

After School Care Snack Program Daily Worksheet

County _____
 Month _____/Year _____
 Sponsor _____
 Site _____

Day of the Month	CASH RECEIPTS Record daily as collected	Number of Snacks Served To Students						
	Student Snack Receipts	Paid & Charged (Price #1) _____	Paid & Charged (Price #2) _____	Paid & Charged (Price #3) _____	Needy Free	Needy Reduced Price	Non-Needy Student Workers	Total Students Served
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
Total								

Instructions for CN-7S

Enter data daily on this form in the appropriate columns. Sufficient data are required on this form for adequate accountability for the After School Care Snack Program for each month.

Identify the county, month, year, sponsor and site.

Cash Receipts

Enter the cash receipts for complete reimbursable student snacks on the day they are collected. Receipts for charged snacks should be recorded *on the day they are collected*.

Student's Paid Snacks – Enter the number of paid, prepaid, or charged reimbursable snacks served, starting with the lowest priced snack, under Price #1, the next higher price under Price #2, and the highest price under Price #3. Record charged or prepaid student snacks *on the day they are served*.

Needy Free Snacks – Enter the number of snacks served at no charge to eligible needy free students.

Needy Reduced-Price Snacks
 Enter the number of snacks served to eligible needy students at a reduced price – the price may not exceed 15 cents. Record charged reduced-price or prepaid reduced-price student snacks *on the day they are served*.

Non-Needy Student Worker Snacks – Enter the number of non-paying student worker snacks served. Needy students working in the cafeteria should be recorded under the appropriate free or reduced-price column.

Total Students Served – Enter the total number of reimbursable snacks served to students in each column, including all paid, free, reduced-price, and non- needy student worker snacks.