



Ohio

Ohio-District Pilot Collaboration: Using Proving Ground to Impact Chronic Absenteeism

INTENT TO PARTICIPATE &
READINESS ASSESSMENT

NOVEMBER 2018

Ohio-Proving Ground Collaboration: Cohort 2

This form includes the Intent to Participate and Readiness Assessment that districts interested in joining Proving Ground must complete and submit to the Ohio Department of Education. Please see the full Ohio-Proving Ground Collaboration Request for Applications for complete details on participation in the Proving Ground program.

Intent to Participate

Interested districts must submit a completed Intent to Participate/Readiness Assessment survey by email to heather.boughton@education.ohio.gov no later than **Friday, Dec. 14th, 2018**. Prior to the submission deadline, Proving Ground and the Department will provide the following opportunities for interested districts to learn more about the program and ask any questions about participation:

- Informational Webinars:
 - **Dec. 6th, 9am**
 - **Registration link:** <https://bit.ly/2FH0b1f>
 - **Meeting Link:**
<https://hgse.webex.com/hgse/j.php?MTID=m729d9fbbf9b609d5a60fc3f947e35f81>, **Password:**
Ohio
 - **Dec. 6th, 3pm**
 - **Registration link:** <https://bit.ly/2P3prhv>
 - **Meeting Link:**
<https://hgse.webex.com/hgse/j.php?MTID=mc190b1c95be799a4fa0f2e8f57751b92>, **Password:**
Ohio

Intent to Participate/Readiness Assessment surveys will be reviewed by Department staff in consultation with Proving Ground from Dec. 17th – Dec. 19th, 2018. Districts selected for interviews will be contacted by Dec. 20th, and interviews will take place from Jan 2nd – Jan. 4th, 2019. Pilot sites will be notified of their selection by **Jan. 9th, 2019**.

Ohio Department of Education Contact Information:

Heather Boughton, Ph.D.

Director, Office of Research, Evaluation and Advanced Data Analytics

Email: heather.boughton@education.ohio.gov

Phone: (614)752-1402 or (877) 644-6338

Intent to Participate/Readiness Assessment

The purpose of the Intent to Participate and Readiness Assessment is to help staff at the Ohio Department of Education and Proving Ground ensure that participants have the necessary data and are committed to using evidence in their continuous improvement processes.

Intent to Participate/Readiness Assessments must be completed and sent via email to Heather.Boughton@education.ohio.gov no later than **Friday, Dec. 14th, 2018**.

Site Characteristics

Please provide the following information about your district:

A. District name

B. IRN

C. Applicant name

D. Applicant contact information

E. K-12 enrollment for SY17-18 (by grade level)

F. Number of schools by grade span

Statement of Interest

(Maximum 1,000 words; feel free to use bulleted lists where appropriate.)

In your statement of interest, please address the following questions:

1. How does decreasing chronic absenteeism fit into your district's continuous improvement or academic recovery plan?
2. What interventions and strategies are your district currently using to address chronic absenteeism?
3. How might these strategies change if your district participates in this pilot?

4. How will district and building leadership engage in the pilot's process?

5. How does the district plan to integrate the pilot's data collection into its decision-making process?

6. What evidence-based questions regarding chronic absenteeism are most important to your district?

Data

In your Readiness Assessment, please provide information on the following data collections. More detailed data specifications are included in Appendix C. Note that the interview process will include a more detailed discussion with your data and/or information systems team to ensure that the necessary data are available and can be transferred to ensure collaboration success.

Data Category	Does your district collect this information and is it available to share?	What is the frequency of the data collection?	Can your district provide historical records for this data collection? If so, how many years?
Student Demographics	Not Collected. Collected, Not Available Collected and Available	N/A Daily Weekly Annually	No. Yes (1-3 Years) Yes (4+ Years)
Program Participation (e.g., FRPL, SPED, ELL)	Not Collected. Collected, Not Available Collected and Available	N/A Daily Weekly Annually	No. Yes (1-3 Years) Yes (4+ Years)
Student Level-School Enrollment	Not Collected. Collected, Not Available Collected and Available	N/A Daily Weekly Annually	No. Yes (1-3 Years) Yes (4+ Years)
Course Data	Not Collected. Collected, Not Available Collected and Available	N/A Daily Weekly Annually	No. Yes (1-3 Years) Yes (4+ Years)
Student Course Enrollment	Not Collected. Collected, Not Available Collected and Available	N/A Daily Weekly Annually	No. Yes (1-3 Years) Yes (4+ Years)
Interim Assessments	Not Collected. Collected, Not Available Collected and Available	N/A Daily Weekly Annually	No. Yes (1-3 Years) Yes (4+ Years)

Data Category	Does your district collect this information and is it available to share?	What is the frequency of the data collection?	Can your district provide historical records for this data collection? If so, how many years?
End-of-Year Assessments	Not Collected.	N/A	No.
	Collected, Not Available	Daily	Yes (1-3 Years)
	Collected and Available	Weekly	Yes (4+ Years)
		Annually	
Advanced Placement Data	Not Collected.	N/A	No.
	Collected, Not Available	Daily	Yes (1-3 Years)
	Collected and Available	Weekly	Yes (4+ Years)
		Annually	
Other Assessments (PSAT, ACT, SAT)	Not Collected.	N/A	No.
	Collected, Not Available	Daily	Yes (1-3 Years)
	Collected and Available	Weekly	Yes (4+ Years)
		Annually	
Postsecondary Enrollment Data	Not Collected.	N/A	No.
	Collected, Not Available	Daily	Yes (1-3 Years)
	Collected and Available	Weekly	Yes (4+ Years)
		Annually	
Staff Data	Not Collected.	N/A	No.
	Collected, Not Available	Daily	Yes (1-3 Years)
	Collected and Available	Weekly	Yes (4+ Years)
		Annually	
Staff Assignment	Not Collected.	N/A	No.
	Collected, Not Available	Daily	Yes (1-3 Years)
	Collected and Available	Weekly	Yes (4+ Years)
		Annually	
Schools Data	Not Collected.	N/A	No.
	Collected, Not Available	Daily	Yes (1-3 Years)
	Collected and Available	Weekly	Yes (4+ Years)

Data Category	Does your district collect this information and is it available to share?	What is the frequency of the data collection?	Can your district provide historical records for this data collection? If so, how many years?
		Annually	
School Calendar Data	Not Collected.	N/A	No.
	Collected, Not Available	Daily	Yes (1-3 Years)
	Collected and Available	Weekly	Yes (4+ Years)
		Annually	
Daily Attendance	Not Collected.	N/A	No.
	Collected, Not Available	Daily	Yes (1-3 Years)
	Collected and Available	Weekly	Yes (4+ Years)
		Annually	

10. Can your district provide a student enrollment file, including course enrollment data and attendance data, on a bi-weekly basis? (Y/N)

11. Participation in the Proving Ground program requires the engagement of someone who understands your agency's data. Can you commit to ensuring that a member of the pilot site is available to answer and address data quality issues? (Y/N)

12. Have you reviewed the Proving Ground program and this Request for Applicants with your district's legal team and discussed the feasibility of sharing data with the Proving Ground team? (Y/N)

Intent to Participate/Readiness Assessment Rubric			
Criteria	Score	Sample Questions	Scale
Statement of Interest	/5	Does the statement of interest demonstrate alignment between district goals for continuous improvement and strategies to reduce chronic absenteeism?	1: No alignment. 5: Very aligned.
	/5	Does the statement of interest include clear questions/issues to address associated with chronic absenteeism?	1: No specific reference to chronic absenteeism. 5: Includes specific questions/issues tied to chronic absenteeism.
Leadership Support	/5	Has the district put together a team and delineated responsibilities to address the issue of chronic absenteeism?	1: District has not assembled a team for this pilot. 5: District has assembled a team; team members have clearly

Intent to Participate/Readiness Assessment Rubric			
Criteria	Score	Sample Questions	Scale
			defined responsibilities within this pilot.
	/5	Has leadership been engaged in planning for participation in pilot?	1: No engagement. 5: Very engaged.
Data	/5	Does the district collect and store necessary data elements? Can the district transfer necessary data?	1: District cannot provide necessary elements. 5: District collects necessary elements and can transfer data on a weekly basis.
Total	/25		