



Keystone Local School District

Remote Learning Plan

District Name:	Keystone Local Schools
District Address:	531 Opportunity Way LaGrange Oh 44050
District Contact:	Dan White
District IRN:	048165

The goal of remote learning is to ensure learning continues even though school buildings might be closed. Remote learning engages students through a variety of learning opportunities, which can be delivered online and/or offline.

HB 164 (June 2020) indicates that *"Each qualifying public school governing body may adopt a plan to provide instruction using a remote learning model for the 2020-2021 school year. An adopted plan shall not be subject to approval by the Department. Each plan shall include all of the following: (1) A description of how student instructional needs will be determined and documented; (2) The method to be used for determining competency, granting credit, and promoting students to a higher grade level; (3) The school's attendance requirements, including how the school will document participation in learning opportunities; (4) A statement describing how student progress will be monitored; (5) A description as to how equitable access to quality instruction will be ensured; (6) A description of the professional development activities that will be offered to teachers...The Department shall make each plan it receives under division (B) of Section 16 publicly available on its website."*

NOTE: The deadline for qualifying public schools to submit their adopted Remote Learning Plans to the Ohio Department of Education has been extended to August 21, 2020 to allow school leaders sufficient time to develop their plans. Adopted Remote Learning Plans should be submitted electronically to remotelearning@education.ohio.gov.

How will instruction take place?

Teacher-student interaction through online learning platforms

Asynchronous and Synchronous Online lessons for student to work on at home



Keystone Local School District

Remote Learning Plan

SECTION ONE	INSTRUCTIONAL NEEDS
Resource Link(s):	Remote - Blended Instructional Delivery Resources Exceptional and At-Risk Youth
Determining Instructional Needs	<p>How will instructional needs be determined?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> • Instructional Sequencing • Aligned Instruction to Learning Standards • Gap Analysis for ELA, Math, Science, and Social Studies • Created a plan for IEP and students with disabilities • Created a plan for students identified as gifted served with a Written Education Plan (WEP) • District and Classroom Assessments
<p>Address Determining Instructional Needs Here:</p> <ul style="list-style-type: none"> • Teachers will use the Ohio Learning Standards to align instruction plans • Teachers will use curriculum maps to follow an instructional sequence • Teachers will continue to use assessment data (such as pre-assessment, and MAP) to analyze gaps for individual students and provide intervention and enrichment support. • Students who have a WEP will continue to receive the services in the plan to the best of our ability and resources. We will cluster students when feasible. All teaching staff have PD hours to serve our gifted population. • Any student who has an IEP will continue to receive services from Keystone Intervention staff (Intervention Specialist, Speech, OT, PT, etc) regardless of learning model choice (face to face or digital academy). If the choice is the digital academy, a Keystone Intervention staff member will be assigned to oversee the student's progress toward IEP goals and objectives via video conferencing during normal school hours. These video conferences will be scheduled ahead and on consistent days and times (as much as possible) so it becomes part of the student's routine. Each presentation will be unique to each student. 	
Documenting Instructional Needs	<p>How will instructional needs be documented?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> • Clear instructional plans have been created • Clear instructional plans have been communicated with staff, parents, and other stakeholders
<p>Address Documenting Instructional Needs Here:</p> <ul style="list-style-type: none"> • Staff, parents and the community have been informed of the expectations of each learning plan. 	



Keystone Local School District

Remote Learning Plan

- Teachers have and will work collaboratively through TBT's to determine learning gaps for students from the COVID-19 shutdown. Teachers will adjust instructional plans accordingly.
- Parents and staff completed a survey in spring to guide the instructional plans.
- Parents completed a survey in summer to choose a learning plan for their child(ren), knowing the instructional plans and expectations.
- Phone calls and emails will be used to communicate updates
- Powerschool will be used to communicate grades with parents and students

Attach any Additional Documentation or Notes (if necessary):



Keystone Local School District

Remote Learning Plan

SECTION TWO		DETERMINE COMPETENCY, GRANTING CREDIT, & PROMOTING STUDENTS TO A HIGHER GRADE LEVEL	
Resource Link(s):		District & Building Level Educational Considerations & Planning Teacher Level Educational Considerations and Planning Non-Building Based Learning Opportunities	
Determine Competency		What method(s) will be used to determine competency for remote learning? Possible/Optional item(s) to consider: <ul style="list-style-type: none">● Overall grade for the course● District and classroom teacher assessments will be used to monitor student's skills and/or knowledge in order to receive a grade and/or credit for the course	
Address Determining Competency Here: <ul style="list-style-type: none">● Grading in the remote plan is consistent with the grading policy for face-to-face● Students will be graded on their mastery of the Ohio Learning standards● Grades will be recorded in Powerschool● Formative and Summative assessments will be used● Assessments will include traditional, project-based and one-on-one assessments● Feedback will be recorded in Powerschool along with the grade when necessary			
Granting Credit		What method(s) will be used for granting credit for remote learning? Possible/Optional item(s) to consider: <ul style="list-style-type: none">● Developed and communicated a plan for granting credit (grading and assessments)	
Address Granting Credit Here: <ul style="list-style-type: none">● Credit will be given consistent with the student's learning in person● Students must pass the course in order to earn credit.● Parents and students will be updated on progress throughout the year via Powerschool and by updates from the teacher			
Promoting Students		What method(s) will be used for promoting students to a higher grade level with remote learning? Possible/Optional item(s) to consider: <ul style="list-style-type: none">● Developed and communicated a plan for promoting students to higher grade level (grading and assessments)	
Address Promoting Students to a Higher Grade Level Here:			



Keystone Local School District

Remote Learning Plan

- If a passing grade in HS course, then HS credit will be granted toward graduation
- A student in grades K-8 will be promoted based on passing grades, as well as teacher, principal and parent discussion
- Powerschool will be used as the primary mode of communication for class grades and final determination of promotion and retention

Attach any Additional Documentation or Notes (if necessary):



Keystone Local School District

Remote Learning Plan

SECTION THREE		ATTENDANCE AND PARTICIPATION	
Resource Link(s):		Communications Planning	
Attendance Requirements		What are your school district's attendance requirements for remote learning? Possible/Optional item(s) to consider: <ul style="list-style-type: none">• Created a communication and attendance plan for staff and students	
Address Attendance Requirements Here: <ul style="list-style-type: none">• Students must log in each school day and work on assignments as well as communicate with a teacher.• Teachers will provide "live instruction" virtually for students to participate in.• Assignments must be completed by deadlines given by the teacher to ensure the student does not fall behind.• Communication to parents will be given for students who are not participating and/or completing assignments.			
Participation Requirements		How will your school district document student participation in remote learning opportunities? Possible/Optional item(s) to consider: <ul style="list-style-type: none">• Created a plan for documenting student participation in remote learning• Communicated the plan with families and other stakeholders	
Address Student Participation Requirements Here: <ul style="list-style-type: none">• Teachers will communicate the days and times of "Live Instruction"• Children are encouraged to attend these sessions as they will be provided with real-time instruction, to have the opportunity to ask questions, and get immediate feedback from teachers and peers.• Teachers will also be posting other pre-recorded sessions for instructional purposes. If your child cannot make a "live" session, it will be recorded and posted in Google Classroom for your child to watch at a later time.• Assignments will be graded in Powerschool			
Attach any Additional Documentation or Notes (if necessary):			



Keystone Local School District

Remote Learning Plan

SECTION FOUR	PROGRESS MONITORING
Resource Link(s):	Exceptional and At-Risk Youth
Progress Monitoring	<p>How will your school district progress monitor student progress with remote learning?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none">● Developed a Plan to monitor student progress with remote learning
<p>Address Monitoring Student Progress Here:</p> <ul style="list-style-type: none">● Students will be monitored with pre/post assessments as well as district benchmarking assessments.● Teachers and Administrators will analyze data from a variety of sources including formative and summative assessment data	
<p>Attach any Additional Documentation or Notes (if necessary):</p>	

SECTION FIVE	EQUITABLE ACCESS
Resource Link(s):	Technology Needs Data Use: Gathering Stakeholder Input
Equitable Access	<p>What is your school district's plan to ensure equitable access to quality instruction through remote learning?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none">● Parent/Student surveys have been reviewed● Technology Plan has been created to ensure equitable access
<p>Address Equitable Access to Quality Instruction Here:</p> <ul style="list-style-type: none">● Parents have been surveyed prior to development of remote learning plan● Students who received a hotspot and/or chromebook in March for remote learning will continue to keep those in case needed for future use.● District has additional chromebooks available for families in need to make sure remote learning is equitable and accessible to all students	



Keystone Local School District

Remote Learning Plan

Attach any Additional Documentation or Notes (if necessary):

SECTION SIX	PROFESSIONAL LEARNING
Resource Link(s):	Professional Learning Needs
Professional Learning	<p>What professional development activities will be offered to your school district's teachers to ensure remote learning is successful?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none">• Created and communicated a Professional Learning plan that includes professional development to help teachers enhance remote learning.
<p>Address Professional Learning/Development Here:</p> <ul style="list-style-type: none">• Staff were given opportunity to debrief and discuss greatest needs in moving forward with remote learning• Professional development is planned for staff work days to support teachers with the use of technology for their remote learning classes• Staff will be trained in Google Classroom with differentiated sessions to meet their needs, as well as in Google meets and Loom during our professional development days prior to the start of students school year.• Resources will be shared with staff to help them grow professionally with use of technology	
<p>Attach any Additional Documentation or Notes (if necessary):</p>	