
Clearview Local Schools

REMOTE

LEARNING

PROGRAM

Vincent Elementary School

Durling Middle School

Clearview High School

July 6, 2020

Teachers, Students, Parents/Guardians

Covid-19 has placed us all in precarious situations that we have been forced to deal with. Everyone us has been affected the same yet very differently. This applies to not only our students, but teachers, parents, families, and Clearview staff. These different situations and the uncertain nature of the pandemic make personal and family health and safety a priority. Because situations surrounding COVID-19 seem to change regularly, we have to be able to meet the diverse needs of our students. This makes remote learning something that we must be able to do in a moments' notice.

A remote learning plan will only lead to learning if teachers, students, and families work together. Clearview LS also realizes that students and families will face individual circumstances that will also direct their work with teachers. Clearview teachers, support staff, and administration will continue to provide learning experiences as appropriate and provide guidance and help to students and families. The opportunities for learning and growth will continue with the assistance of teachers, students, and families.

Classwork

Durling Middle School
Clearview High School

Work will vary from class to class. Teachers will determine the most appropriate learning experiences to meet students' needs in each subject. This means that some material may be delivered in paper form, while other materials will be delivered though digital platforms. Health and safety needs may prevent the distribution of paper materials, but some paper activities may come home on the before closure. Teachers will utilize Google Classroom for their classroom digital portal and students will be able to access their corresponding course material through this portal. All students will be given access to a Google Classroom accounts for this purpose. Classroom instruction will include links to several digital resources associated with course content. In addition, teachers will provide both synchronous live video instruction through tools such as Zoom and Google Hangout and Asynchronous video instruction through recording tools such as Screencastify and Edpuzzle. Since Chromebooks can record sound and video,

some instructional materials may include video and some assignments may require students to record themselves. The teacher will clearly explain the requirements for all learning activities.

During the period of closure, classwork will be required and counted for a class grade, even if that work constitutes review. Due dates will be assigned to help students plan their work and keep steady progress toward learning goals. While teachers will be more flexible with this work that they would with regular classroom work, they will still require students to complete the work to build a grade. Teachers will provide feedback for this work, which will include both review materials and new instruction. Student communication with teachers is essential to ensuring that this work is understood and completed.

Vincent Elementary School

Classwork will vary from subject to subject. Students and families will receive work that relates to diverse subjects such as reading, math, social studies, language arts, science, etc... with a focus being on literacy instruction and math instruction. Clearview LS teachers are working to produce activities that cover our students' range of learning experiences and provide opportunities at home for engagement and growth. Elementary classwork will include both review activities and new instruction. Teachers will utilize Google Classroom for their classroom digital portal and Class Dojo for additional classroom communication. Students and parents will be able to access their corresponding course material through these portals. All students will be given access to these accounts for this purpose. Classroom instruction will include links to several digital resources associated with course content. In addition, teachers will provide both synchronous live video instruction through tools such as Zoom and Google Hangout and Asynchronous video instruction through recording tools such as Screencastify and Edpuzzle.

All Schools

Health and safety concerns limit the district's ability to distribute and collect physical materials and assignments. The development of the pandemic along with guidance from the Governor of Ohio will determine whether the district will be able to distribute paper materials. As plans develop, parents will be updated.

Any paper assignments that are completed should be kept by students and families until the school is able to collect them safely. Students and parents will be notified.

In the absence of safe distribution and collection methods, teachers and students will add or rely on digital learning processes. Teachers will communicate guidance for these digital learning activities. Students and parents can contact teachers via email with questions. In some cases, teachers will connect with students and families with district technology support.

Scheduling **School Days**

Teachers will treat every regular school day as a workday. Each regular school day is on the district calendar which can be found on the district website. This does not include scheduled breaks such as Christmas Break, spring break, holidays, staff in-service days, or weekends. On school days, teachers will manage the course of learning and communicate with students and families. Please feel free to communicate with teachers during that time and expect a quick turnaround (usually no more than one business day) for such communication.

Students should treat these days as days of school as well. While remote learning activities may not take the amount of time a normal school day would require, consistent attention to those activities will be necessary for successful learning. Families will face challenges at home and teachers will present flexible learning opportunities to be sensitive to those challenges. A regular schedule will allow students to remain engaged in learning.

Building Schedules

Teachers and building principals will provide guidance in scheduling classwork. There will be suggested times given by teachers and administrators for meetings and work. These schedules are meant to help students and families complete remote learning activities, but they do not constitute a requirement for pacing.

Hours of Work

In remote learning, the time students devote to learning activities will vary. Unlike a school schedule, where students all attend classes and activities for the same amount of time, remote learning will leave students and families to determine schedules based on home factors. The district recognizes this and encourages all teachers, students, and families to prioritize health, safety, and family needs. Despite these individual circumstances, Clearview LS aims to provide clear structure and expectations to help everyone continue to learn. These structures and expectations are only guidance for all and show what the district will provide to every student and family.

Teachers are committed to providing activities and learning experiences that lead to active engagement with students. That active engagement could be reading, completing worksheets, following through on a project, working with other students, participating in live sessions, or completing an assessment. Around that active engagement time, students will find themselves completing other tasks, like studying, reviewing, communication, and more. Active engagement plus these other tasks should result in work close to a normal school day. Teachers are committed to producing materials and activities to provide the amount of active engagement.

- Kindergarten through 4th grade: up to 10 hours per week
- 5th grade through 8th grade: up to 15 hours per week
- 9th grade through 12th grade: up to 2 hours per class per week.

Grading

Teachers will utilize the Clearview LS traditional grading scale during remote learning time; however, additional flexibility will be afforded to accommodate the change of learning environment. Grading during a period of remote learning will look different from grading during normal school days. Some general guidelines for grading will hold true for the remote learning program.

- Teachers will provide feedback whenever possible. This feedback does not always constitute a grade, but will help students and families measure learning progress.

- Teachers will provide more flexibility in grading activities to be sensitive to student and family concerns. They will balance this sensitivity with learning expectations and include participation grades when possible and appropriate.
- Teachers will determine the balance between quality and participation grades as necessary for their subject and student grade level.
- Grade information will be posted and can be accessed in PowerSchool.
- Grading approaches will be determined by the teacher.

Please note that some 8th grade students are taking high school level classes. In those classes, students will adhere to the high school grading scale.

Graduation

High school seniors and any other student in line to graduate will only be required to complete the current number of required credit hours per the Clearview Local Schools district. School counselors will be available should anyone have questions regarding graduation status.

Middle school assignments will be graded and reported in PowerSchool. Teachers will determine passaged based on the needs of each course.

Elementary teachers will also post in PowerSchool and provide feedback. This feedback will come through a variety of forms, including responses to posted work, live video conferences, email communication, and responses to questions.

Support Services, including Special Education

Students that receive special services, such as services related to a disability, language support, and more will continue to receive accommodations and adaptations per their IEP, 504 or specific learning plans to allow them to access the curriculum and to complete assignments. District teachers and other personnel will contact students and families to assist as needed through a variety of communication methods. Additional communication regarding the specific support being provided based on children's needs will be provided. Parents will

be informed and encouraged to contact their child's teacher first in case of need for guidance and support.

Students and families in the Clearview LS will also have access to community resources through the assistance of our district social services liaison. A resource page is available through the district website to provide students and families with information on resources and services in the community. Community resource information is provided in regards to: Financial Supports; Food Pantries; Mental Health; Child Care; and Other Services. Community Resource Link:

<https://sites.google.com/clearviewschools.org/community-resources/home>

Counselors

Counselors will continue to provide support services to students. Parents will be informed of access and communication to contact a counselor for help or continuation of services. Counselors will be a very important support for students.

Technology

Clearview LS is not able to have a 1:1 device yet. Therefore, we cannot provide every student with a Chromebook. Every student does have a Google account. Teachers will use technology to provide remote learning. CLS will work with parents and families in need of technological assistance to address equitability of access. Learning will happen primarily through digital platforms that students are familiar with using.

- WiFi Access- students not having WiFi access should contact their principal or counselor who will work with a provider to help with support.
- Laptop/PC- students that do not have access to a laptop or personal computer at home for digital learning activity should contact their principal or counselor who will assist with options to acquire access.

Communication

It is vital that students and families check email accounts for communication from teachers, principals, and the district. In addition, all calls (aka robo calls) will be made as well as updates being on the district website. These will be the primary sources of communication with parents and students. Any student or family facing a challenge in communication digitally, should contact the building principal for help in establishing another reliable method of communication. Please make sure that all phone numbers and email addresses are up to date. Contact the school secretary if any of this information has changed.

The most important individuals to be able to contact are teachers and principals. These educators are best positioned to help or forward a need to other specialized support. Each building and teacher will communicate the specific learning activities and other important information unique to them. This plan for remote learning is a general guideline and expectation for all schools in the Clearview Local Schools district. Individual teachers and building principals will communicate how it will be tailored to each school, class, and student.

Teachers and support staff may be reached through email. Email addresses can be found on the district website. In general, email addresses are as follows:

Firstname.Lastname@clearviewschools.org.

Teachers may not be able to access their voicemail, so email is the best way to contact them.

Building Access

Students and families will not be able to access school buildings during a pandemic. Specific guidance will be given and communicated when the building is accessible. Until that specific guidance is given, the buildings will be closed to all activities, groups, classes, and similar gatherings. This also includes individual use of facilities, such as outside groups/organizations using the gym for athletics or the cafeteria for parties. In addition, it includes outdoor facilities such as playgrounds, baseball/softball fields, and the track.

Professional Development

Professional development opportunities have been conducted and will continue for teachers during the time of remote learning and beyond. Training opportunities have been conducted in regards to remote learning and utilizing digital resources for instruction.

Professional development topics conducted include:

- Google Classroom
- Digital Instructional Strategies for Teaching Text Grades 3-12
- Digital Instructional Strategies for Teaching Math Grades 5-12
- Digital Instructional Strategies for Teaching Literacy Grades K-2
- Zones of Regulation; Social Emotional Learning Model

Additional professional development is scheduled for the 2020-2021 school year.

Contact Information

Please feel free to contact our schools or district offices for help. Visit www.clearviewschools.org for more contacts.

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