### Food/Non-Food Cost Worksheet

Use this form to document and organize costs submitted on the monthly CACFP claim and to record the amount of milk purchased on each receipt. If self-preparing any meals or snacks, use the monthly forms provided in the annual inventory packet to record and determine costs for October and September.

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| --- | --- | --- | --- |
| **OHIO****CACFP** | YEAR: \_\_\_\_\_\_\_\_\_\_ | **CIRCLE CLAIM MONTH:** NOV DEC JAN FEB MAR APR MAY JUN JULY AUG  | **Number gallons** **of milk purchased on receipt** |
| RECEIPTDATE | NAME OF COMPANY PURCHASED FOOD/NON-FOOD ITEMS FROM |  RECEIPT TOTAL FOR ALLOWABLE FOOD ITEMS | RECEIPT TOTALFOR ALLOWABLE NON-FOODITEMS | Whole milk(1 yr. olds) | Skim milk(2 yrs. of age and older) | 1% milk(2 yrs. of age and older) |
| 9/4/16 | Example – Giant Eagle | Example: $276.95 | Example $89.75 | ex. 3 | ex. 12 | ex. 0 |
|  |  | +$  | +$  |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
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|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
|  |  | +$ | +$ |  |  |  |
| TOTAL OF ALL MONTHLY RECEIPTS EQUAL=ACTUAL COST FOR CLAIM MONTH | =$\* | =$\*\* | **\*\*\* TOTAL GALLONS** |
|  |  |  |
|  |

\* Report total on the CACFP online sponsor claim form under Claim Cost Details, Operating Expenses, Food

\*\* Report total on the CACFP online sponsor claim form under Claim cost Details, Operating Expenses, Non-Food

\*\*\* If purchasing milk in 4 or 8 oz. cartons, convert to total ounces then divide by 128 to get total gallons.

 For example: 200, 8 oz. cartons purchased: 200 x 8 oz. = 1600 oz. divided by 128 oz. = 12.5 gallons

Rev. 10/2016