



**Edison Local School District
Remote Learning Plan
2020-2021**



The Edison Local School District is committed to providing quality education that meets the needs of all students in the 2020-2021 school year.

Remote learning is defined as each student experiencing a learning opportunity supported by a teacher or educator who is in a different location. Remote learning for Edison Local will consist of digital teacher led instruction and guided practice; as well as self-directed independent practice and assessments. Live teaching is the preferred mode for delivery of instruction, but should be recorded for future viewing. Paper copies of work can be provided for offline work.

Remote learning is a standard component of the educational experience for students' whose parents choose this educational option during the 2020-2021 school year. It can also be "as needed" for all students due to unplanned occurrences.

WELLNESS

The Edison Local School District is committed to implementing social and emotional strategies for the physical, mental health and well-being of all students.

Social and Emotional Health and Well-Being: It is important to recognize that children and families may experience stress, confusion, fear, anger, sadness, or anxiety during the return to school. As a result, students may display increased negative and disruptive behaviors. For students to be successful, schools may need to address and support students' safety, social-emotional, health and wellness needs. Edison Local is implementing Positive Behavioral Interventions and Supports, a tiered model of prevention and intervention supports. The district has adapted our PBIS system to include common behavior expectations specific to remote learning (Matrix is provided on page 9). The schools should recognize the individual needs of students and provide them with supports that meet universal and individual student needs. The district will utilize pre-scheduled professional development days and the Ohio Improvement Process to identify issues and implement strategies to support learning.

Student Supports: Personnel should continue to build and sustain positive relationships with students, families and colleagues. All students and personnel should model, practice and follow the PBIS Matrix and Expectations. School Counselors should be utilized to support Social Emotional Learning Standards.

Mental Health and Related Services will also be available in all buildings and virtually via Telehealth for families to take advantage of if needed.

All mental health and school counseling services will be available during remote learning.



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Family Engagement/Communication: Edison Local recognizes that family engagement and communication is important to students' well-being and academic success. The district will continue to use phone calls and email as a form of two-way communication with students, parents and teachers. The One Call system will be used for administrative messages and updates. All schools in the district will be utilizing Remind; a digital resource that allows for two-way messaging for students, parents and teachers; building and district updates and sharing resources. The district will also continue to meet with and increase the members of the district's Parent Partnership Team to provide feedback and suggestions to the district regarding the District's Strategic Plan. Families will have opportunities throughout the year to meet with teachers to discuss student progress and needs. These opportunities will include: Open House, Teacher Office Hours, Parent Technology Training and Parent Teacher Conferences. When needed, families will also be able to reach out to teachers to schedule face to face/virtual meetings during teachers' available times throughout the year.

INSTRUCTION

The Edison Local School District has created a plan that will focus on student engagement, to ensure each student is challenged, prepared and empowered. Our instructional plan will outline the technology devices our students will have access to and student, parent and teacher supports that will be implemented.

Focus on Equity: Equity in education means that *each child* has access to relevant and challenging academic experiences and educational resources necessary to be successful in school. Learning opportunities should be provided digitally and paper copies may be provided as needed. Office hours will be available for questions and support from teachers. The district will continue to explore internet accessibility for students who have no or limited access.

Data Use: Data will be used to determine where students are in their acquisition and retention of knowledge. Data may be used for other purposes (e.g., assessing non-academic needs, school climate, determining what worked/didn't work with remote learning, determining what worked/didn't work with family engagement); non-education factors impacting education.

Assessment of Student Educational Levels: The district should gauge where each student is academically in terms of their mastery of state content standards and other skills and abilities. Diagnostic assessments will provide relevant actionable diagnostic information for teachers and parents. The district will use STAR Reading and Math to assess the student's level of learning needs to begin the school year and to monitor learning throughout the year.. DIBELS will be used in kindergarten through sixth grade to assess students' reading skills (If parents are willing to bring students for assessment). Assessments are planned to be given at the beginning, middle and end of the year, with parent reports being sent home upon completion of the assessments.



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Students who may be identified as our at-risk and most vulnerable students based on data should have a plan or strategy created to meet their needs. Small group instruction and Intervention Specialist support should use a Multi-Tiered System of Support to meet the needs of all students.

Assessing and Addressing Needs for Vulnerable Youth: Communication with homeless, foster or otherwise highly mobile students may be more challenging as we transition back to school. Additionally, increased needs that are not strictly achievement needs may need to be addressed.

Curriculum (broad or essential) Approaches: An essential curriculum within individual subject areas might be most practical, based on the needs of students. There is a high likelihood to have literacy and math concerns, particularly for younger students. Instruction should focus on implementing processes and practices that have the greatest likelihood of helping students continue to move forward and develop the foundational skills and knowledge from the previous year's academic content standards.. Additionally, high-quality instructional materials that are conducive to remote learning of the essential curriculum should be identified and used.

Modes of Teaching and Learning: The district will utilize an online Learning Management System.

Our teachers will use Google Classroom, as the learning management system to provide daily instruction. Google Classrooms should be designed with best practices so that learning can be high quality and engaging. Teachers should utilize teacher lead/guided instruction through video that can be viewed live or recorded, placed in Google Classroom and viewed at a later time.

District curriculum/textbooks should be used and taught by district teachers in all educational options. The district may also utilize many web-based programs to support core instruction.

Google Meets should be used to interact with students and parents to provide face to face dialogue, as well as for office hours to assist and answer questions.

- **Remote Learning Guidelines:**
 - Teachers will have additional time for the following
 - Small group work
 - Intervention
 - Student and Parent communication
 - Grades will count
 - School Counselors will work with students in CCP classes



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- Individual family issues may be handled at the building with school counselors
- Special Education services may be adjusted to best meet students' needs
- **Mental Health and Related Services will also be available in all buildings and virtually via Telehealth for families to take advantage of if needed.**

All students should be required to actively engage in online learning, following a set schedule. Student/Teacher interaction should take place five days a week by utilizing Google Meets. The district highly recommends that parents encourage their child(ren) to participate in the live Google Meets teacher-led instruction at the scheduled time. If for any reason the students are not available to participate in the live session, it should be recorded and available in Google Classroom for students and parents to view later that day.

Office Hours: Teachers will have daily scheduled office hours. Office hours can be scheduled by students and/or parents for virtual meetings or for phone calls to discuss student progress, learning and student support.

Personalized Learning: The delivery of instruction may need to become more personalized and engaging. This practice should ensure individual student needs will be met. (student engagement, differentiation, RTI/Reading Groups)

Attendance, Participation and Engagement: Student attendance should be tracked through participation in live and small group instruction, work completed and log in reports. Students' absences, by not completing work, not logging in, or not attending live instruction should be recorded; and district attendance policies should be followed. Truancy Intervention Teams should meet if needed.

Grading: The district's grading system should be the traditional grading system for the grade level/subject(A-F or S/U) and used for quarterly report cards.

Grade Promotion and Granting Credits: The board adopted policies should be followed for all students.

Work-Based Learning, Internships, College Credit Plus: There are multiple non-building-based learning opportunities in which students participate. These programs and opportunities could be impacted by remote learning. Students may need to meet with School Guidance Counselors to discuss potential options. College Credit Plus courses should follow university guidelines and requirements.



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OPERATIONS

The Edison Local School District realizes the importance of thoughtfully and intentionally considering the roles, responsibilities and safety of each component of education that involves numerous employee groups, practices and routines.

Student Devices: All students in the Edison Local School District will be issued a computer device that they may use throughout the school year.

Internet Accessibility: To the extent that the district has to continue remote learning we will continue to address the need for internet access for students, as well as options for non-digital remote learning, paper packets if needed where the internet is not available.

Technical Support: District Informational Technology Department will be available to support computer and other technology issues.

Professional Learning Needs: All staff should participate in professional development in the utilization of Google Classroom and Google Meets, prior to the start of the school year. All staff should continue to work together in department teams to improve educational practices. The district may also utilize bimonthly professional development days to continue the work around the district's strategic plan.



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Elementary Remote Learning Schedule for LIVE Lessons: Group A Students (Group A Students are Hybrid Monday/Thursday Face to Face)

Start Time	End Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 AM	8:45 AM	Office Hours		Office Hours		Office Hours
8:50 AM	9:20 AM	RTI		Google Classroom Work /CoPlanning/TBT	RTI	
9:30 AM	9:45 AM	Morning Google Meets Check-In			Morning Google Meets Check-In	
9:45 AM	10:20 AM	Literacy	Math		Math	Literacy
10:20 AM	10:40 AM	Free Play / Recess / Outdoor Play				
10:45 AM	11:20 AM	Small Group Meetings	Small Group Meeting K-4	Google Classroom Work/CoPlanning/TBT	Small Group Meeting K-4	Small Group Meetings
			Sci/Soc 5/6 Grade		Sci/Soc 5/6 Grade	
11:20 AM	11:55 AM	Math	Literacy	Science/Social Studies K-6	Literacy	Math
11:55 AM	12:15 PM	Lunch & Free Play Time				
12:20 PM	12:55 PM	Specials	Specials	Wellness Wednesday's	Specials	Specials
1:00 PM	1:30 PM	Small Group Meetings	Small Group Meeting K-4	Small Group Meeting K-4	Small Group Meeting K-4	Small Group Meetings
			Sci/Soc 5/6 Grade	Sci/Soc 5/6 Grade	Sci/Soc 5/6 Grade	
1:35 PM	2:00 PM	Independent Reading / Work		Small Group Meeting	Independent Reading / Work	
2:00 PM	2:15 PM	Afternoon Google Meets Check-Out				
7:00 PM	7:45 PM		Office Hours		Office Hours	



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Elementary Remote Learning Schedule for LIVE Lessons: Group B Students (Group B Students are Hybrid Tuesday/Friday Face to Face)

Start Time	End Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 AM	8:45 AM	Office Hours		Office Hours		Office Hours
8:50 AM	9:20 AM	RTI		Google Classroom Work /CoPlanning/TBT	RTI	
9:30 AM	9:45 AM	Morning Google Meets Check-In			Morning Google Meets Check-In	
9:45 AM	10:20 AM	Math	Literacy		Literacy	Math
10:20 AM	10:40 AM	Free Play / Recess / Outdoor Play				
10:45 AM	11:20 AM	Small Group Meetings	Small Group Meeting K-4	Google Classroom Work/CoPlanning/TBT	Small Group Meeting K-4	Small Group Meetings
			Sci/Soc 5/6 Grade		Sci/Soc 5/6 Grade	
11:20 AM	11:55 AM	Literacy	Math	Science/Social Studies K-6	Math	Literacy
11:55 AM	12:15 PM	Lunch & Free Play Time				
12:20 PM	12:55 PM	Specials	Specials	Wellness Wednesday's	Specials	Specials
10:45 AM	11:20 AM	Small Group Meetings	Small Group Meeting K-4	Small Group Meeting K-4	Small Group Meeting K-4	Small Group Meetings
			Sci/Soc 5/6 Grade	Sci/Soc 5/6 Grade	Sci/Soc 5/6 Grade	
1:35 PM	2:00 PM	Independent Reading / Work		Small Group Meeting	Independent Reading / Work	
2:00 PM	2:15 PM	Afternoon Google Meets Check-Out				
7:00 PM	7:45 PM		Office Hours		Office Hours	



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Junior High / High School Remote Learning Schedule for LIVE Lessons

Start Time	End Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:35 AM	8:15 AM	Office Hours		Office Hours		Office Hours
7:35 AM	8:20 AM	Morning Google Meets Check In		Google Classroom Work /CoPlanning/TBT	Morning Google Meets Check In	
8:50 AM	9:20 AM	RTI			RTI	
10:00 AM	10:55 AM	Period 1	Period 5		Period 1	Period 5
10:00 AM	10:55 AM	Period 2	Period 6		Period 2	Period 6
11:55 AM	12:25 AM	Lunch				
12:30 AM	1:25 AM	Period 3	Period 7	Google Classroom Work/CCP/LAB/ Individual Student Support	Period 3	Period 7
1:30 AM	2:25 AM	Period 4	Period 8		Period 4	Period 8
2:30 AM	2:50 PM	Afternoon Google Meets Check Out				
7:00 PM	7:45 PM		Office Hours		Office Hours	



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Example Remote Learning Matrix

We are...	Entering Class	Teacher-led Whole Group Instruction	One-on-One Instruction	Small-Group Activities (Breakout Rooms)
Safe	<ul style="list-style-type: none"> Choose a distraction free space Use equipment as intended Use kind words and faces 	<ul style="list-style-type: none"> Ask in chat if you need help Use kind words and faces 	<ul style="list-style-type: none"> Use kind words and faces 	<ul style="list-style-type: none"> Use "stop-leave-talk" when you hear disrespect Encourage others to participate Use kind words and faces
Respectful	<ul style="list-style-type: none"> Video on at all times Audio off Use chat with classmates for first 5 minutes 	<ul style="list-style-type: none"> Video on at all times Audio off Answer questions in chat box on cue Answer polls promptly 	<ul style="list-style-type: none"> Video on at all times Audio on Listen attentively Answer questions out loud on cue 	<ul style="list-style-type: none"> Video on at all times Audio on One speaker at a time; wait or use chat to respond when others are talking Respect others' cultures, opinions, and viewpoints
Responsible	<ul style="list-style-type: none"> Be on time and ready to learn Start class charged or plugged in Have materials ready 	<ul style="list-style-type: none"> Ask questions (voice or chat) when you have them Be present – avoid multitasking 	<ul style="list-style-type: none"> Ask questions out loud when you have them Try your best Be present – avoid multitasking 	<ul style="list-style-type: none"> Encourage each other to stay on topic Complete the work together Use "Ask for Help" button if you have questions Be present – avoid multitasking