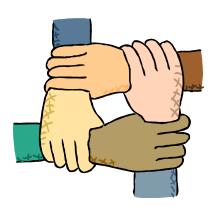
Eligible Applicants

- Local Education Agencies (LEA)
- Community or Faith-based organizations (CBO)
- Institutions of higher education (IHE)
- City or county government agencies
- For-profit corporations
- Other public or private entities



Partnerships

School Districts



Community/Faith Based Orgs (CBO)





Begin to Develop Partnerships

- Conduct needs assessment
- Develop a vision and mission statement
- Plan with the school principal/supt ofc
- Clarify expectations
- Build a program infrastructure
- Network with colleagues
- Read other awarded grants (https://ccip.ode.state.oh.us)
- Think and plan with a business mind
- Begin sustainability planning from the start

Adapted from Tips Provided by: Paul Young, Executive Director West After School Center Lancaster, OH pyoung@westafterschoolcenter.org



Letter of Intent

- Partnership agreement between applicant, primary partner & principal(s)
- Due to ODE by April 1, 2010
- Assurances (LOI & CCIP)
- Signatures
- One LOI per grant application
- Must be complete
- Template on 21st CCLC webpage





Target Population

- To primarily serve students who:
 - Are performing below proficient in math or reading
 - Come from economically disadvantaged families
- One award per target population



Competitive Priority

Middle & High School Programs (Grades 6-12)



Principles of Effectiveness

- Conduct a needs assessment including the school year and summer months data
- Establish program performance measures
- Programs should be based on Scientifically Based Research activities
- Conduct evaluations:
 - Should be periodic and assess progress towards achieving goals
 - Use results to refine, improve and strengthen programs
 - Must be made available to the public upon request

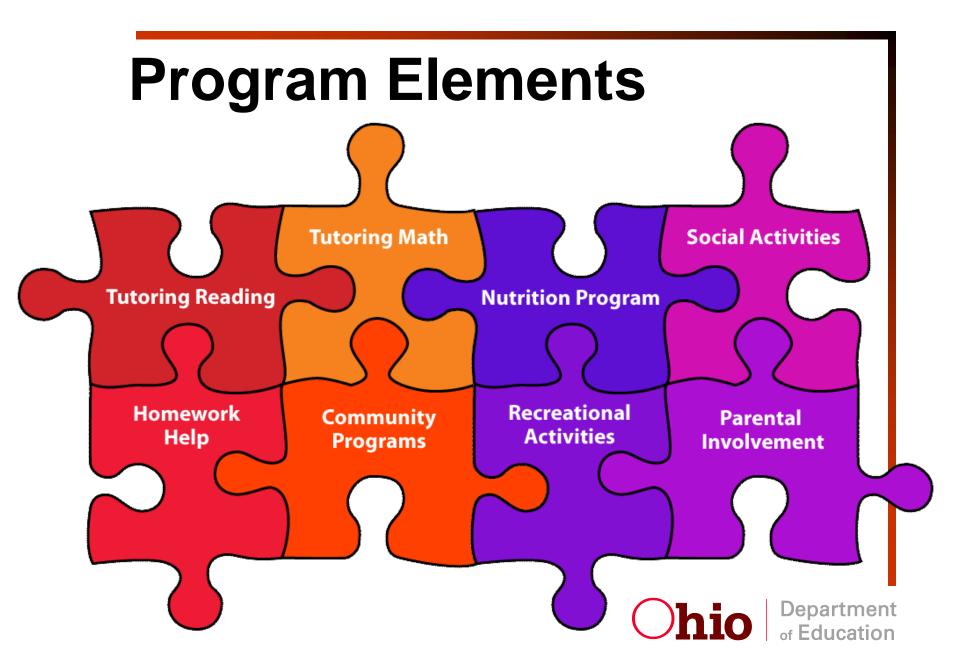


Student Program Ingredients

- Math (req'd)
- Reading (req'd)
- Art, music and cultural education activities
- Entrepreneurial education programs
- Tutoring services
- Limited English Proficient (LEP) programs that emphasize language skills and academic achievement
- Service Learning

- STEM (Science, Technology, Engineering, Math)
- Expanded library service hours
- Health and nutrition programs
- Programs that provide assistance to students who have been truant, suspended or expelled to allow the students to improve their academic achievement

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Hours of Operation

- K-5 must operate at least 15 hours per week
- 6-12 must operate at least 12 hours per week
- No time requirements for breaks or summer



Licensing

- Initiate prior to receiving grant award
- Programs that serve youth over the age of 15 are not eligible for licensing



Licensing Contacts

- Ohio Department of Job & Family Services (Community/Faith Based Orgs)
 - Stephanie Shafer (614)752-0445
 - Help Desk (866) 886-3537, option 4
- Ohio Department of Education (Schools)
 - Marlene Fields
 - marlene.fields@ode.state.oh.us
 - 614-644-2604 desk
 - 877-644-6338 toll free



Nutrition

- Required to serve nutritious snack
- Cannot pay for food with grant funds



Child Nutrition Programs

- NSL (National School Lunch Program)
 - ASCP (After School Care Snack Program)

 CACFP (Child and Adult Care Food Program)



Nutrition Contacts

- Call: 1-800-808-MEAL (6325)
- Website: <u>www.ode.state.oh.us</u>
 - Click Learning Conditions and Supports/Food and Nutrition/Child Care and Adult Care Program or School Meals Programs



Duration

- Five year period for approved grants
- Fourth & final years will be funded at 75% & 50% respectively
- Sustainability planning must start at the beginning



Governance/Administrative Expenditures

- up to 15% of award
 - Goal setting
 - Fiscal
 - Hiring
 - Assessing and monitoring progress toward PPOs
 - Sustainability planning
 - Etc.



Expenditures

- Must be:
 - Reasonable
 - Allowable
 - Necessary
- Use good common sense when making expenditure/obligation decisions



A Few Examples of Unallowable Expenditures

- Food (of any kind)
- External Evaluator
- Grant Writer
- Vehicle Purchase
- Building Purchase or major Repairs/Renovations



CCIP Application Deadline

- All applications (new & continuing)
 must be submitted via CCIP and
 Superintendent/CCIP Authorized
 Representative approved by 5:00 PM on
 APRIL 30, 2010
 - Enter all new and/or continuing applications before sending for approval
- No applications, no matter what the reason, will be accepted after the deadline

 Depart of Educations

Competitive Grant Read

- May 19, 2010 (9am 5pm)
- Bethel United Methodist Church
 - 1200 Bethel Road
 - Columbus, Ohio 43220
- Submit reader name and contact info on app



Funding

- For State Fiscal Year 2011 (SFY11)
 (July 1, 2010 June 30, 2011)
 - USDOE funds made available traditionally by early summer
 - Ohio is allocated approximately \$40 million annually (determined by USDOE)
 - Maximum funding allocation: \$200,000.00
 - Minimum funding allocation: \$50,000.00
- Awards are based on the quality of the applications
- Awards are contingent based on funding from the source

Award Notification

- Final decisions will be made by approximately July 1, 2010
- All applicants notified of funding decisions via CCIP
- All notification, records, etc. for this grant must be kept for at least 5 years (after the entire 5 year grant comes to a close) for auditing and monitoring purposes, even if there is a change in staff

Awards Based On...

- Amount of award from USDOE
- Continuing grantees' allocations
- Cut score
- Quality of apps



Accountability



- Am I doing what I said I would do?
- How well am I doing?
- Does it make a difference?



ODE Systems



- SAFE (Secure Application for Enterprise)
- STARS (System to Achieve Results for Students)
- OEDS-R (Ohio Educational Directory System-Redesign)
- CCIP (Comprehensive Continuous Improvement Planning System)
- Vovici



OEDSR/CCIP

Roles

- CCIP Authorized Rep/Superintendent
- CCIP Fiscal Rep/Treasurer
 - Data Entry PT
 - Data Entry FA
 - Data View PT
 - Data View FA
 - Only CCIP Auth Rep/Superintendents,
 Treasurers and OEDS-R Administrators
 can give access

OEDSR

Roles

- Program Manager-21st Century Grant Site (1 per org/IRN)
- Coordinator-21st Century Grant (1-3 per grant)
 - Only CCIP Auth Rep/Superintendents, Treasurers and OEDS-R Administrators can give access



Certified Teacher

- At least one must be associated with the grant who is required to oversee the quality of the 21st CCLC academic curriculum.
- Responsibilities may include the development or approval of curriculum maps, daily lesson plans, etc.
- Only has to be certified in one area.



Application

- CCIP
 - Planning Tool (Goals, Strategies, Action Steps)
 - Funding Application (19 narrative responses)
- Step by step job aid for completing application on 21st CCLC website



Important Dates

- Jan 28, 2010 Mandatory New Applicant Overview
- Jan 29, 2010 Mandatory Continuing Applicant Overview
- Feb 1, 2010 System Opens for Application Submission
- Apr 30, 2010 System Closes at 5:00 PM to Application Submissions
- May 12, 2010 Competitive Grant Reader Training
- May 19, 2010 Competitive Grant Read
- Jul 1, 2010 FY11 Grant Period Begins
- Jun 30, 2011 FY11 Grant Period Ends



Important 21st CCLC Terms

- Site Primary program locations
- Feeder School Schools students' attend during school day

Additional terms and acronyms located on 21st CCLC webpage



Getting Started

- IRN (W-9)
- New Vendor
- Electronic Deposit



Contact Information

Eva Szabo - Grant Administrator (compliance, administrative, ccip, application process) eva.szabo@ode.state.oh.us -or- 614-387-0344

Cheryl K. Kish - Grant Coordinator (program) cheryl.kish@ode.state.oh.us -or- 614-466-9219

Tim Krier – Grant Coordinator (program) timothy.krier@ode.state.oh.us -or- 614-466-9221



ODE Information

25 S. Front Street, Mail Stop 303

Columbus, Ohio 43215

Office: 614-387-2182

Fax: 614-466-8505

- www.education.ohio.gov > search term: 21st
- www.education.ohio.gov > learning supports
 - > safe and supportive learning > 21st CCLC



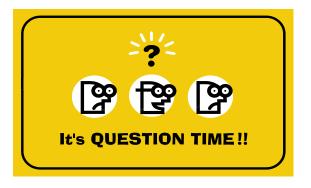
Compliance Resources

All sub-grantees are required to know and are held accountable to the rules and regulations that govern the 21st Century grant:

- CCIP Assurances
- U.S.DOE Federal Guidelines
 - http://www.ed.gov/programs/21stcclc/index.html
- U.S.DOE Non-Regulatory Guidance
 - http://www.ed.gov/programs/21stcclc/guidance2003.doc
- EDGAR (Education Department General Administrative Regulations)
 - http://www.ed.gov/policy/fund/reg/edgarReg/edgar.html
- USAS Manual
- OMB Circulars
- State Guidelines



Ohio Revised Code & Ohio Administrative Code



ODE's 21st CCLC staff are here to support you!

