



M E M O

To: School Meal Programs Directors

From: Brigette Hires, Assistant Director, School Meal Programs

Date: May 17, 2011

Re: Mandatory public awareness of the Summer Food Service Program (SFSP),
CATS training cancellation, Ohio School Meal Programs summer training opportunities,
and Healthier US School Challenge Award announcement

SFSP Mandatory Public Awareness Requirement for School Food Authorities (SFAs)

SP 15-2011 Outreach to Households on the Availability of Summer Food Service Program Meals. As published in the USDA policy memo SP 15-2011, SFAs must cooperate with Summer Food Service Program (SFSP) service institutions that operate in their area to inform eligible families of the availability and location of free meals for students when the regular school year ends.

Acceptable activities may include developing or disseminating printed or electronic materials to families of school children prior to the end of the school year, which provide information on the availability and location of SFSP meals. Enclosed in this mailing are template flyers and bookmarks that can be used to inform families of SFSP providers in the area (Attachments 1, 2 and 3).

If your school district has an automated phone system considering sending a message to all of the students homes to inform parents and guardians of the availability of the Summer Food Service Program.

Review the SFSP Outreach Toolkit for ready to use materials:

<http://www.fns.usda.gov/cnd/summer/Outreach.htm>

Contact your School Meal Programs Regional Consultant if you have questions.

CATS Training this Summer is Cancelled

Please be advised that the CATS trainings scheduled in various locations around Ohio between June 20th and August 2nd have been cancelled. Schools will use the current CATS system for ordering commodities in School Year 2011-2012. We apologize for any inconvenience the cancellation causes.

School Meal Programs Summer Training Opportunities

2011 NSLP Summer Regional Production Staff Workshops

ODE OSHN is conducting summer regional workshops in August 2011. Developed for school food production staff, the workshops will focus on topics such as lunch and breakfast meal patterns, meal counting and claiming, food safety and sanitation, ala carte food and beverages sales based on Ohio Senate Bill 210 and the new meal patterns for school year 2012-2013. Each workshop will run from 9:00AM (registration will begin at 8:30AM) until 1:00PM. The dates and locations are as follows:

1. **August 5** - Ohio Department of Natural Resources Assembly Center (Building E)
2045 Morse Road, Columbus, Ohio 43229-6693
2. **August 9** - Miami Valley Career and Technology Center, Student Activity Center
6800 Hoke Road, Clayton, Ohio 45315
3. **August 16** - Penta Career Center Auditorium, 9301 Buck Road, Perrysburg, Ohio 43551
4. **August 17** - Glen Oak High School, Auditorium (park and enter at Door #17),
1801 Schneider Road NE, Canton, Ohio 44721
5. **August 18** - Athens Community Center, 701 East State Street, Athens, Ohio 45701

To register, go to the Claims Reimbursement and Reporting System (CRRS) log in screen (the screen where a user types in their user name and password). Instead of logging into CRRS, click on "Click here to register for training" directly below the user name and password entry prompts. On the next screen, type in your CRRS user name and password in the prompts on the left side of the screen and click continue. Next, click on the radio button beside the "NSLP - NSLP Summer Production Staff Training" option and click continue. Follow the prompts to select the meeting location you will like to attend and to enter your registration information. Upon entering and submitting your registration information, a confirmation page will appear verifying your registration. Print a copy of the confirmation page to reference at a later date as needed. At the bottom of the confirmation page you will have an opportunity to click "Add Attendee" to register additional people if desired.

If you need to change or cancel your registration, go back to the CRRS log in screen and click "Click here to register for training". On the next screen, type in your confirmation number and last name in the prompts on the right side of the screen and click "modify registration". Please contact your School Meal Programs Regional Consultant if you have any questions.

2011 Student Meal Eligibility Process and ODE Commodity Program Training – Commodity Program Session Added To The Agenda!

ODE OCN is conducting training sessions in August 2011 for school food service directors or school administrative staff involved in the following processes: Direct Certification, approval of the free and reduced student meal applications, and the Verification process.

Please note that a Commodity Program session has been added to the agenda for these trainings. The Commodity Program session will include a general overview of the commodity program, a discussion about USDA and ODE offered commodities, and a description of the ordering process through the current CATS commodity ordering program. Each workshop will run from 9:00AM (registration will begin at 8:30AM) until approximately 4:00PM. The tentative agenda is as follows:

9:00AM – 10:15AM – Direct Certification
10:15AM – 11:45AM - Student Free and Reduced Price Meal Application Processing
11:45AM – 1:00PM – Verification process and reporting Verification results
1:00PM – 2:00PM – Break for Lunch (lunch is on your own)
New 2:00PM – 4:00PM – Commodity Program Training

The dates and locations are as follows:

1. **August 2** - Van Wert High School, Performing Arts Center Lecture Hall, Van Wert.
2. **August 3** - Jackson High School, Jackson (Southern Ohio).
3. **August 4** - Kings Local High School, Kings Mill.
4. **August 10** - RG Drage Career Technical and Professional Center, Massillon
5. **August 11** - WEC (Worthington Education Center) Building, Worthington.

To register for a training location, see instructions on the second page of this update (under 2011 NSLP Production Staff Training). Click on the radio button beside “NSLP – Student Meal Eligibility Process Training – Summer 2011” and click Continue.

Upon entering and submitting your registration information, a confirmation page will appear verifying your registration. At the bottom of the confirmation page you will also have an opportunity to click “Add Attendee” to register additional people if desired.

If you need to change or cancel your registration, go back to the CRRS log in screen and click “Click here to register for training”. On the next screen, type in your confirmation number and last name in the prompts on the right side of the screen and click “modify registration”. Please contact your School Meal Programs Regional Consultant if you have any questions.

HEALTHIERUS SCHOOL CHALLENGE AWARD ANNOUNCEMENT

HealthierUS School Challenge Ohio Award Winners

Gross Schechter Day School in Pepper Pike was recently approved for the Gold Award of Distinction from the USDA HealthierUS School Challenge Award Program! This is the first school in the state to receive an award at this level.

ODE, OCN congratulates Jim Rogozen, Headmaster; Heidi Geis, MD, Wellness Director; and the school food service staff of the school for achieving the HealthierUS School Challenge Award!

For more information about the HealthierUS School Challenge Award, including application materials, please go to www.fns.usda.gov/tn/HealthierUS/index.html.

Summer 2011

Dear Parent(s) or Guardian(s),

Summer is coming soon. You may be thinking about what your child will do for meals while school is out. The good news is that the U.S. Department of Agriculture may have partnered in your local community with agencies to serve free meals. It's food that's in, while school is out. There are no income requirements, and any child under age 18 may come to eat.

Below is a website with a map of all of the Summer Food Service sites operating throughout Ohio. Click on the website:

<https://oh.cnpcares.com/summer/SfspFoodServByCnty.asp>, click on the county where your children will be, if there are sites operating in your community, they will be listed. If more information is needed about the site, call the contact information provided.

Many of the sites provide activities for the children coming to the site. Not only will your child receive a free meal, you won't have to hear, "I'm bored, there's nothing to do!" Take advantage of this great program, bring your child to a summer food site!

Sincerely,



ATTACHMENT 2

Summer 2011

Dear Parent(s) or Guardian(s),

Summer is coming soon. You may be thinking about what your child will do for meals while school is out. The good news is that the U.S. Department of Agriculture may have partnered with this school district to serve free meals, beginning (DATE) to (DATE). It's food that's in, while school is out. There are no income requirements, and any child under age 18 may come to eat.

Below is information about the site(s) where we will be serving meals

DAYS MEALS ARE SERVED:

TIMES MEALS ARE SERVED:

PLACES WHERE MEALS ARE SERVED:

CONTACT FOR MORE INFORMATION:

We look forward to seeing your child this summer! Thanks!

Sincerely,



Hey Kids and Teens!



Join us for
Nutritious Summer
Meals at No
Charge

For the site nearest you go to:
[https://oh.cnpcares.com/summer
/SfspFoodServByCnty.asp](https://oh.cnpcares.com/summer/SfspFoodServByCnty.asp)

"USDA and the State of Ohio
are equal opportunity providers
and employers."

Hey Kids and Teens!



Join Us for
Nutritious
Summer Meals at
No Charge

For the site nearest you go to:
[https://oh.cnpcares.com/summer
/SfspFoodServByCnty.asp](https://oh.cnpcares.com/summer/SfspFoodServByCnty.asp)

"USDA and the State of Ohio
are equal opportunity providers
and employers."