



Department
of Education

John R. Kasich, Governor
Michael L. Sawyers, Acting Superintendent of Public Instruction

M E M O

To: School Meal Programs Directors

From: Brigette Hires, Assistant Director, School Meal Programs

Date: October 12, 2012

Welcome to School Year (SY) 2013! This document contains important School Meal Programs updates and changes. Please update records accordingly. Topics covered in this document include:

- New Meal Patterns for School Lunch and Breakfast (page 2)
- Additional 6 Cents Reimbursement Certification Guidelines (page 3)
- Direct Certification (page 4)
- Verification of Free and Reduced Student Meal Applications (page 4)
- USDA Policy Memo Updates (page 4)
- School Breakfast Program Mandatory Household Awareness Requirement for School Food Authorities (page 5)
- Farm to School Grant (page 6)
- HealthierUS School Challenge Ohio Award Winners (Page 6)
- Stellar Award Will Not Be Available This Year (page 6)
- USDA Civil Rights Requirement Updates (page 7)
- 2012-2013 ODE, OCN School Meal Consultant Regional Map (page 8)

USDA CIVIL RIGHTS REQUIREMENT UPDATES

Please note, the USDA non-discrimination statement must appear on all school meal programs communications that a SFA makes available to the public. This includes the student meal application and letters to the parents, any student menus that are made available to the public, and any SFA websites of which school meal program information is available. For websites, it is not required that the nondiscrimination statement be included on every page of the program information website. At the minimum, the nondiscrimination statement, or a link to it, must be included on the home page of the program information.

Please note that the non-discrimination statement has recently changed. SFAs must update all of their materials accordingly. The non-discrimination statement is as follows:

“In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer”.

If the material is too small to permit the full statement to be included, the material will at a minimum include the statement, in print size no smaller than the text:

“This institution is an equal opportunity provider and employer.”

A nondiscrimination statement is not required to be printed on items such as cups, buttons, magnets, and pens that identify the program, when the size or configuration makes it impractical. Contact your School Meal Programs Regional Consultant if you have additional questions.

