HORIZON SCIENCE ACADEMY ELEMENTARY

IRN 009990

REMOTE LEARNING PLAN

2020-21 SCHOOL YEAR

HORIZON SCIENCE ACADEMY ELEMENTARY proposes to use direct, on-campus learning in keeping with its adopted education plan where possible during the 2020-2021 school year. However, HORIZON SCIENCE ACADEMY ELEMENTARY intends to offer a virtual academy option for students with personal or health situations that warrant such an option for the whole or partial school year. HORIZON SCIENCE ACADEMY ELEMENTARY will also deliver instruction through hybrid and/or virtual academy options if full or partial closure of campus is deemed necessary due to communicable disease outbreaks, health department orders, Governor's orders, or administrative decisions based on safety and health interests of our students, staff, and community.

Depending on the circumstances students in Phase A will be in attendance 100% of the time at school with students having the option of doing 100% remote learning for those parents concerned with having their children back in school.

Phase B will have students in hybrid learning with attendance 4 days a week in school and 1 day remote learning, or 100% remote learning. We anticipate opening the school under phase B.

And Phase C is all students are 100% remote learning.

I.   DESCRIPTION OF HOW STUDENT INSTRUCTIONAL NEEDS WILL BE DETERMINED AND DOCUMENTED

All students will take NWEA MAP assessments to assist in identifying students' current academic needs and gaps. NWEA MAP will be administered 3 times a year in the Fall, Winter, and Spring in the areas of Math, Reading and Science. In the event that students are remote learning for a full building closure or for health reasons, individual appointments will be made to complete the assessments. Students may also be given the option to take the assessments from home at a designated time.

NWEA MAP assessments, classroom/teacher assessments and the students prior academic records will be used to guide instruction, create RIMPs and individual learning paths through Study Island as well as determining appropriate additional services in Tier 2 and Tier 3 Reading and Math support, as well as SPED and EL programs.

Teachers will examine the data to determine where the students are at, where they need to be and make appropriate plans based on the students' needs to get them to the goals.

II. METHOD TO DETERMINE COMPETENCY, GRANT CREDIT AND PROMOTE STUDENTS TO A HIGHER LEVEL

Competency and promotion will be determined based on the students' academic progress. Classroom assessments, as well as vendor district assessments, will be used to determine students' understanding and acquisition of material. Assessments will be given in person or online through Seesaw or Google Classroom in the event that students are learning online. Students, as appropriate, will also be working with Reading and Math support teachers either in person or via zoom/ google meets in the event of online learning and this data will also be used to determine students' acquisition and understanding of material.

Our promotion policy states that students must have passing grades (D or higher) in 3 of the 4 core classes in order to be promoted to the next grade level. In addition, 3rd grade students must have reached the promotion score on the state test or state approved alternative test in order to be promoted.

III. ATTENDANCE REQUIREMENTS AND DOCUMENTATION OF LEARNING OPPORTUNITIES

All students will be expected to follow the school daily schedule whether at home or in school learning. Attendance will be taken by 1.) those students in physical attendance and 2.) if online logins, synchronous interactions with teachers, and assignment completion.

Students arriving late will be marked as tardy in either in person or remote learning. Those students who sign out early will be marked as early release and the time missed will go towards absence.

In addition, when students are remote learning, attendance will be tracked via the completion of tasks, assignments, live instruction, engagement of students, teacher led and self led activities through SeeSaw, Google Classroom, zoom and google meets. Our school also uses a teacher program, Go Guardian, to track sites and students' logging in, which will also be used to track students for attendance purposes. Online/hybrid learning students will be considered present for a school

day based on the combination of online hours logged, offline assignments completed, and participation in direct or synchronous learning sessions as well as asynchronous learning.   A school day will be defined as an average of 6 hours per day of participation, reconciled weekly on Monday for the prior week. School personnel will follow Board-adopted truancy policies when a student fails to participate or attend online/hybrid sessions. The 72 hour rule will be followed for both in person and online instruction.   "72 hour rule" set forth in Ohio Revised Code §3314.03(A)(6)(b) *"for automatically withdrawing a student from the school if the student without a legitimate excuse fails to participate in seventy-two consecutive hours of the learning opportunities offered to the student."*

Teachers will contact parents if students are not completing remote or online work. After at least 3 attempts of the teacher to contact the parent and student, the teacher will refer the student to the administrator to contact the parent and discuss the issues and/or retention of the student.

Those students who show signs of illness or a fever must stay home. Students who would have physically been at school but are staying home due to illness, may join the class via Zoom/Google Meets and be marked as present if appropriate given the illness.

IV.   STUDENT PROGRESS MONITORING

Students will be progress monitored on an ongoing weekly and (in some cases) daily basis. Progress monitoring will be done both in person and online through individual and small group meetings via Zoom/Google Meets depending on school and student circumstances. Teachers will use data collected in homework, class work, and weekly assessments to determine student needs on a daily or weekly basis. Classroom teachers, math and reading support teachers, Special Education teachers and EL teachers will all be involved in student progress monitoring.

NWEA MAP data will be imported into Study Island to create a learning path for each student based on their scores in Reading, Math and Science. Benchmarking will be used to monitor students' growth as they progress through the learning path.

Ongoing quarterly meetings are conducted with the teacher and Assistant Principal to monitor student progress and adjust the student's learning path as circumstances warrant. As needed, parents will be invited to the meetings whether virtual or in

person to provide parent input on the learning path. Information will also be disseminated in parent conferences.

V.   ASSURANCE OF EQUITABLE ACCESS

All students will have equal access to education. Each student will be given a chromebook to be used for online learning and in school learning. Students who do not have access to the internet or low band width will be given a hotspot with unlimited data to be used for remote learning at home. Both hotspots and chromebooks are given at no cost to the student unless the parent decides to purchase insurance on the items for damage or lost devices.

All lessons will be recorded and made available to all students to refer to. Students learning online will be able to synchronously learn with the students at school as well, as if the school goes to 100% online learning synchronously with the teacher.

Special Education and EL services will be provided both online and in person depending if the student is remote learning or in person learning as well as RtI, Tier 2 and Tier 3 services. All services will be based on students academic, social and behavioral goals and are documented in accordance with services and goals.

All students will have the opportunities to participate in SEL and special activities. These activities will occur in person for those students in school and available via zoom or google meets for those students remote learning.

Teachers/Staff will check in with students and families that are 100% online learning on a weekly basis to determine if there are any needs whether it's social and emotional, academic or technology support. We want to be sure those students have equal access to services other students at school have access to. Parents and students will also be given access to information on how to reach out if they have a need prior to a teacher/staff contacting them.

VI.   DESCRIPTION OF TEACHER PROFESSIONAL DEVELOPMENT

Professional Development will be provided for all teachers for 10 days prior to the school beginning of the school year and 5 full days and 7 early release days throughout the school year. Professional Development will include the use of online resources, curriculum and health and safety. Professional Development will be a

combination of in house training and vendor training and using a combination of virtual and in person training.

1. Use of the LMS - Teachers are currently working on certification in Google Classroom and Seesaw from the companies that provide the service.

2. Health and Safety- mask/shield wear/removal/care, COVID-19 Symptoms, MSDS Sheets, Heimlich maneuver, AED, COVID-19 Cleaning, COVID-19 Managing Stress and Anxiety

3. Procedures- Attendance Students, attendance Staff, reporting illnesses, classroom management (PBIS), building procedures (lunch, recess, enter/exit building, hallways, etc.)

4. Curriculum- Study Island, NWEA MAP, Zoom/Google Meets, FlipGrid, Go Guardian, Gizmos, Stemscopes, My Math, Think Central, Readworks, Read Theory, Brain Pop, Studies Weekly, Raz Kids, Reading A to Z

5. Policies- Instruction and Grading, Attendance, Home Visits, policies updated in response to COVID-19)

Date of Board Approval   :   8-11-2020

Authorizing Signature for the Board :   *Michael D Pratt*
_____

School Leader Name   :   Jessica Shoaf

School Leader Contact: Email: shoaf@horizoncolumbus.org

                                        Phone: 614-475-4585