

Susan Tave Zelman

Superintendent of Public Instruction

Office for Safety, Health and Nutrition Jennifer Miller *Director*

MEMORANDUM

To: Summer Food Service Program Sponsors

From: Jennifer Miller, Director, Office for Safety, Health and Nutrition

Date: October 13, 2004

Re: Simplified Summer Food Programs –

Reauthorization 2004: Implementation Memo SFSP 1

FY 04 Summer Food Service Program Policy Memorandum #04-01

The reauthorization act, which amends the Richard B. Russell National School Lunch Act (NSLA):

- Establishes simplified cost accounting procedures as a permanent provision,
- Retains the 14 currently participating States,
- Adds six new eligible States through a revised eligibility formula, and
- Expands the program to all SFSP sponsors in eligible States, including private non-profit sponsors.

The Simplified Summer Food Program (SFSP) allows School Food Authorities to eliminate the operating and administrative cost comparisons required by the SFSP regulations. In brief, these simplified procedures allow sponsors to receive the maximum operating and administrative reimbursements based on the number of meals served times the appropriate operating and administrative rates. In addition, sponsors may apply Program reimbursements to cover their combined operating and administrative costs.

We must emphasize that sponsors participating in the Simplified Summer Food Program must continue to maintain a nonprofit food service for children, as required by section 13(a)(1) of the NSLA. Benefits to children and the quality of program administration must not be diminished by this reduced burden for sponsors. Even though SFSP's will receive administrative and operating reimbursement payments without comparison to actual costs and their administrative budgets, SFSP's may only use operating and administrative funds to pay for allowable costs, as defined in the SFSP regulations and applicable FNS instructions. Although sponsors will not be required to report costs, they must maintain records of expenditures in order to document their nonprofit food service.

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