



Remote Learning Plan

District Name:	Jackson-Milton Local School District
District Address:	13910 Mahoning Ave. North Jackson, Ohio 44451
District Contact:	Mr. Kirk Baker
District IRN:	048322

The goal of remote learning is to ensure learning continues even though school buildings are closed. Remote learning engages students through a variety of learning opportunities, which can be delivered online and/or offline. Remote learning does not just mean online learning. Technology certainly is a supportive tool for remote learning, but powerful remote learning can occur through thoughtful offline lessons that encourage students to explore the natural world and engage in interdisciplinary and artistic hands-on learning.

HB 164 (June 2020) indicates that "Each qualifying public school governing body may adopt a plan to provide instruction using a remote learning model for the 2020-2021 school year. An adopted plan shall not be subject to approval by the Department. Each plan shall include all of the following: (1) A description of how student instructional needs will be determined and documented; (2) The method to be used for determining competency, granting credit, and promoting students to a higher grade level; (3) The school's attendance requirements, including how the school will document participation in learning opportunities; (4) A statement describing how student progress will be monitored; (5) A description as to how equitable access to quality instruction will be ensured; (6) A description of the professional development activities that will be offered to teachers...The Department shall make each plan it receives under division (B) of Section 16 publicly available on its website."

The deadline for qualifying public schools to submit their adopted Remote Learning Plans to the Ohio Department of Education has been extended to August 21, 2020 to allow school leaders sufficient time to develop their plans. Adopted Remote Learning Plans should be submitted electronically to remotelarning@education.ohio.gov.

NOTE: As the school year proceeds and circumstances evolve, school districts are able to amend their respective remote learning plans to address changing needs. District superintendents are able to make amendments to the remote learning plan on behalf of the school district without additional local school board approval. Amended plans, however, must be resubmitted to ODE by email at remotelarning@education.ohio.gov. The Department will make all plans publicly available at www.education.ohio.gov.

For more details, the Ohio Department of Education has prepared informational resources outlining the features and differences between blended learning declarations and remote learning plans on the [Remote Education Planning website](#).

Consider how instruction will take place? (check all that apply)

- X Teacher-student interaction through online learning platforms
- X Online lessons for student to work on at home



Remote Learning Plan

X Offline lessons and instructional packets for students

SECTION ONE	INSTRUCTIONAL NEEDS
Resource Link(s):	Remote - Blended Instructional Delivery Resources Exceptional and At-Risk Youth
Determining Instructional Needs	<p>How will instructional needs be determined?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none">• Instructional Sequencing• Aligned Instruction to Learning Standards• Gap Analysis for ELA, Math, Science, and Social Studies• Created a plan for IEP and students with disabilities• Created a plan for students identified as gifted served with a Written Education Plan (WEP)
<p>Address Determining Instructional Needs Here: Instruction will be aligned with Ohio Learning Standards and will follow the ODE scope and sequence of the district curriculum mapping.</p>	
Documenting Instructional Needs	<p>How will instructional needs be documented?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none">• Clear instructional plans have been created• Clear instructional plans have been communicated with staff, parents, and other stakeholders
<p>Address Documenting Instructional Needs Here: Instructional plans will be created and reported to students, parents and administration on a weekly basis.</p>	
<p>Attach any Additional Documentation or Notes (if necessary):</p> <p>Attached is the district and building Reset-Restart Plans.</p>	



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SECTION TWO		DETERMINE COMPETENCY, GRANTING CREDIT, & PROMOTING STUDENTS TO A HIGHER GRADE LEVEL	
Resource Link(s):	District & Building Level Educational Considerations & Planning Teacher Level Educational Considerations and Planning Non-Building Based Learning Opportunities		
Determine Competency	What method(s) will be used to determine competency for remote learning? Possible/Optional item(s) to consider: <ul style="list-style-type: none"> • Developed and communicated a plan for determining competency (grading and assessments) 		
Address Determining Competency Here: Student competency on tests, class assignments, projects, and lessons will be evaluated daily and using Google Classroom, Zoom, and Loom and on-line (asynchronous), lessons and/or courses will be aligned using ODE standards.			
Granting Credit	What method(s) will be used for granting credit for remote learning? Possible/Optional item(s) to consider: <ul style="list-style-type: none"> • Developed and communicated a plan for granting credit (grading and assessments) 		
Address Granting Credit Here: Credit will be granted/awarded utilizing building and district grading policies.			
Promoting Students	What method(s) will be used for promoting students to a higher grade level with remote learning? Possible/Optional item(s) to consider: <ul style="list-style-type: none"> • Developed and communicated a plan for promoting students to higher grade level (grading and assessments) 		
Address Promoting Students to a Higher Grade Level Here: Students will be awarded promotion based on their work through-out the school year and based on building and district policies along with their formative and summative assessments.			
Attach any Additional Documentation or Notes (if necessary):			



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SECTION THREE		ATTENDANCE AND PARTICIPATION	
Resource Link(s):	Communications Planning		
Attendance Requirements	What are your school district's attendance requirements for remote learning? Possible/Optional item(s) to consider: <ul style="list-style-type: none">• Created a communication and attendance plan for staff and students		
Address Attendance Requirements Here: Attendance requirements will follow the ODE hour requirements and parents will be notified of any issues. Attendance will be taken for each class period and we are fortunate to have the resources of a full-time SRO to assist with truancy issues.			
Participation Requirements	How will your school district document student participation in remote learning opportunities? Possible/Optional item(s) to consider: <ul style="list-style-type: none">• Created a plan for documenting student participation in remote learning• Communicated the plan with families and other stakeholders		
Address Student Participation Requirements Here: Student participation is expected on a daily basis from all students and teachers encourage student participation in all classrooms. Participation will be expected from all on-line students and students attending in-person.			
Attach any Additional Documentation or Notes (if necessary):			

SECTION FOUR		PROGRESS MONITORING	
Resource Link(s):	Exceptional and At-Risk Youth		



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Progress Monitoring	<p>How will your school district progress monitor student progress with remote learning?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> Developed a Plan to monitor student progress with remote learning
<p>Address Monitoring Student Progress Here: Student progress is monitored on a daily basis and referrals can be made at anytime. Students can receive remedial services also on a daily basis determined by the teacher/team/aid which includes the parent.</p>	
<p>Attach any Additional Documentation or Notes (if necessary):</p>	

SECTION FIVE	EQUITABLE ACCESS
Resource Link(s):	<p>Technology Needs Data Use: Gathering Stakeholder Input</p>
Equitable Access	<p>What is your school district's plan to ensure equitable access to quality instruction through remote learning?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> Parent/Student surveys have been reviewed Technology Plan has been created to ensure equitable access
<p>Address Equitable Access to Quality Instruction Here: The district surveyed parents in the spring to determine the needs of all parents/students regarding technology. We are submitting a grant that would help[with "Hot Spots" in our rural area. The district did and does plan again to loan out chromebooks to those students that did not have access to laptops.</p>	
<p>Attach any Additional Documentation or Notes (if necessary):</p>	

SECTION SIX	PROFESSIONAL LEARNING
Resource Link(s):	<p>Professional Learning Needs</p>
Professional	<p>What professional development activities will be offered to your school</p>



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Learning	district's teachers to ensure remote learning is successful? Possible/Optional item(s) to consider: <ul style="list-style-type: none">• Created and communicated a Professional Learning plan that includes professional development to help teachers enhance remote learning.
Address Professional Learning/Development Here: This year on August 31 st , September 1 st and September 8 th the staff will receive PD on Google Classroom, Zoom and Loom. Teachers will learn how to record lessons and post their lessons on their website for students learning remotely. Staff will also learn all the Google Classroom options that are available to them.	
Attach any Additional Documentation or Notes (if necessary):	

Jackson-Milton Reset - Restart School Plan



JACKSON-MILTON RESET-RESTART INFORMATION FOR 2020-2021

GOVERNOR'S ORDERS.

All and any orders from the Governor's Office will supersede any aspect of the Reset-Restart plan by the Jackson-Milton Local School District.

IN THE BEGINNING/INTRODUCTION:

This plan for Jackson-Milton Local School District as of 8-17-20 is for the students to return to school in the fall in person. Obviously, this plan is subject to change. **It is extremely important that all students, parents and staff members are prepared to go strictly to remote on-line schooling at any time. All decisions will be based on the safety of all students and staff of the Jackson-Milton Local Schools.**

If it is decided that we switch to on-line teaching, all staff will be expected to report to work at the same times as if traditional school was in session.

The following guidelines are to provide clear expectations of students and staff for the educational process for face-to-face traditional schooling and on-line instruction for those choosing to stay at home or in case we have to return to on-line instruction as a district. Those that chose to start on-line or with traditional face-to-face instruction can only switch to traditional face-to-face instruction or the on-line program at the end of a grading period or semester. If a parent wishes to switch during a grading period they would need to contact the superintendent to work out the details. They would also need to understand the instruction could be totally different from the current instruction they are receiving.

THE PLAN:

This plan is multi-layered with variables that may change as we continue to meet, discuss and review new guidelines and research. This plan is basically the foundation for the start in the fall. As noted above, this plan can change at any given day.

Principals will have individual building Reset-Restart Plans.

Step 1: Provide Regular Education:

This means that students will be taught in the classroom with HEALTH and SAFETY PROTOCOLS in place for the safety of all students and staff. There are numerous factors and decisions involved in this plan and as with this entire plan, everything is subject to change.

Starting times have changed. The MS/HS will start at 7:40 for the students and end at 1:46. The elementary school will start at 8:40 and will dismiss at 2:50.

Step 2: REMOTE LEARNING COMPONENT:

In order for a student to receive on-line instruction at home, he/she needs to be registered as a Jackson-Milton student, and all necessary forms need to be completed and handed-in to the main office where your child would be attending.

Remote learning instruction will be delivered by your child's Jackson-Milton regularly scheduled teacher as if they were attending school in person. This may be done in several ways, either by logging in during their regular scheduled class time or by the teacher re-teaching their lesson after the students leave for the day.

Mr. Sullivan and Mr. Vega will provide more details about the on-line piece of instruction as we get closer to the start of school.

If you plan on having your child utilize the remote learning instruction please notify your child's principal by TUESDAY, AUGUST 18th.

There is **NO** third party providing instruction. I am happy to say that the instruction for students working on-line will be provided by our very own Jackson-Milton Staff.

TRADITIONAL LEARNING:

Traditional learning is a structured educational program that focuses on face-to-face teacher/student instruction, including teacher –led discussion and teacher knowledge imparted to students.

REMOTE LEARNING:

Remote learning will be delivered by your child's regular scheduled Jackson-Milton teacher. How this is going to operate will vary by the two buildings and specific details will be provided as we get closer to the start of the school year.

Please keep in mind that remote instruction is totally different from home schooling. Home schooling goes through the Mahoning County Educational Service Center and the parent educates the child. With remote instruction the child still is a Jackson-Milton Blue Jay student and receives instruction by a certified Jackson-Milton Educator.

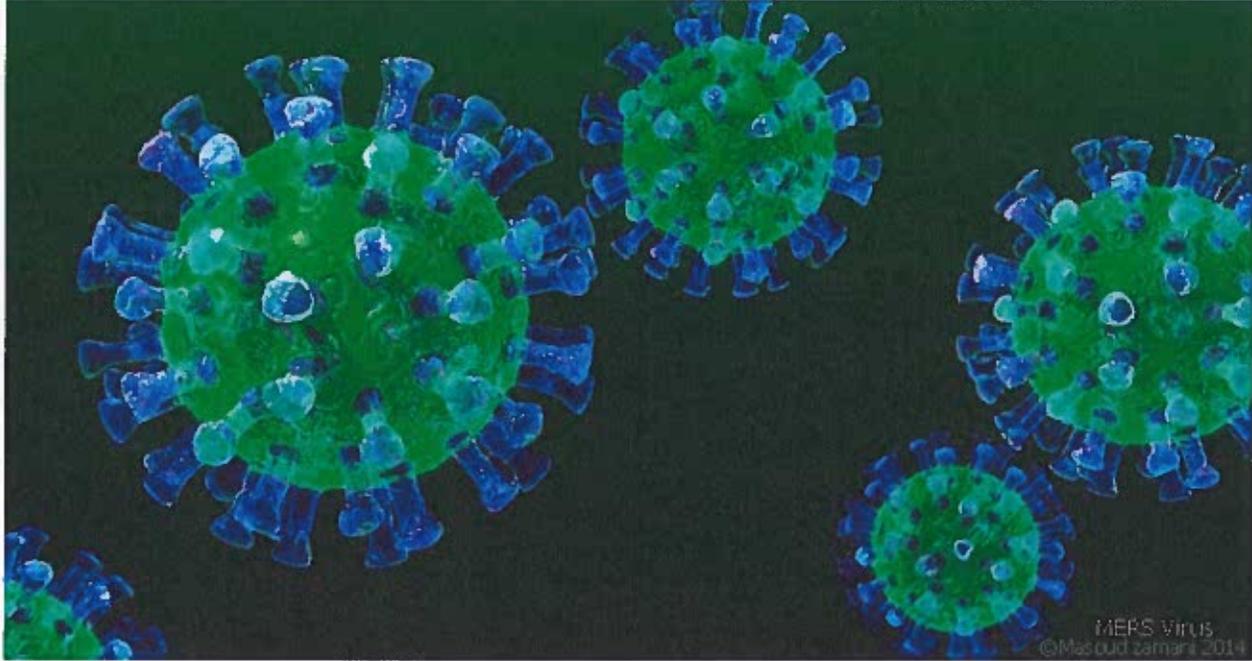
If you plan on having your child utilize the remote learning instruction please notify your child's principal by Tuesday, August 18th.

TEACHER/PARENT/STUDENT COMMUNICATION:

Jackson-Milton will utilize Zoom, Google Classroom, Progress Book and possibly an on-line program.

OHIO COVID-19 LEVELS

Looking at the chart on the next page, Jackson-Milton will be doing the following according to the level that Mahoning County is designated by the state.



LEVEL 1-4 REQUIRE COMPLIANCE WITH ALL HEALTH ORDERS			
LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
Public Emergency Active exposure and spread. Follow all current health orders.	Public Emergency Increased exposure and spread. Exercise high degree of caution. Follow all current health orders.	Public Emergency Very high exposure and spread. Limit activities as much as possible. Follow all current health orders.	Public Emergency Severe exposure and spread. Only leave home for supplies and services. Follow all current health orders.



Ohio

Department of Health

Ohio

Development Services Agency

coronavirus.ohio.gov

LEVEL 1, LEVEL 2, and LEVEL 3 Jackson-Milton will be providing traditional face-to-face education along with remote on-line schooling.

LEVEL 4-Jackson-Milton will return to remote on-line schooling for all students until further notice. Instruction at this level will be provided by your child's Jackson-Milton Teacher for the students that were attending traditional in-school face-to-face instruction.

All staff will be required to report to work the same times as if school was in session. This is subject to change.

HEALTH AND SAFETY PROTOCOLS:

All staff members and students are required to wear a mask according to the governor's guidelines. A nice mask with the JM logo has been purchased for all students and staff. The building principal or superintendent will have the final say as to the approval of any mask that is worn other than the school purchased mask. Parents are highly encouraged to check their child's temperature every morning before they are sent to school. Any student experiencing a temperature above 100F is to stay home and contact the school to report your child off.

GOOD HYGIENE PRACTICES:

Schools and parents should continue to reinforce good safety habits to help stop the spread of germs, including sneezes, coughs, and hand washing. Hands should be washed with soap and water for at least 20 seconds before eating and after using the restroom and throughout the day. They are also to use hand sanitizer when entering a classroom.

VACATIONS or VISITS OUT OF STATE.

Any student that visits a state that is designated as a "HOT" state or one that is recommended that you self-quarantine yourself for 14 days must contact your building principal or the superintendent immediately. You will have to follow the governor's recommendation and self quarantine for 14 days until further notice.

PHYSICAL/SOCIAL DISTANCING:

Everyone is encouraged to maintain physical distancing of at least 3-6 feet which is based on the American Academy of Pediatrics Guidelines. Transition scheduling will be utilized along with other strategies to reinforce social distancing.

DIVIDERS

Dividers have been ordered for each classroom that will help minimize any spreading of any type of virus. These clear dividers will be used on tables to separate individual students from each other.

FACE MASKS:

Face masks will be provided to ALL STAFF members and students in grades PreK-12 with a JM logo. Wearing a mask is mandatory at all times while in school property. This includes substitutes and anyone who enters the building. The school provided masks are washable, and it's the parent/guardian's responsibility to wash the mask.

TEMPERATURE CHECKS:

We have purchased five facial recognition thermal machines that will take each student's temperature along with each staff member's temperature as they enter the building. Two machines will be placed in the elementary building and three machines will be placed in the ms/hs building. Anyone with a temperature of 100 or above will need to report to the office and have their temperature taken again by school personnel. If at that time it is 100 degrees or above the child will need to go home. It is very important that parents are able to be reached at any time.



Temperature Checks will also be used for athletic events. No one with a temperature of 100F or above will be permitted to attend the athletic event.

Temperature Checks will also be taken at all school sponsored events with the same guidelines for attending any event.

Teachers will be responsible for using one of the thermal face recognition temperature scans located in each building.

Water:

All students should bring water bottles to school. Both buildings will have the ability to fill water bottles up at the water fountains. Students will not be permitted to bend over and place their mouth to the

fountain for a drink. JMES has water bottling filling stations, which fills up water bottles in a touch free matter. These have been ordered for the middle and high school. The water bottle filling stations at the elementary school were provided through a past grant.



LOCKER ROOMS:

No students will be permitted to enter the locker rooms located in the gyms except for athletes that need to place their items in their locker first thing in the morning.

REGULAR CLEANING:

We are fortunate to have purchased backpack machines that can spray and disinfect desktops, doorknobs, chairs, and everything else that gets sprayed. These will be used daily and also on our school buses.

Each bus will be sprayed between MS/HS and elementary bus runs.

Students need to clean desktops every hour or when they switch classes, if they switch classrooms.

Students are also expected to wash their hands with the mounted hand cleaning dispensers that are located in each room or hand sanitizer in a jug.

TRANSPORTATION PROTOCOLS:

All students are required to wear a face mask when riding the school bus. It is the parent's responsibility that their child has his/her mask on when the bus pulls up. If they do not have a mask on, one will be provided, but only one time. Masks will not be provided every day. If a student forgets a mask a second time, a bus slip will be issued. If a child receives three bus slips, he or she will be suspended from the bus. Students will be assigned seats by the driver, siblings will sit together. All buses are equipped with hand sanitizer, and buses will be disinfected after each run.

*We are asking for a parental partnership to make sure your student is not showing any signs of illness before putting them on the school bus. We are also asking that you as a parent take your child's temperature each morning and any child with a temperature of 100 degrees or higher to please stay home.

*All students are required to wear a face mask at the bus stop when there is more than one non-family member/student at the bus stop.

*Students will be required to wear a face mask at all times while on the school bus. If a student cannot wear a face mask due to medical reasons, a doctor's note will be required. That note must be turned into the office and approved prior to the student being allowed to ride the school bus. If your child has a medical note and it is approved, a face shield will be given for the student to wear while they are on the bus. The shield will also need to be worn during the school day.

*Ziplock bags with students' names will be available for face masks that are provided by the bus driver for future use.

*When practical, the driver will have the roof hatches open to maximize circulation.

*The driver will have the accessory fans on to increase air circulation.



CAFETERIA GUIDELINES/PROTOCOLS.

*The Jackson-Milton Cafeteria will follow all CDC guidelines by wearing masks, gloves, social distancing, using hand sanitizer, cleaning regularly, including in between each lunch at all times.

*Students will not be using the fingerprint scanner for lunch accounts. Cashiers will manually be typing in each student's name to prevent contamination.

*Students and staff are not permitted to go beyond the lunch serving line at all times.

*Use of the cafeteria microwave is NOT permitted under any circumstances.

*All silverware sets, trays, etc., will be disposable.

*All condiments will be individual, no shared ketchup dispensers etc., allowed.

*No food or drinks are no longer permitted to be stored in the cafeteria coolers or freezer due to current health guidelines.

*Chip/snack cart, ice cream, and slush machine items will be available. Items will be distributed to students by cafeteria personnel only.

*Salad Bar & Specialty Bar Days-students and staff going through the bar line will be given all items from the cafeteria personnel. Serving spoons will be removed to eliminate contamination and will be used by cafeteria personnel staff.

*Our goal, as with this entire Jackson-Milton Reset-Restart Plan, is safety first. We want all students to have an enjoyable lunch experience. With these new guidelines our cafeteria staff is always here to help the students with any questions or concerns that they may have.

***Lunch accounts*-Students and Staff** must keep their accounts to no more than negative \$10.00. After the account has reached negative \$10.00, students and staff will no longer be able to purchase "EXTRA ITEMS" until the account is current and can no longer charge a lunch.

*Students will have assigned seats while eating in the cafeteria.

VISITORS and COMMUNITY PARTNERS:

Visitors will be limited to emergency situations and enrollment. Temperature checks will be required for all visitors. Our school district has partnerships with community organizations, health care providers, local government agencies and others to provide additional education and wrap around services to students. We will continue to work with these partners, allowing their staff into the buildings following the same guidelines and safety protocols as school and district personnel.

SYMPTOMS OF COVID-19 ILLNESS HAVE BEEN DEFINED BY THE CDC AS FOLLOWS:

[Symptoms of Coronavirus from the CDC](#)

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms and children and youth with SARS-CoV-2 infection may experience any, all, or none of these symptoms.

COVID-19 CASES:

If any COVID-19 cases are confirmed the Mahoning County Board of Health will be contacted immediately, and the district will follow Board of Health guidelines and suggestions. Any student or staff member that was in close contact by the guidelines will be contacted. Close contact means someone within 6 feet for 15 minutes. This is why it is extremely important for assigned seating in the classroom, bus and cafeteria. Working with the Board of Health, the Superintendent will determine if a building needs to close for a minimum of two days for extra/additional cleaning and disinfectant. If a student has been COVID-19 tested he/she needs to remain at home until the test results are confirmed.

STUDENT HEALTH ISSUES:

Our schools will work closely with the local health department, as the health department has an important role in slowing the spread of diseases to help ensure students have a safe and healthy learning experience and environment.

The duration of home stay for a child sent home with a fever needs to be fever free (without medication) for 24 hours. If a child has a fever and other symptoms the child needs to follow the guidelines AND show improvement of all other symptoms for 72 hours AND at least ten days have passed since symptoms started.

If a student tests positive for COVID-19, the student and their close contacts will be quarantined for 14 days from the last date of exposure. The local Health Department will perform all contact tracing assisted by school personnel.

To return to school, the child must be transported to school by the parent or caregiver and must be checked by the school nurse.

More/additional precautions may be warranted for students with underlying health issues and concerns.

HIGH RISK HEALTH-VULNERABLE STUDENTS:

If your child is high risk or health vulnerable related to COVID-19, please contact the school principal and school nurse.

FIELD TRIPS:

All field trips are cancelled until further notice.

Band will not attend away games at this time.

Cheerleaders will also not attend away games.

ATHLETICS:

Jackson-Milton athletics will follow the OHSAA guidelines. As mentioned previously, all those attending the event will have their temperature checked either by hand or one of the facial recognition thermal imaging temperature machines. Band will not attend away games at this time. Cheerleaders will not travel to away games.

MEET the TEACHER NIGHT:

"Meet the Teacher Night" will be recorded and can be viewed on the school website by clicking on your child's teacher's link. These recorded videos will be uploaded on August 31st. Teachers will also be available by "Zoom" on September 1st from 6:00-7:30 p.m. to answer any questions that you may have regarding classroom requirements or questions about daily instruction.

BEFORE SCHOOL DAYCARE:

Any parent that would like to utilize the before school day care must be pre-registered. Parents **MUST** walk their child/children into the building and stay until their child(s) has their temperature checked by a school personnel. You will need to enter through the back library doors on the North side of the building.

AFTER SCHOOL DAYCARE:

Any child that attends after school day care **MUST** be pre-registered. Any child that stays for after school day care must be picked-up by 5:30 p.m. and there is a \$5.00 charge for each day that your child stays for after school care. If at any time a parent owes \$25.00 it must be paid before the child can stay again.

EMERGENCY CONTACT INFORMATION

It is extremely important that we have updated emergency contact information on your child. If we try to contact you or anyone else on the emergency contact information sheet and cannot reach someone, your child will need to be brought to school the next day as the bus will not pick your child up until we have emergency updated numbers.

**Jackson-Milton
Middle/High School
Restart Plan
2020-2021**



As per Ohio's Governor, many decisions will be made at the local level, in conjunction with the county health department. There are state-wide operating assumptions based on our current situation:

- Ohio's education system must be nimble, flexible and responsive to ensure the health and safety of all students and adults.
- Schools will need to have the capacity to operate in various modes at different times and, sometimes, with minimum advance notice.
- When schools are operating with students in the building, they will need to adhere to health and safety guidelines set forth by the Ohio Department of Health and local health departments. Guidelines may change as circumstances change.
- The traditional school experience as it was known prior to the onset of the pandemic will be different, as will many of the day-to-day practices of schools.

This plan has been developed with careful consideration of state and local guidance, with the objective of keeping students and staff safe and healthy while providing an exceptional educational experience.

Introduction

The plan for the Jackson-Milton Local School District as of 8-17-20 is for the students to return to school in the fall in person. It is extremely important that all students, parents and staff members are prepared to go strictly to remote on-line schooling at anytime.

If it is decided that we switch to on-line teaching, all staff will be expected to report to work at their regular scheduled times and the building principal will update you on the plans.

The following guidelines are to provide clear expectations of students and staff for the educational process for face-to-face traditional schooling and on-line instruction for those choosing to stay at home or in case we have to return on-line instruction as a district.

Plan

This plan is multi-layered with variables that may change as we continue to meet, discuss and review new guidelines and research. This plan is basically the foundation for the start in the fall. As noted above, this plan can change at any given day.

Regular Education

This means that students will be taught in the classroom with Health and Safety Protocols in place for the safety of all students and staff. There are numerous factors and decisions involved in this plan and as with this entire plan, everything is subject to change.

The starting time for the High/Middle school is: 7:40, buildings open at 7:00

Please do not drop off your students before 7:00

The ending time for the High/Middle school is: 1:47

On-Line

Online instruction will be delivered by Jackson-Milton teachers, if you are choosing this option the deadline to let us know is Tuesday August 18th, please call the main office or email Mr. Vega at david.vega@jmlocal.com.

In order for a student to receive on-line instruction at home they will need to be registered as a Jackson-Milton student and all necessary forms need to be completed and handed-in to the main office where your child would be attending. Once the decision is made to have your child receive on-line instruction you cannot return to traditional face-to-face instruction until the end of a grading period or semester.

Ohio Covid-19 Levels

Jackson-Milton will be doing the following according to the level that Mahoning County is designated by the state.

Level 1, Level 2, and Level 3: Jackson-Milton will be providing traditional face-to-face education along with remote on-line schooling.

Level 4: Jackson-Milton will return to remote on-line schooling for all students until further notice.

All staff will be required to report to work the same times as if school was in session. This is subject to change.

Health and Safety Protocols

All staff members are required to wear a mask according to the governor's guidelines. All students at the 6-12 level will be required to wear a face mask or covering. Face Masks will be provided to all staff members and students in grades 6-12 if needed. Parents may provide their students with their own face masks as long as they are school appropriate and approved by the building Principal. Parents are highly encouraged to check their child's temperature every morning before they are sent to school. Any student or staff member experiencing a temperature above 100 degrees Fahrenheit are to stay home.

GOOD HYGIENE PRACTICES:

Schools and parents should continue to reinforce good safety habits to help stop the spread of germs, including sneezes, coughs, and hand washing. Hands should be washed with soap and water for at least 20 seconds before eating and after using the restroom and throughout the day. They are also to use hand sanitizer when entering a classroom.

Entering the Building

Facial recognition thermal temperature machines will be at 2 entrances in the building that will take their temperature as they enter the building. All staff members will be scanned as they enter the building. The students who arrive by bus will enter through the main lobby and will be scanned. The busses will unload one at a time to maintain social distancing. Students who are driving or dropped off will enter through the drop off door and will be scanned. The gym entrance will be used for drivers and students being dropped off. Anyone with a temperature of 100 or above will need to report to the office and have their temperature taken again by school personnel. If at that time it is 100 or above, the child or adult will need to go home. It is very important that parents are able to be reached at any time.

There will be a staff member at each door to maintain social distancing and monitor the child's temperature.

Temperature Checks will also be used for athletic events. No one with a temperature of 100F or above will be permitted to attend the athletic event.

Temperature Checks will also be taken at all school sponsored events with the same guidelines for attending any event.

TRANSPORTATION PROTOCOLS:

All students are required to wear a face mask upon getting on the bus. It is the parent's responsibility that their child has their mask on when the bus pulls up. If they do not have a mask on the child will receive a bus slip. If a child would happen to receive three bus slips that particular child will be suspended from the bus.

Students will be assigned seats by the driver. All busses are equipped with hand sanitizers.

Busses will be disinfected after each bus run.

Exiting the Building

Students who will be riding a school bus home will exit through the main doors and will be released by bus assignment. The students who are being picked-up will exit through the normal pick up exit alphabetically.

Social Distancing

Everyone is encouraged to maintain physical distancing of at least 3-6 feet which is based on the American Academy of Pediatrics Guidelines. Transition scheduling will be utilized along with other strategies to reinforce social distancing.

Students will maintain a 6' distance in the hallways and as they move about the building. The students will be separated by plexiglass dividers if they sit at a table and will be 3' apart if the classroom is equipped with desks.

Face Masks

Face Masks will be provided to ALL STAFF members and students in grades 6-12 and are mandatory that they be worn at all times on school property. This also includes substitutes and any other person that enters the building.

All students in grades 6-12 will be required to wear a face mask at all times in the building except for when eating lunch.

Water

All students will be required to bring a water bottle to school. The building is equipped with water fountains that have the ability to fill water bottles. Students will not be permitted to bend over and place their mouth to the fountain to drink. Students will not be permitted to bring in outside drinks; this includes but is not limited to Dunkin Donuts, Starbucks etc.

Locker Rooms

No students will be permitted to enter the locker rooms located in the gyms except for athletes that need to place their items in their locker first thing in the morning. This will be supervised to ensure social distancing.

Restrooms

A schedule will be made for classrooms to use the restroom. While using the restroom the students will maintain a 6' social distance and proper hygiene practices. Paper towels will be provided; hand dryers will not be used to help prevent the spread of germs.

Hallways

In the morning there will be a staff member in the hallways to ensure social distancing. The students will maintain a 6' social distance while in the hallway moving to their classrooms, cafeteria and restroom; this will be ensured by the staff member.

The hallways will be marked with social distancing marks on the floor. The hallways will have travel arrows on them to determine one way traffic patterns.

Assigned Seats

Students will be assigned seats everywhere in the building.

Classrooms

The students in grades 6-12 are accustomed to changing classes, this practice will continue and social distancing will be required. Every student will have an assigned seat. Carpets will be removed from all of the classrooms and all rooms will be organized so that social distancing can take place.

Student schedules

A student schedule has been developed for each child. These schedules may be adjusted due to safety and health concerns throughout the year. This may include courses moving to larger areas, outside areas, when appropriate, staggered start and end times, teachers moving from classroom to classroom rather than students, a modified schedule for students which includes a blend of traditional and remote learning as well as any other necessary changes in order to practice social/physical distancing as determined necessary by school administration.

Breakfast

Breakfast is offered every day. The students in grades 6-12 will obtain their breakfast and eat in their classroom. There will be staff members in the cafeteria to ensure social distancing and the proper procedures. Breakfast will be grab and go.

Lunch

The students will use the cafeteria for lunch. There will be one grade level in the cafeteria at a time when possible. The students will be assigned a seat in the cafeteria in a socially distanced manner. Lunch is scheduled for 30-minutes. We will also use the auxiliary gym for students who bring their lunch to school.

Additionally:

*The Jackson-Milton Cafeteria will follow all CDC guidelines by wearing masks, gloves, social distancing, using hand sanitizer, cleaning regularly, including in between each lunch at all times.

*Students will not be using the fingerprint scanner for lunch accounts. Cashiers will manually be typing in each student's name to prevent contamination.

*Students and staff are not permitted to go beyond the lunch serving line at any time.

*Use of the cafeteria microwave is NOT permitted under any circumstances.

*All silverware sets, trays, etc., will be disposable.

*All condiments will be individual, no shared ketchup dispensers etc., allowed.

*Chip/snack cart, ice cream, and slush machine items will be available. Items will be distributed to students by cafeteria personnel only.

*Salad Bar & Specialty Bar Days-students and staff going through the bar line will be given all items from the cafeteria personnel. Serving spoons will be removed to eliminate contamination and will be used by cafeteria personnel staff.

***Lunch accounts*-Students and Staff** must keep their accounts to no more than negative \$10.00. After the account has reached negative \$10.00, students and staff will no longer be able to purchase "EXTRA ITEMS" until the account is current and can no longer charge a lunch.

Computers

The district is working on a one-to-one computer use for grades 3-12. The students will be assigned a computer and that will remain their computer for the school year. Students are still permitted to bring their own device to school, the parents will have to submit the proper paperwork to ensure the safety of our network, please visit our website to obtain this paperwork.

Lockers

Students will not be assigned a locker to begin the school year; this may change as we get into the winter months. Students will be allowed to bring a backpack to school. Please limit what students bring to school with them. Supply lists will be released soon.

Hand Sanitizer

Hand sanitizer will remain in dispensers around the building and in the classrooms.

Classroom Manipulatives

Classroom manipulatives will be limited.

Visitors to the Building

The Ohio Department of Health recommends that schools should, as much as possible; prohibit visitors from entering school buildings.

Visitations will be limited to those enrolling new students or for emergency situations. Temperature checks and symptom checks will be required for all visitors. In cases where schools and districts have partnerships with community organizations, health care providers and local government agencies that provide additional educational and wraparound services to students, staff of such partners may be allowed into buildings following the same precautions as school personnel. NOTE: There are many adults who are not employed by a school district but who remain part of routine school life, such as student teachers, college faculty observing student teachers, delivery personnel, etc. These individuals should be treated as school personnel.

Regular Cleaning

The district is fortunate to have purchased the backpack machines that can spray and disinfect desktops, doorknobs, chairs, and everything else that needs to get sprayed. These cleaning disinfectant machines will also be used on the busses. Each bus will be sprayed between the Middle/High School run and the Elementary School run.

The desktops will be cleaned every hour or when students are changing classes. Students are also expected to wash their hands with the mounted hand sanitizing dispensers that are located in each room or hand sanitizer in a jug.

Student Health Issues

Our schools will work closely with the local health department. They have an important role in slowing the spread of diseases to help ensure students have a safe and healthy learning experience and environment.

The duration of home stay for a child sent home with a fever needs to be fever free (without medication) for 24 hours. If a child has a fever and other symptoms, the child needs to follow the

guidelines AND show improvement of all other symptoms for 72 hours AND at least ten days have passed since symptoms started.

If a student test positive for COVID-19, they and their close contacts will be quarantined for 14 days from the last date of exposure. The local Health Department will perform all contact tracing assisted by school personnel.

To return to school, the child must be transported to school by the parent or caregiver and must be checked by the school nurse.

More/additional precautions may be warranted for students with underlying health issues and concerns

Field Trips

All field trips are cancelled until further notice.

Band will not attend away games at this time.

Cheerleaders will also not attend away games

Vacations

Any student or staff member that visits a state that is designated as a “HOT” state or one that is recommended that you self-quarantine yourself for 14 days must contact your building principal or the superintendent immediately. You will have to follow the governor’s recommendation and self quarantine for 14 days until further notice.

Covid-19 Cases

If any COVID-19 cases are confirmed, the Mahoning County Board of Health will be contacted immediately and we will follow their guidelines and suggestions. Any student or staff member that was in close contact by the guidelines will be contacted. Close contact means someone with 6’ for 15 minutes.

This is why it will be extremely important that seats are assigned in each classroom, on the bus and in the classroom.

It will be determined by the Superintendent if the building needs to close for minimum of two days for extra/additional cleaning and disinfectant.

Jackson-Milton
Elementary School
RestartPlan
2020 – 2021



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Everything in this plan can change at any time and the Governor supersedes everything.

The goal is to have student and staff return to school safely.

Introduction

This plan for Jackson-Milton Local School District as of 8-17-20 is for the students to return to school in the fall in person. Obviously, this plan is subject to change. **It is extremely important that all students, parents and staff members are prepared to go strictly to remote on-line schooling at any time. All decisions will be based on the safety of all students and staff of the Jackson-Milton Local Schools.**

If it is decided that we switch to on-line teaching, all staff will be expected to report to work at the same times as if traditional school was in session.

The following guidelines are to provide clear expectations of students and staff for the educational process for face-to-face traditional schooling and on-line instruction for those choosing to stay at home or in case we have to return to on-line instruction as a district. Those that chose to start on-line can only switch to traditional face-to-face instruction at the end of a grading period or semester.

Plan

This plan is multi-layered with variables that may change as we continue to meet, discuss and review new guidelines and research. This plan is basically the foundation for the start in the fall. As noted above, this plan can change at any given day.

Traditional Education

This means that students will be taught in the classroom with Health and Safety Protocols in place for the safety of all students and staff. There are numerous factors and decisions involved in this plan and as with this entire plan, everything is subject to change.

The starting time for the elementary school is: 8:40

The ending time for the elementary school is: 2:45

On-Line

According to our most recent survey about 20% of our parents would prefer to keep their kids at home and utilize on-line instruction. More specific information about the on-line instruction will be delivered at a later date.

In order for a student to receive on-line instruction at home they will need to be registered as a Jackson-Milton student and all necessary forms need to be completed and handed-in to the main office where your child would be attending. Once the decision is made to have your child receive on-line instruction you cannot return to traditional face-to-face instruction until the end of a grading period or semester.

TEACHER/PARENT/STUDENT COMMUNICATION:

The Elementary school values the teacher/parent communication. The Jackson-Milton District will utilize Zoom, Google Classroom, Progress Book and possibly an on-line program.

Ohio Covid-19 Levels

Looking at the chart on the previous page, Jackson-Milton will be doing the following according to the level that Mahoning County is designated by the state.

Level 1, Level 2, and Level 3: Jackson-Milton will be providing traditional face-to-face education along with remote on-line schooling.

Level 4: Jackson-Milton will return to remote on-line schooling for all students until further notice.

All staff will be required to report to work the same times as if school was in session. This is subject change.

Health and Safety Protocols

All staff members and students are required to wear a mask according to the governor's guidelines. Parents are highly encouraged to check their child's temperature every morning before they are sent to school. Any student or staff member experiencing a temperature above 100 degrees Fahrenheit are to stay home and contact the school to report your child off.

Entering the Building

Facial recognition thermal temperature machine will be at 2 entrances in the building that will take their temperature as they enter the building. All staff members will be scanned as they enter the building at door D. The students who arrive by bus will enter in door E and will be scanned. The busses will unload one at a time to maintain social distancing. Students who are dropped off will enter door D and will be scanned. Anyone entering the building with a temperature above 100 degrees Fahrenheit will be sent to the clinic or the person dropping the child off will be stopped and the child will be sent home.

There will be a staff member at each door to maintain social distancing and monitor the child's temperature.

Exiting the Building

Students who will be riding a school bus home will exit through door E. The students who are being picked-up will exit through door D.

Social Distancing

Everyone is encouraged to maintain physical distancing of at least 3-6 feet which is based on the American Academy of Pediatrics Guidelines. Transition scheduling will be utilized along with other strategies to reinforce social distancing.

Students will maintain a 6' distance in the hallways and as they move about the building. The students will be separated by plexiglass dividers if they sit at a table and will be 3' apart if the classroom is equipped with desks.

Face Masks

Face Masks will be provided to ALL STAFF members and students in all grades. They are mandatory that they be worn at all times on school property. This also includes substitutes and any other person that enters the building.

Water

All students will be required to bring a water bottle to school. The building is equipped with water fountains that have the ability to fill water bottles. Students will not be permitted to bend over and place their mouth to the fountain to drink.

Locker Rooms

No students will be permitted to enter the locker rooms that are located in the gym.

Restrooms

The elementary school has a unique situation when it comes to restroom breaks. A schedule will be made for classrooms to use the restroom. While using the restroom the students will maintain a 6' social distance. Students will also be permitted to go individually to the down stairs restroom and a staff member will be located at the down stairs restroom.

Hallways

In the morning there will be a teacher in the hallways to ensure social distancing. The students will maintain a 6' social distance while in the hallway while the students move to the cafeteria and restroom, this will be ensured by the teacher.

The hallways will be marked with social distancing marks on the floor. The hallway will have travel arrows on them to determine traffic patterns.

Assigned Seats

Students will be assigned seats everywhere in the building.

Classrooms

The students in grades 3-5 are accustomed to changing classes, this school year the students will remain in their classroom in an assigned seat and the teachers will change classes. Every student will have an assigned seat. The carpet will be removed from all of the classrooms and

the storage containers will be required to be on the outside walls so that social distancing can take place.

Classroom Cutting Through

The building is unique. In order to get to the one classroom, you have to walk through a classroom. The teacher in the back room will come to the door or call the front teacher to inform them that they need to get to the hallway. The front teacher will manipulate the class in order for safe passage.

Art/Music

The art and music teacher will go to the students' homeroom and teach their lesson. The homeroom teacher may stay in the room or use the teacher's lounge during their planning period.

CAFETERIA GUIDELINES/PROTOCOLS

*The Jackson-Milton Cafeteria will follow all CDC guidelines by wearing masks, gloves, social distancing, using hand sanitizer, cleaning regularly, including in between each lunch at all times.

*Students will not be using the fingerprint scanner for lunch accounts. Cashiers will manually be typing in each student's name to prevent contamination.

*Students and staff are not permitted to go beyond the lunch serving line at all times.

*Use of the cafeteria microwave is NOT permitted under any circumstances.

*All silverware sets, trays, etc., will be disposable.

*All condiments will be individual, no shared ketchup dispensers etc., allowed.

*Chip/snack cart, ice cream, and slush machine items will be available. Items will be distributed to students by cafeteria personnel only.

We want all students to have an enjoyable lunch experience. With these new guidelines our cafeteria staff is always here to help the students with any questions or concerns that they may have.

***Lunch accounts*-Students and Staff** must keep their accounts to no more than negative \$10.00. After the account has reached negative \$10.00, students and staff will no longer be able to purchase "EXTRA ITEMS" until the account is current and can no longer charge a lunch.

*Students will have permanent seats while eating in the cafeteria.

Breakfast

Breakfast is offered every day. The students in grades 2-5 will obtain their breakfast and eat in their classroom. The students in grades K-1 will be distanced in the cafeteria to eat their breakfast. Their will be staff members in the cafeteria to ensure social distancing and the proper procedures. **Breakfast will be grab and go.**

Lunch

The students will use cafeteria for lunch. There will be one grade level in the cafeteria at a time. The students will be assigned a seat in the cafeteria in a socially distance manner. The students' recess will take place on the track and not the playground until protocols can be established. The cafeteria aides will ensure social distancing while students are on the track.

Computers

The building is working on a one-to-one computer use in grades 3-5. The students will be assigned a computer and that will remain their computer for the school year. The teacher and students will work to maintain the cleanliness of classroom. The students in grades K-2 will be able to use iPads and computers to work on programs. The iPads and computers will be cleaned after student use.

Computer Lab

The computer lab will be utilized one class at a time. The lab will be sanitized after each class leaves. Grades K – 2 will utilize the computer lab while grades 3 – 5 will work one-to-one and remain in their room.

Library

The library will be closed until there is a protocol of how to obtain books. The librarian is permitted to go to a class and read a book.

Lockers

Students will be assigned a locker but will be required to report to their classroom before going to their locker. The teacher will send the students to their locker to place their coats and lunches in, they will do this in a socially distant manner. Every student should bring a backpack back and forth from school. The students backpack will hang on the back of their chair with their supplies in them.

Field Trips

All field trips are cancelled until further notice.

Good Hygiene - Handwashing

The elementary school will continue to reinforce good safety habits to help stop the spread of germs, including sneezes, coughs, and hand washing. Hands should be washed with soap and water for at least 20 seconds before eating and after using the restroom and throughout the day. They are also to use hand sanitizer when entering a classroom.

Every student will watch a video supplied by Akron Children's Hospital on handwashing.

Hand Sanitizer

Hand sanitizer will remain in dispensers around the building and in the classrooms.

Classroom Manipulatives

The students will not share manipulatives.

Visitors to the Building

At this time there will not be any visitors in the classrooms.

Office

The office will have a UV light to pass over all notes arriving from home. The student will bring their own notes to the office.

Regular Cleaning

The district is fortunate to have purchased the backpack machines that can spray and disinfect desktops, doorknobs, chairs, and everything else that gets sprayed. The nice thing about this is that our great custodial staff can clean classrooms and restrooms on a daily basis. These cleaning disinfectant machines will also be used on the busses. Each bus will be sprayed between the Middle/High School run and the Elementary School run.

Student Health Issues

Our schools will work closely with the local health department. They have an important role in slowing the spread of diseases to help ensure students have a safe and healthy learning experience and environment.

The duration of home stay for a child sent home with a fever needs to be fever free (without medication) for 24 hours (1 full day) and improvement of all other symptoms for 72 hours and at least 10 days have passed since symptoms started.

If a student test positive for COVID-19, they and their close contacts will be quarantined for 14 days from the last date of exposure. The local Health Department will perform all contact tracing assisted by school personnel.

To return to school, the child must be transported to school by the parent or caregiver and must be checked by the school nurse.

More/additional precautions may be warranted for students with underlying health issues and concerns.

HIGH RISK HEALTH-VULNERABLE STUDENTS:

If your child is high risk or health vulnerable related to COVID-19, please contact the school principal and school nurse.

BEFORE SCHOOL DAY CARE.

Any parent that wants their child to attend **Before School Day Care** must be pre-registered. Parents **MUST** walk their child/children into the building and stay until their child/children have their temperature taken by school personnel. Enter through the back Library doors on the North side of the building.

Before school day care starts at 7:00 and please keep in mind that on days that school is cancelled or we are on a two-hour delay there **WILL NOT** be any before school day care. There is also no day care if we have to go back to on-line remote learning.

AFTER SCHOOL DAY CARE.

Any child that attends after school day care **MUST** be pre-registered. Any child that stays for after school day care must be picked-up by 5:30 and there is a \$5.00 charge for each day that your child stays for after school day care. If at any time a parent owes \$25.00 it must be paid before the child can stay again.

EMERGENCY CONTACT INFORMATION.

It is extremely important that we have updated emergency contact information on your child. If we try to contact you or anyone else on the emergency contact information sheet and cannot reach someone, your child will need to be brought to school the next day as the bus will not pick your child up until we have emergency updated numbers.

VACATIONS or VISITS OUT OF STATE.

Any student or staff member that visits a state that is designated as a “HOT” state or one that is recommended that you self-quarantine for 14 days and must contact your building principal or the superintendent immediately. You will have to follow the governor’s recommendation and self-quarantine for 14 days until further notice.

Covid-19 Cases

If any COVID-19 cases are confirmed the Mahoning County Board of Health will be contacted immediately and we will follow their guidelines and suggestions. Any student or staff member that was in close contact by the guidelines will be contacted. Close contact means someone with 6’ for 15 minutes.

This is why it will be extremely important that seats are assigned in each classroom, on the bus and in the classroom.

It will be determined by the Superintendent if the building needs to be closed for a minimum of two days for extra/additional cleaning and disinfectant.

If a student tests positive for COVID-19, they and their close contacts will be quarantined for 14 days from the last date of exposure. The Local Health Department will perform all contact tracing assisted by school personnel.

To return to school, the child must be transported to school by the parent or caregiver and must be checked by the school nurse. Additional precautions may be warranted for students with underlying health issues and concerns.

SYMPTOMS OF COVID-19 ILLNESS HAVE BEEN DEFINED BY THE CDC AS FOLLOWS:

People with COVID-19 have had a wide range of reported symptoms-ranging from mild to severe illness. Symptoms can include:

- * Fever
- * Cough
- * Shortness of breath or difficulty breathing
- * Fatigue
- * Muscle or body aches
- * Headache
- * New loss of taste or smell
- * Sore throat
- * Congestion or runny nose
- * Nausea or vomiting
- * Diarrhea

This list does not include all possible symptoms and children and youth with SARS-CoV-2 infection may experience any, all, or none of these symptoms.