Huber Heights City Schools

2020-21 Back to School Plans 2.0

July 27, 2020

This plan was developed in collaboration with other Montgomery County school districts. It is **subject to change** based on public health conditions across the district, state, and country.

Back to School Plan 2.0 Considerations

Educating Students Safely

Educating students safely is our number one goal. We are putting strategic safety precautions in place that are in line with the most recent health recommendations. We are balancing personal freedoms with safety to ensure we keep our doors open for our students to learn. There is an inherent level of risk for all students returning to school as well as a risk with students socio-emotional well being if they remain at home learning. This plan is intended to mitigate risk, not eliminate it.

Gradual Restart

In studying school restarts throughout the world, we can learn from their successes and failures. We have found the following results instructive:

- In countries with higher positivity rates per capita, opening full speed has been problematic. In those countries, confirmed cases of COVID-19 have risen dramatically and schools have had to close within weeks of reopening. This has been both because of the increase in cases and the lack of substitutes to replace sick and/or quarantined teachers. This has also happened in countries with lower positivity rates. The common element was their rapid return to school with 100% of students attending.
- The countries that have been most successful in reopening safely have had gradual reopening plans with safety features in place.
- Thus we are instituting a restart plan that gives us the greatest chance at success and getting students back to a sense of normalcy as soon as possible.
- The plan will work **only** if our entire community takes and maintains active steps to reduce and keep the COVID-19 rates per capita down over the long term. This means following the latest health recommendations, such as wearing masks anytime in public, reducing large mass gatherings (especially ones that are indoors), and socially distancing as much as possible.

- Our Back to School Plan 2.0 includes timetables for return where students come back to school in three phases: 100% online with Huber Heights teachers, 50/50 in-person on a hybrid schedule, and in-person 100%.

Face Coverings

While we fully understand the concerns with wearing face coverings and challenges they present for students, we need to follow the guidance of the health experts at the Centers for Disease Control & Prevention and the Ohio Department of Health.

Huber Heights City Schools is requiring that face coverings be worn by all students, staff, and visitors to our building at all times, while on school grounds and at school sponsored events. The lone exceptions to this are when in a classroom or office alone, while playing an instrument with the band, and eating lunch. We will also follow the guidance for face coverings recommended by the Ohio High School Athletic Association for our athletes. This will certainly be a greater challenge for our youngest learners. We promise to be patient, supportive, and empathic to their unique circumstances; and lovingly help them safely and comfortably wear face coverings during school.

Our students need to be in school to maximize their learning and growth potential; and for their social-emotional health. **Huber Heights City Schools will not be able to hold school in-person if we have a spread of the virus in school**. Face coverings being worn by **all** are the most essential pieces of the puzzle; especially given that we cannot guarantee six feet of social distancing in our schools once all students fully return.

Preparing Students for the Start of the School Year

A best practice in preparing for the start of the school year is to create positive experiences for your children with face coverings. Helping them prepare by trying on different styles of face coverings and finding one that is most comfortable for them to wear will go a long way towards making them feel comfortable coming back to school. Consider breathability, covering of the nose and chin, and overall style. A good idea is to plan for each of your children to have 3-6 face coverings to wear and launder on a regular basis. Our schools will have disposable face

coverings available for students who forget to bring a mask to school or on the bus, and will continue to order more supplies as needed.

Social Distancing

Six feet of social distancing is not possible in most of our classrooms with our students attending school full time. However, we will give our best effort to encourage, promote, and enforce social distancing throughout school grounds. This will include signage, floor markings, one way traffic flow, and adequate spacing in large gathering spaces like cafeterias.

Daily Cleaning/Sanitizing

We are securing all supplies needed for daily deep cleaning and sanitizing. Daily deep cleaning, which includes sanitizing all high touch surfaces, will be performed by our custodial staff.

In addition, desks, chairs, doors, and other high touch surfaces in classrooms, will be sanitized between each class period. Students and staff will work together to ensure our classroom surfaces remain clean throughout the day.

Covid Symptoms

As we go through the school year, all staff and students are required to check symptoms daily before leaving home for school. These are the known symptoms of COVID-19, according to the Centers for Disease Control & Prevention.

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Back to School Plan 2.0 Details

Districtwide Staff Preparation

All of our administrators and staff will report to work at school 100% of the time as they return over the next month. This will provide the district with several benefits:

- Technological issues with computers, wi-fi, and other concerns can be solved onsite, in our buildings with district tech staff being able to support teachers.
- The many physical resources available to families and teachers at school will be readily available for use in helping support curriculum, instruction, and learning.
- The opportunity to physically collaborate in small groups for our staff will be readily available.
- The ability to host meetings on site, in our schools, for families and staff members is invaluable. Though we encourage online meetings to increase safety and reduce exposure, we will be able to facilitate those meetings in person with families and other entities if necessary.
- Professional development and training is always better in-person. Working together on-site will give us a chance to create smaller workshops that can help us improve our work with students.

Between last spring and now, our staff has engaged in significant training in *Google Classroom, Seesaw,* blended learning, and *Modern Teacher*. By the time school begins on August 27, our entire team will have completed training in *Google Classroom/Seesaw*, blended learning, *Modern Teacher*, the online learning curriculum/instruction of *SchoolsPLP*, and/or COVID-19 safety training. All of this training and learning is preparing us to deliver an excellent learning experience for our students when school begins again on August 27.

Younger Students Return First

Recent COVID-19 scientific research suggests that younger students are far less likely to spread the virus to others. Furthermore, once younger students contract the virus, they are much less likely to see significant health complications than older students and adults. We also know from parent feedback that a big challenge is finding childcare for younger students while parents need to work. Finally, from a learning standpoint, preschool to 3rd grades are the most important years for students to learn to read. This is the most essential building block to future

learning success in school and life after high school. While online learning can help students, nothing substitutes the skills and instruction of a classroom teacher working with children on a daily basis.

Given all of this data and the experience from other countries, we believe the best course of action will be to have a slow reentry plan, with younger students coming back to school first. Our new plan will gradually add more grade levels to in-person learning from preschool up to high school.

Multi-Handicapped Students

Students with multiple disabilities have great difficulty getting their needs met while learning online. It is essential that they learn in person, with their teachers present. Our plan is to start the school year with all students scheduled in multi-handicapped classrooms attending school in the building, during their regular school hours.

100% Online Learning With Huber Heights Teachers Option

Though we will start the year online for all students and move gradually to in-person instruction, students will have the opportunity to remain learning online with their teachers and peers asynchronously. Online learning in our Back to School Plan 2.0 will look differently than the Warrior Team from Plan 1.0. Here are the specific details:

- Everyone in grades K-12, and some preschoolers, will begin the school year online with Huber Heights teachers.
- Once the student's grade level begins to return to school in a blended or full-time fashion, families can choose to have their children remain online and not attend school physically. In those cases, the student will learn online from the same teacher, while the rest of their class learns in person. Coursework & instruction will be shared with online students using *Google Classroom/Seesaw, Google Meet*, and *SchoolsPLP*.
- Families who want to remain online are required to communicate their request directly to their child's building principal and respective teachers at least one week before the class moves to blended learning. This will help the teachers and principals ensure that your child's needs are met in a seamless manner.
- Students will maintain their current class schedules and teachers, as assigned.
- 100% online students will be permitted to participate in after school activities, where possible. The only challenge will be with activities that are extensions of classes held

during the school day. Contact the advisor of the activity you are interested in to be sure you can participate while working 100% online.

- School sponsored sports will be fully open to 100% online students, provided the student meets all eligibility requirements.
- The online curriculum through *SchoolsPLP* is NCAA approved.
- Teachers, counselors, and principals for students remaining online will be the same as those serving students in their home school. They will be fully available to support student needs.

Plan Phases

Our plan is to phase students reentry. We have created a targeted timeline as a goal. The dates may be altered based on the current state of COVID-19 infections in our community.

Phase 1 - 100% Online Learning

- All K-12 students will return to school at the start of the school year online with their classroom teacher(s) for the year leading their learning.

Phase 2 - 50/50 Blended Learning w/ online option

- In this phase students will return to the classroom according to the following schedule
  - Monday/Tuesday students with last names letters A-K
  - Wednesday all students learn online
  - Thursday/Friday students with last names letter L-Z
  - Parents should notify the principal if they have children in their family groups with different last names that they want to be grouped together.
- When not in the school building learning, all students will continue learning online.
- The letter grouping is subject to change in each building, based on the number of students in each grouping. The goal is to create a 50-50 balance each day.
- Students who prefer to remain online with the same teacher(s) during this phase may do so.

Phase 3 - 100% In-Person Learning w/ online option

- In this phase all students will return to the classroom and school full time.
- The 100% online option will still be available with the same teacher(s) for students, if preferred.

Return to School Plan Target Timeline (subject to change)

Date	Grade Level	Plan	Notes
Aug 27-Sept 11	PK	Mixed Model (Dependent on ODJFS requirements)	All staff reports 100%. See info from preschool principal
	K-3	100% online	All staff report to school buildings 100%. Students remain at home online.
	4-8		
	9-12		
Sept 14-Oct 2	PK	Mixed Model (Dependent on ODJFS requirements)	All staff reports 100%. See info from preschool principal
	K-3	Hybrid 50/50	Mon/Tue A Group, Weds all online, Thu/Fri B Group
	4-8	100% online	Staff reports. Students online.
	9-12		
Oct 5-16	PK	Mixed Model (Dependent on ODJFS requirements)	All staff reports 100%. See info from preschool principal
	K-3	100% in-person	Back to normal school schedule.
	4-8	Hybrid 50/50	Mon/Tue A Group, Weds all online, Thu/Fri B Group
	9-12	100% online	Staff reports. Students online.
Oct 19-Oct 30	PK	Mixed Model (Dependent on ODJFS requirements)	All staff reports. See info from preschool principal
	K-3	100% in person	Back to normal school schedule.
	4-8		
	9-12	Hybrid 50/50	Mon/Tue A Group, Weds all online, Thu/Fri B Group.
Nov 2	PK	Mixed Model (Dependent on ODJFS requirements)	All staff reports 100%. See info from preschool principal
	K-3	100% in person	Back to normal school schedule.
	4-8		
	9-12		

School Calendar
- School will begin two weeks later for students, on August 27.
- School will end three days later for students, on May 28.
- The revised calendar can be found [HERE](#) or on our main district webpage.

Visitors
- Visitors will only be permitted in the building in the event of emergency, for a scheduled meeting, to enroll a student, or as pre-scheduled volunteers.
- Visitors must wear a face covering at all times while on school grounds.
- Visitors must check into the office, have their temperatures checked, and wear a visitor's badge before entering the building.

Meetings & Conferences
- Follow six foot social distancing protocols to the extent possible.
- It is required that parents wear a face covering when in a face-to-face meeting.
- Parents are encouraged to schedule meetings virtually or by phone, rather than in person.
- Parents should conduct a personal health screening before entering the building and will be required to have their temperature checked upon arrival.
- Pep rallies and assemblies will be limited to outdoor opportunities.

Office
- The main offices will have social distancing markers for visitors to follow.
- Each office will have a plexiglass barrier at the front counter.
- Wearing a face covering is required for all visitors to the office.
- Seating areas will be properly social distanced.
- All visitors must complete a personal health screening before entering the office.
- Each building will determine a maximum safe capacity in the office at any point in time.
- All office spaces will be disinfected on a regular basis.
- Visitors will not be permitted in the building unless volunteering, in the event of an emergency, or to enroll a student.
- Visitors must wear a face covering at all times while on school grounds.
- Visitors must wear a visitor's badge before entering the building.

Technology

- All technology use is subject to the district Acceptable Use Policy (AUP).
- All students in grades PK-12 will be issued a Chromebook or tablet for the school year.
- All issued devices will be used and integrated into daily classroom activities.
- At this time we are considering a technology fee that would allow each student to own their device at the end of a four year cycle.
- It is essential that students take extra care to ensure devices stay in pristine condition.
- Families will be charged for any lost devices or chargers that need replaced.
- Students are asked to charge their Chromebooks overnight to ensure a fuller charge during the school day.
- Students will be required to turn their Chromebook back into their school for inspection and collection at the end of the school year.
- If students are having technical difficulties with their devices, they should contact the tech department by filling out a request for support at https://tinyurl.com/HHtechorder
- In the event of a tech emergency, students can reach out directly through email to the tech department at Technology@huberheightscityschools.org
- Wifi hotspots will be available for families without internet access at home. Please reach out to your child's building principal if a hotspot is needed.

Phase 1: 100% Online Learning

Student Expectations

Students must commit to being actively online, working on coursework, during normal school hours. The schedule for online school hours will be released at a later date/time by each building principal.

Students will be required to meet with all of their teachers, everyday online in some capacity. This could be through a quick class meeting, a small group conversation, one-on-one support, or other ways to connect. The schedule will vary by building and grade level.

Students not logged into school on time will be considered tardy. Students who do not log into school at all during the school day will be considered absent.

Exceptions to online student work schedules will be made on a case-by-case basis, depending on individual family circumstances. Building principals will make the final decision for all schedule alterations.

Chromebook/Tablet Pickup
Due to an overwhelming request for new Chromebooks across the globe, manufacturers are behind in delivering Chromebooks and other tech devices to schools. Current projections have us receiving our Chromebooks in September. Because of this we will begin the year only issuing Chromebooks to students who do not have a computer at home to use. Once the devices we ordered arrive, we will distribute them to all students without school issued Chromebooks. Devices and wifi hotspots (if needed) will be distributed at the beginning of the year according to a schedule to be established and communicated by each building principal.

"Kick Start" Meetings
At the beginning of the school year, each building will host "kick start" meetings for all students & families to meet their teachers, learn about the online curriculum, procedures, and expectations for the school year. Each building principal will establish the dates and schedules

for "kick start" meetings and send that information out to families. These meetings will replace open house meetings for the year.

Meetings will be scheduled in small groups at five different times, by last name, to ensure that each classroom space has no more than 20% of their parents/students present. We request that each family only bring their child and one parent to ensure safety of our staff and students.

Curriculum

We will begin the year using the *SchoolsPLP* curriculum in every class where the subject is offered with the program. Classes not offered on *SchoolsPLP* will still be instructed online by Huber Heights teachers without the support of the program. More info about *SchoolsPLP* can be found at https://schoolsplp.com/.

Teachers will use the *SchoolsPLP* curriculum as the base for online learning in their classrooms while classes are meeting 100% online or 50/50 blended. The goal is to integrate the supports, instruction, and grading components of *SchoolsPLP* with the instructional strategies, curriculum, and materials each teacher plans to use with students.

Phase 2 & 3: 50/50 Blended & 100% In-Person Learning

Transportation
- Students will be permitted to sit on bus seats with no more than two to a seat.
- Students must wear face coverings at all times when on a school bus.
- Each bus will have all windows open, to allow for air circulation, weather permitting.
- All students are required to do a full symptoms check, including temperature, before leaving their homes in the morning. If student temperatures are 100.4 degrees or above, they are required to stay home from school until symptom free for 72 hours.
- Temperatures will be checked on a daily basis, as students enter the building each morning.

Dropoff and Pickup
- All students & staff are required to check their temperature and symptoms each day before arriving at school. If they have any COVID-19 symptoms, they must stay at home.
- The nurse's offices will have thermometers available for students & staff that need checked throughout the day.
- Student dropoff and pickup locations will be spread throughout the school building doors to reduce overcrowded spaces. Specific details for each building will be created by building principals before school starts.
- Students will be released at the end of the day, one small group at a time.
- Parents needing to pick up their child early or drop off items during the day, should remain in their cars, contact the school by phone and wait in front of the building for your child or a staff member to help you.
- Classrooms and students will be assigned an entry and exit door to use for school each day.

Classrooms
- To the extent possible, social distancing will be practiced in all classrooms. During phase 3, the majority of classrooms will not be able to maintain 6 ft of social distancing. We will, however, maintain as much social distancing as possible.

- Everyone is required to wear face coverings while in class, and anywhere else on school grounds. The lone exceptions are when eating in the cafeteria, playing an instrument in band class, or participating actively in athletic drills or contests.
- All classrooms will have all doors open, during class, to allow for better air circulation.
- Students will have assigned seats in each classroom.
- Students & staff will be required to disinfect their desks, chairs, and common touch surfaces between each class period.
- Students/staff will wash or sanitize their hands throughout the school day, according to the schedule set by each building principal.
- Principals will work with the operations department to determine a cleaning schedule for special classroom equipment.

Hallways, Restrooms, Lockers, and other Common Areas
- Where possible, all hallways in school will be one way traffic only.
- For hallways where one way traffic is not possible, all persons must stay to the right.
- Students/staff must wear face coverings in all common areas. (i.e. restrooms, locker rooms, hallways, cafeteria, gym, etc.)
- Hall passes will need to be significantly limited, as determined by each building principal.
- Passing period times may be adjusted to account for one way traffic, by building principals prior to the start of the school year.
- Staff and students will practice as much social distancing as possible in all common areas.
- Follow all signage and guidelines posted in the hallways, common areas, and on the floor.
- Common area access will be limited to ensure student safety. Students may need to carry most course materials in their backpacks.

Cafeteria/Nutrition Services
- Students are required to wear face coverings at all times when in the cafeteria and not in the process of eating.
- Students will eat in the cafeteria, outside, or in another designated area on a rotating basis. Each building will set their own guidelines to enact this requirement.

- Students will sit in designated, assigned seats to better enable contact tracing in the event of an infection.
- Follow distancing guidelines when going through the cafeteria line and the serving area.

Health Services
- Students/staff should use designated entrances and exits (where applicable) in and out of the clinic.
- Follow six ft social distancing protocols while in the clinic (where possible).
- Students/staff are required to wear face coverings when in the office area.
- If a student/staff member experience COVID-19 symptoms while on school grounds, they must follow the following protocol:
  - Notify a teacher or administrator (for staff) immediately.
  - Wear a face covering immediately.
  - Make plans to leave school and go home/doctor's office as soon as possible.
  - While waiting for parent pickup, students must stay isolated in the quarantine room as designated in each building. Staff will be present to support students.

Quarantine Guidelines

Quarantine Due to Symptoms

- An individual student or staff member who shows multiple symptoms of COVID-19 should inform their teachers and/or principal as soon as symptoms are discovered; preferably outside of the school day.
- Students/staff should immediately stay home until symptom free for 72 hours.
- Anyone showing multiple symptoms will be recommended for testing.
- While under symptom based quarantine, staff/students should continue to participate in school asynchronously as much as possible, so as not to fall behind in school.

Quarantine Due to Close Contact with COVID-19 Case

- Students/staff who have been within six feet of a confirmed COVID-19 case for fifteen consecutive minutes or more in the 48 hours preceding the onset of symptoms (for those cases that are symptomatic) or the 48 hours prior to the test being taken (for asymptomatic cases) and ending at the time the staff/student was isolated.
- The individual with close contact must stay home from school for fourteen calendar days from the time they were last exposed to the infected individual or until they receive a negative COVID-19 test result.
  - This would include students seated in classes immediately around the infected student/staff member. It could also include school bus, cafeteria and/or sports/club connections.
  - This would likely not include hallway, or other exposure in schools, due to the time consistently sitting within six feet being less than fifteen consecutive minutes.
- While under COVID-19 quarantine, students should continue to participate in school asynchronously as much as possible, so as not to fall behind in school.
- Unless meeting the above criteria, staff/students do not need to quarantine when a confirmed case occurs in the district.

Huber Heights Schools
Quarantine Protocol Visual Map
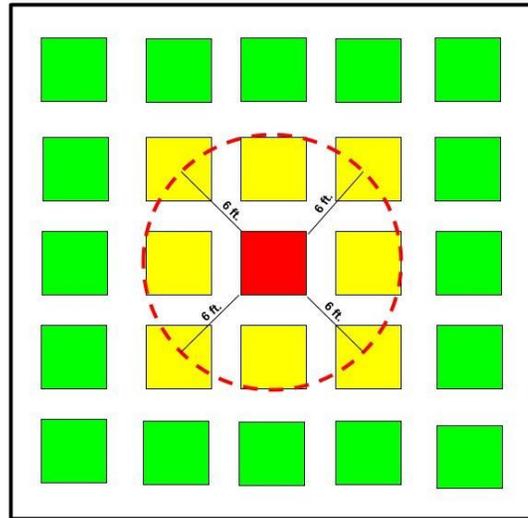
- Wayne High School
  - It is possible that an entire classroom, team, grade level, or school would be required to quarantine from school. Due to high school classes being populated by students across grade levels, common areas and clubs/sports teams all having mixed grade level students, Wayne High School could be at a particularly high risk of large scale quarantine.
- Weisenborn Junior High School
  - It is possible that an entire classroom, team, or grade level would be required to quarantine from school. Most Weisenborn classes are by grade level. This should allow us to continue school on site with one grade level, if an entire other grade level needed to be quarantined.
- Elementary Schools
  - 4th-6th grade
    - It is possible that an entire classroom, team, or grade level would be required to quarantine from school. Most elementary classes are by grade level. This should allow us to continue school on site with all other grade levels continuing in school.
  - K-3 grade

■ Due to students spending almost all of their time with students in their individual classrooms, we should be able to just quarantine the individual classroom where the student/staff in direct contact with COVID-19 is in attendance.

Quarantine Due to Confirmed COVID-19 (the student/staff personally contracts; COVID-19)

● Students/staff and their families should work with their doctor, the schools and the Montgomery County Health Department to contact trace all individuals the person has been within six feet of, over fifteen consecutive minutes of time, beginning the 48 hours prior to the onset of symptoms (for those cases that are symptomatic) or the 48 hours prior to the test being taken (for asymptomatic cases) and ending at the time the staff/student was isolated.
● Students/staff who are symptomatic must stay home, in the care of a doctor, until all of the following criteria have been met:
  ○ Three days with no fever (without using fever reducing medication)
  ○ Other symptoms have improved
  ○ Ten days since symptoms first appeared
● Students/staff who are asymptomatic must stay home, in the care of a doctor, until ten days have passed since testing positive without any symptoms developing.
● These requirements are subject to change, based on CDC & ODH recommendations.
● While under confirmed COVID-19 quarantine, students should continue to participate in school asynchronously as much as possible, so as not to fall behind in school.

Long Term School Closure/Quarantine

● With the governor's new color coded, tiered COVID-19 warning system, counties will be rated on a weekly basis. Montgomery County is currently on level 3. Depending on our level as a county, there could be strong restrictions placed on us by the county health department or the state government that we must adhere to.
● Should a school or the entire district need to close for an extended period of time, we will move all learning online through the *SeeSaw* and *Google Classroom* platforms.
● This transition should be relatively seamless, given that technological devices will already be assigned to students and the platforms will already be in regular use.

- If permitted, we will plan to work closely with small groups of students needing extra support at school once or twice a week.
- If permitted, athletics and after school activities will continue as scheduled.

House Bill 164 Requirements

HB 164 requires that all schools with a remote learning plan ensure certain measures are taken. These are the six requirements and how Huber Heights City Schools will meet them:

1. *Determining & documenting instructional needs*
   In the first few weeks of the 1st quarter, each student will complete a *Star360* reading and math assessment. This universal screener will give students, families, and teachers data on where each student is academically and allow us to plan appropriate interventions and instruction.

2. *Determining competency, granting credit, and promoting students to a higher grade level*
   Huber Heights City Schools will use the Ohio Standards for learning to design instruction and assess students regularly to determine their competency. Students will be given traditional grades, credit will be awarded, and grade promotions will be made in accordance with current in-person learning practices and applicable board policies.

3. *Attendance requirements & documentation of participation in learning opportunities*
   Students will be required to attend school online on a daily basis, during regular school hours. Documentation will be provided through the *SchoolsPLP* curriculum, which tracks student attendance and activity in the platform.

4. *How student progress will be monitored*
   Huber Heights City Schools educators will monitor student progress through formative and summative assessments throughout the school year utilizing the resources available through *SchoolsPLP* and their own teacher created assessments.

5. *Description of how equitable access to quality instruction will be ensured*
   The district has purchased chromebooks or tablets for every student in the school district. Those will be issued at the beginning of the school year. In addition, we have purchased wifi hotspots for students without reliable internet access at home. Further, we plan to meet more frequently and intervene quickly with students who are floundering through online instruction.

6. *Description of professional development activities offered to teachers*
   All of our teachers have engaged in extensive professional development in *Google Classroom*. Further, by the start of the school year, each teacher, paraprofessional, and principal will have engaged in extensive training on blended learning and the *Modern*

Teacher training. This will help us significantly grow our practice to meet the needs of our students by the time school begins.

Contacts

If you have any questions about this plan, please feel free to reach out to your child's building principal or district leaders for support:

Building Principals

Wendy Bridges - Wayne High School Principal wendy.bridges@myhhcs.org

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