

**BOARD OF EDUCATION  
CONNEAUT AREA CITY SCHOOLS  
CONNEAUT, OHIO 44030**

**Regular Meeting**

**Administrative Staff Memorandum**

**August 19, 2020**

- 08-2020-05     RECOMMENDED MOTION:     "that the minutes of the regular meeting of July 22, 2020 be approved as presented." (ENCLOSURE)
- 08-2020-06     RECOMMENDED MOTION:     "that the financial report be approved as presented." (ENCLOSURE)
- 08-2020-07     RECOMMENDED MOTION:     "that the Board approve the following donations as presented."
- Donation in the amount of \$500.00 from CHS Class of 1975 for the SPARC score board, fund #019-9101
  - Donation in the amount of \$25.00 from Steve and Julie Bidwell, in memory of Kay Sanford for the SPARC score board, fund #019-9101
  - Donation in the amount of \$25.00 from Patricia Wolf for the SPARC score board, fund #019-9101
- 08-2020-08     RECOMMENDED MOTION:     "that the Board approve the ACCESS Service agreement between the district and Ashtabula County Continued Education Support Services as presented." (ENCLOSURE)
- 08-2020-09     RECOMMENDED MOTION:     "that the Board approve the Community Counseling Services agreement between the district and Community Counseling Center of Ashtabula County as presented." (ENCLOSURE)
- 08-2020-10     RECOMMENDED MOTION:     "that the Board approve the purchased services contract with Healthcare Process Consulting as presented." (ENCLOSURE)
- 08-2020-11     RECOMMENDED MOTION:     "that the Board approve the revised district calendar for school year 2020-2021 as presented."
- 08-2020-12     RECOMMENDED MOTION:     "that the Board approve the Reset and Restart Plan for school year 2020-2021 as presented."
- 08-2020-13     RECOMMENDED MOTION:     "that the Board approve the Remote Learning Plan for school year 2020-2021 as presented." *Moved - Bartone  
Second - Armeni*     *Bartone - y  
Bernardini - y*     *Brecht - y  
Norton - y*     *Armeni - y*
- 08-2020-14     RECOMMENDED MOTION:     "that the Board approve the resolution to consider Athletic and Extracurricular recommendations per Ohio Department of Education and Ohio Department of Health orders and guidelines as presented."
- 08-2020-15     RECOMMENDED MOTION:     "that the Board approve the resolution to consider a Successor Master Agreement/Contract with the Conneaut Classified Employees Association for the period beginning July 1, 2020 and ending June 30, 2021 as presented."
- 08-2020-16     RECOMMENDED MOTION:     "that the Board suspend the board policy of holding two readings to approve the following policies and revisions as presented."
- 2266 NON DISCRIMINATION OF THE BASIS OF SEX IN DISTRICT PROGRAMS OR ACTIVITIES
  - 3220 STANDARDS-BASED TEACHER EVALUATION
  - 5200 ATTENDANCE
  - 5517.02 SEXUAL VIOLENCE
  - 8450.01 PROTECTIVE FACIAL COVERINGS DURING PANDEMIC/EPIDEMIC EVENTS



## Remote Learning Plan

District Name:	Conneaut Area City Schools
District Address:	230 Gateway Avenue, Suite B Conneaut, OH 44030
District Contact:	Lori A. Riley, Superintendent
District IRN:	043810

The goal of remote learning is to ensure learning continues even though school buildings are closed. Remote learning engages students through a variety of learning opportunities, which can be delivered online and/or offline. Remote learning does not just mean online learning. Technology certainly is a supportive tool for remote learning, but powerful remote learning can occur through thoughtful offline lessons that encourage students to explore the natural world and engage in interdisciplinary and artistic hands-on learning.

HB 164 (June 2020) indicates that *“Each qualifying public school governing body may adopt a plan to provide instruction using a remote learning model for the 2020-2021 school year. An adopted plan shall not be subject to approval by the Department. Each plan shall include all of the following: (1) A description of how student instructional needs will be determined and documented; (2) The method to be used for determining competency, granting credit, and promoting students to a higher grade level; (3) The school’s attendance requirements, including how the school will document participation in learning opportunities; (4) A statement describing how student progress will be monitored; (5) A description as to how equitable access to quality instruction will be ensured; (6) A description of the professional development activities that will be offered to teachers...The Department shall make each plan it receives under division (B) of Section 16 publicly available on its website.”*

**The deadline for qualifying public schools to submit their adopted Remote Learning Plans to the Ohio Department of Education has been extended to August 21, 2020 to allow school leaders sufficient time to develop their plans. Adopted Remote Learning Plans should be submitted electronically to [remotelarning@education.ohio.gov](mailto:remotelarning@education.ohio.gov).**

**NOTE: As the school year proceeds and circumstances evolve, school districts are able to amend their respective remote learning plans to address changing needs. District superintendents are able to make amendments to the remote learning plan on behalf of the school district without additional local school board approval. Amended plans, however, must be resubmitted to ODE by email at [remotelarning@education.ohio.gov](mailto:remotelarning@education.ohio.gov). The Department will make all plans publicly available at [www.education.ohio.gov](http://www.education.ohio.gov).**

For more details, the Ohio Department of Education has prepared informational resources outlining the features and differences between blended learning declarations and remote learning plans on the [Remote Education Planning website](#). Additionally, important information about attendance policies intended to assist schools that chose to adopt remote learning plans for the 2020-2021 school year is available on the [Attendance Considerations for Remote Learning Plans](#) website. Districts are encouraged to refer to this important information when planning attendance policies for remote learning.



## Remote Learning Plan

Consider how instruction will take place? (check all that apply)

- ✓ Teacher-student interaction through online learning platforms
- ✓ Online lessons for student to work on at home
- ✓ Offline lessons and instructional packets for students

SECTION ONE	INSTRUCTIONAL NEEDS
<b>Resource Link(s):</b>	<a href="#">Determination of Student Educational Needs</a> <a href="#">Remote - Blended Instructional Delivery Resources</a> <a href="#">Exceptional and At-Risk Youth</a>
<b>Determining Instructional Needs</b>	<b>How will instructional needs be determined?</b>  Possible/Optional item(s) to consider: <ul style="list-style-type: none"><li>● Instructional Sequencing</li><li>● Aligned Instruction to Learning Standards</li><li>● Gap Analysis for ELA, Math, Science, and Social Studies</li><li>● Create a plan for IEP and students with disabilities</li><li>● Create a plan for students identified as gifted served with a Written Education Plan (WEP)</li></ul>
<b>Address Determining Instructional Needs Here:</b> <ul style="list-style-type: none"><li>● District Assessment</li><li>● Aligned Instruction to Learning Standards</li><li>● Graded Work</li><li>● Student Input</li><li>● WEP or IEP if applicable</li></ul>	



## Remote Learning Plan

<b>Documenting Instructional Needs</b>	<b>How will instructional needs be documented?</b>  Possible/Optional item(s) to consider: <ul style="list-style-type: none"><li>• Clear instructional plans have been created</li><li>• Clear instructional plans have been communicated with staff, parents, and other stakeholders</li></ul>
<b>Address Documenting Instructional Needs Here:</b> <ul style="list-style-type: none"><li>• Clear expectations give to students on grading requirements and working from home guidelines</li><li>• WEP or IEP if Applicable</li><li>• Email</li><li>• Progressbook Gradebook</li><li>• Graded assignments and tests</li><li>• Phone call communication log</li></ul>	
<b>Attach any Additional Documentation or Notes (if necessary):</b>	



## Remote Learning Plan

SECTION TWO	DETERMINE COMPETENCY, GRANTING CREDIT, & PROMOTING STUDENTS TO A HIGHER GRADE LEVEL
<b>Resource Link(s):</b>	<a href="#">District &amp; Building Level Educational Considerations &amp; Planning</a> <a href="#">Teacher Level Educational Considerations and Planning</a> <a href="#">Non-Building Based Learning Opportunities</a>
<b>Determine Competency</b>	<p>What method(s) will be used to <b>determine competency</b> for remote learning?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"><li>• Developed and communicated a plan for determining competency (grading and assessments)</li></ul>
<p>Address Determining Competency Here:</p> <p>Similar to students who are learning in person, remote learners will be graded by the teacher and given the grade which they have earned. If a passing grade, then credit will be granted.</p>	
<b>Granting Credit</b>	<p>What method(s) will be used for <b>granting credit</b> for remote learning?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"><li>• Developed and communicated a plan for granting credit (grading and assessments)</li></ul>
<p>Address Granting Credit Here:</p> <p>Similar to students who are learning in person, remote learners will be graded by the teacher and given the grade which they have earned. If a passing grade, then credit will be granted.</p>	
<b>Promoting Students</b>	<p>What method(s) will be used for <b>promoting students to a higher grade level</b> with remote learning?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"><li>• Developed and communicated a plan for promoting students to higher grade level (grading and assessments)</li></ul>
<p>Address Promoting Students to a Higher Grade Level Here:</p> <p>If a passing grade in a HS course, then HS credit will be granted toward graduation. A student will be promoted to the next grade K-8, similar to the way students are promoted from one grade to the next as determined and in discussion with parents, teachers, and the principal.</p>	



## Remote Learning Plan

Attach any Additional Documentation or Notes (if necessary):

SECTION THREE	ATTENDANCE AND PARTICIPATION
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<b>Resource Link(s):</b>	<a href="#">Communications Planning</a> <a href="#">Attendance Considerations for Remote Learning Plans ODE Website</a> (Districts are encouraged to refer to this important information when planning attendance policies for remote learning.)
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<b>Attendance Requirements</b>	<p>What are your school district's <b>attendance requirements</b> for remote learning?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> <li>Created a communication and attendance plan for staff and students</li> </ul>
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Address Attendance Requirements Here:

Students will be in close contact with teachers and counselors. If students are not logging in or completing assignments, contact will be made to students and parents.

<b>Participation Requirements</b>	<p>How will your school district document <b>student participation</b> in remote learning opportunities?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> <li>Created a plan for documenting student participation in remote learning</li> <li>Communicated the plan with families and other stakeholders</li> </ul>
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Address Student Participation Requirements Here:

To be counted as remote asynchronous present, the student does not have to be present at a designated official attendance time but must be engaged in one of the following ways during that day:

- Shown daily progress in Google Classroom
- Daily progress via teacher-student interactions
- Completed/Turned-in assignments to the teacher (potentially via email, on-line, or mail).

The District plans for students who are currently not on the hybrid due to COVID-19 at time of remote learning transition to receive instruction through Ohio Online. These students would result in being counted as present by weekly participation in the program.



## Remote Learning Plan

Attach any Additional Documentation or Notes (if necessary):

### SECTION FOUR

### PROGRESS MONITORING

**Resource Link(s):** [Exceptional and At-Risk Youth](#)

**Progress Monitoring**

How will your school district **progress monitor** student progress with remote learning?

Possible/Optional item(s) to consider:

- Developed a Plan to monitor student progress with remote learning

Address Monitoring Student Progress Here:

Students will have progress monitored by their teacher/s using district progress monitoring tools  
Timely assessments and feedback to students.  
Continue to use Botvin Life skills, PAX, and PBIS to monitor social/emotional needs.

Attach any Additional Documentation or Notes (if necessary):



## Remote Learning Plan

SECTION FIVE	EQUITABLE ACCESS
<b>Resource Link(s):</b>	<a href="#">Technology Needs</a> <a href="#">Data Use: Gathering Stakeholder Input</a>
<b>Equitable Access</b>	<p>What is your school district's plan to ensure <b>equitable access</b> to quality instruction through remote learning?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"><li>● Parent/Student surveys have been reviewed</li><li>● Technology Plan has been created to ensure equitable access</li></ul>
<p><b>Address Equitable Access to Quality Instruction Here:</b></p> <p>Current survey shows 3% of families need access to the internet. We will work with those families to obtain hot spots for district devices. Additionally, met with GreatWave communications about additional hot spots throughout the district.</p> <p>All students in grades 2-12 will be issued chromebooks and all students grades K&amp;1 will be issued tablets. Current survey shows 58% of families have a computer in the home.</p> <p>Additionally, staff will be available to help students with technology needs</p>	
<b>Attach any Additional Documentation or Notes (if necessary):</b>	



## Remote Learning Plan

SECTION SIX	PROFESSIONAL LEARNING
<b>Resource Link(s):</b>	<a href="#">Professional Learning Needs</a>
<b>Professional Learning</b>	<p>What <b>professional development</b> activities will be offered to your school district's teachers to ensure remote learning is successful?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"><li>• Created and communicated a Professional Learning plan that includes professional development to help teachers enhance remote learning.</li></ul>
<p><b>Address Professional Learning/Development Here:</b></p> <p>Staff was provided with the opportunity for Google Classroom and Google App training during the summer of 2020. Additional in house professional development with fellow teachers and technology staff will be on-going, as will support for staff in these areas. Teaching staff will be issued Chromebooks as well.</p>	
<p><b>Attach any Additional Documentation or Notes (if necessary): Additional PD in OTES 2.0 needed as well.</b></p>	