

# **FOUR COUNTY CAREER CENTER REMOTE LEARNING PLAN**

The Four County Career Center 's Remote Learning Plan follows the requirements outlined in House Bill 164. The goal for the remote plan is to provide quality instruction and various learning opportunities in both the academic and career tech fields.

Four County believes that technology is a needed and important piece of remote learning. However, quality remote learning can take place through offline lessons and career based experiences. The following plan has been developed to meet the educational needs of our students in a remote learning situation.

## **Communication**

- If Four County Career Center engages in remote learning, the below plan will be clearly communicated to students, parents and faculty. This will be done through email, phone message, social media and the school website.

## **How student instructional needs will be determined and documented.**

- Instruction will be aligned to established learning standards and board approved curriculum.
- Various graded/scored assessments will be used to determine progress and instructional needs.
- Student interactions with their teacher when they need assistance will be utilized.
- IEP and progress reporting for students with learning disabilities.

## **The method to be used for determining competency, granting credit and promoting students to higher grade levels.**

- Individual assignments.
- Adequate completion of assignments.
- Overall course grade.
- Technical skills attained in career tech labs.
- Remote learning will take place through Zoom, Canvas and Google.
- Assignment due dates and expectations will be clearly posted in Canvas.
- Students are expected to contact their teacher when they need assistance.
- Students will be promoted or detained based upon results.

**The school's attendance requirements, including how the school will document participation in learning opportunities.**

- Teachers will follow a schedule that allows them to be available for regular student instruction and support Monday- Friday from 8:45-3:00 p.m. Staff will have regular contractual hours of 8:15-3:45.
- Teachers will host live interactive classes that follow their original master schedule. For example, a student in first period is expected to be available to receive instruction at that time.
- Students are expected to attend all online meetings at their scheduled time. Failure to do so may result in the student being considered as truant/absent.
- All student absences will follow the adopted attendance policy in the student handbook.
- Classroom expectations for participation and behavior will be the same as if the student were attending an in-person class.

**How will student progress be monitored.**

- Student progress will be monitored by each individual instructor.
- Assignments, assessment and timely feedback will be used.
- Skill attainment in Career Tech Labs will be used.
- Assignment due dates and grading will follow the policies adopted in the student handbook.

**A description as to how equitable access to quality instruction will be ensured.**

- All students will be issued Chromebooks or be allowed to use their own device.
- All students will be issued school email accounts for communication.
- Those students without connectivity will be issued mobile hot spot devices.
- Staff and students will have access to technology help.

**A description of the professional development activities that will be offered to teachers.**

- Staff will be provided in-house training on the use of Canvas, Zoom and Google.
- Staff will be provided in-house training on any equipment/devices needed for remote learning.
- Staff will have the opportunity to engage in other trainings related to technology and remote learning platforms.