



Miami Trace Local School District Remote Learning Plan

District Name:	Miami Trace Local Schools
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District IRN:	046920

The goal of remote learning is to ensure learning continues even though school buildings are closed. Remote learning engages students through a variety of learning opportunities, which can be delivered online and/or offline. Remote learning does not just mean online learning. Technology certainly is a supportive tool for remote learning, but powerful remote learning can occur through thoughtful offline lessons that encourage students to explore the natural world and engage in interdisciplinary and artistic hands-on learning.

HB 164 (June 2020) indicates that *“Each qualifying public school governing body may adopt a plan to provide instruction using a remote learning model for the 2020-2021 school year. An adopted plan shall not be subject to approval by the Department. Each plan shall include all of the following: (1) A description of how student instructional needs will be determined and documented; (2) The method to be used for determining competency, granting credit, and promoting students to a higher grade level; (3) The school's attendance requirements, including how the school will document participation in learning opportunities; (4) A statement describing how student progress will be monitored; (5) A description as to how equitable access to quality instruction will be ensured; (6) A description of the professional development activities that will be offered to teachers...The Department shall make each plan it receives under division (B) of Section 16 publicly available on its website.”*

The deadline for qualifying public schools to submit their adopted Remote Learning Plans to the Ohio Department of Education has been extended to August 21, 2020 to allow school leaders sufficient time to develop their plans. Adopted Remote Learning Plans should be submitted electronically to remoteteaching@education.ohio.gov.

NOTE: As the school year proceeds and circumstances evolve, school districts are able to amend their respective remote learning plans to address changing needs. District superintendents are able to make amendments to the remote learning plan on behalf of the school district without additional local school board approval. Amended plans, however, must be resubmitted to ODE by email at remoteteaching@education.ohio.gov. The Department will make all plans publicly available at www.education.ohio.gov.

For more details, the Ohio Department of Education has prepared informational resources outlining the features and differences between blended learning declarations and remote learning plans on the [Remote Education Planning website](#).

Consider how instruction will take place? (check all that apply)

- Teacher-student interaction through online learning platforms
- Online lessons for student to work on at home
- Offline lessons and instructional packets for students



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SECTION ONE		INSTRUCTIONAL NEEDS	
Determining Instructional Needs	How will instructional needs be determined?		
	<ul style="list-style-type: none">• Instructional Sequencing• Aligned Instruction to Learning Standards• Gap Analysis for ELA, Math, Science, and Social Studies• Created a plan for IEP and students with disabilities• Created a plan for students identified as gifted served with a Written Education Plan (WEP)		
<ul style="list-style-type: none">• Students participating in remote learning will follow the same instructional sequencing and pacing as in the traditional classroom.• The curriculum is aligned by scope and sequence with what is taught in classrooms throughout the district following Ohio's Learning Standards.• Instructors will use a gap analysis to identify areas of deficit.• Students will participate in pre-assessments to identify learning gaps and deficiencies.• Students that receive special services, such as services related to a disability, reading or math intervention, language support, and more, will continue to receive accommodations and adaptations per their IEP, 504 or specific learning plans to allow them to access the curriculum and to complete assignments.• Written Education Plans will be developed and implemented.• Counselors will continue to provide support services to students. Please feel free to reach out to a counselor for help or continuation of services. Counselors will be an important support for students.			
Documenting Instructional Needs	How will instructional needs be documented?		
	<ul style="list-style-type: none">• Clear instructional plans have been created• Clear instructional plans have been communicated with staff, parents, and other stakeholders		
<ul style="list-style-type: none">• Each student's instructional needs will be determined through pre-assessment (NWEA MAP Growth and Student Learning Target) data.• Ongoing progress monitoring of students will occur. Appropriate intervention or enrichment opportunities will be provided based on the student data and documented in ProgressBook.• Instructional plans will be communicated with staff and parents.• It is vital that students and families check email accounts for communication from teachers, principals, and the district. Any student or family facing a challenge in communicating digitally, should contact the building principal for help in establishing another reliable method of communication.• Each building and/or teacher will communicate the specific learning activities and other important information unique to them.• Teachers may be reached through email, and teacher email addresses can be found on the Miami Trace District webpage.			



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SECTION TWO		DETERMINE COMPETENCY, GRANTING CREDIT, & PROMOTING STUDENTS TO A HIGHER GRADE LEVEL	
Determine Competency	What method(s) will be used to determine competency for remote learning? <ul style="list-style-type: none"> Developed and communicated a plan for determining competency (grading and assessments) 		
<ul style="list-style-type: none"> Students will earn grades in the same way they will in the traditional classroom by mastering standards/skills. Middle and high school students will earn quarter and semester grades. Elementary students will have progress reports that directly align to the standards 			
Granting Credit	What method(s) will be used for granting credit for remote learning? <ul style="list-style-type: none"> Developed and communicated a plan for granting credit (grading and assessments) 		
Address Granting Credit Here: <ul style="list-style-type: none"> Students will participate in learning activities, formative assessments, and summative assessments. Credits will be granted following the Miami Trace policy. Grades will be earned through various opportunities within the online environment. 			
Promoting Students	What method(s) will be used for promoting students to a higher grade level with remote learning? <ul style="list-style-type: none"> Developed and communicated a plan for promoting students to higher grade level (grading and assessments) 		
Address Promoting Students to a Higher Grade Level Here: <ul style="list-style-type: none"> Student promotion will occur following the Miami Trace policy. 			



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SECTION THREE ATTENDANCE AND PARTICIPATION

Attendance Requirements	<p>What are your school district's attendance requirements for remote learning?</p> <ul style="list-style-type: none"> Created a communication and attendance plan for staff and students
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Miami Trace will provide synchronous and asynchronous learning opportunities in grades K-12. Students are required to participate in both types of learning opportunities. Teachers will monitor synchronous and asynchronous learning opportunities to meet the Miami Trace attendance requirement. Teachers will track attendance as evidenced by log-ins to synchronous sessions. When students are unable to attend a synchronous session, an alternate learning option will be offered to meet the attendance requirement. Attendance in asynchronous will be monitored through the evidence of participation pieces.

Participation Requirements	<p>How will your school district document student participation in remote learning opportunities?</p> <ul style="list-style-type: none"> Created a plan for documenting student participation in remote learning Communicated the plan with families and other stakeholders
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Student participation in remote learning may be tracked by the following evidence:

- Daily logins to learning management systems.
- Interactions with the teacher to acknowledge attendance.
 - Examples of daily interactions between teachers and students could include, but are not limited to, messages, emails, telephone calls, video chats or other formats that enable teachers to engage with students
- Assignment completion

SECTION FOUR PROGRESS MONITORING

Progress Monitoring	<p>How will your school district progress monitor student progress with remote learning?</p> <ul style="list-style-type: none"> Developed a Plan to monitor student progress with remote learning
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Address Monitoring Student Progress Here:

- Each teacher of general education, specials/electives, and special education will provide feedback to students and parents that is appropriate to the content area and task
- Feedback will come through a variety of forms, including responses to posted work, live video conferences, email communication, and responses to questions



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SECTION FIVE		EQUITABLE ACCESS	
Equitable Access	What is your school district's plan to ensure equitable access to quality instruction through remote learning?	<ul style="list-style-type: none">• Parent/Student surveys have been reviewed• Technology Plan has been created to ensure equitable access	
	<ul style="list-style-type: none">• Miami Trace Local School District is on a 1:1 technology plan, providing every student with a Chromebook/Laptop and school Google account. Teachers will use that technology to provide remote learning. Learning will largely happen through the digital platforms with which students are familiar.• If technology problems occur, students may request help from the Miami Trace technology department. These problems can include broken hardware, lack of hardware, or account problems. Families that are facing challenges in accessing the Internet should contact their building principal for support.• Miami Trace Local School District is committed to ensuring that all of our families have equitable access to the Internet for the completion of learning activities. If reliable Internet access is not available at home, parents/guardians are asked to notify your building principal or the Director of Technology. Wifi hotspots will be provided to families on an as needed basis.		

SECTION SIX		PROFESSIONAL LEARNING	
Professional Learning	What professional development activities will be offered to your school district's teachers to ensure remote learning is successful?	<ul style="list-style-type: none">• Created and communicated a Professional Learning plan that includes professional development to help teachers enhance remote learning.	
	<p>All Miami Trace staff will participate in professional development prior to the start of school to enhance remote learning practices and ensure communication and implementation of safety protocols. Professional development will continue throughout the school year to support implementation and success of the remote learning plan and safety protocols.</p>		