



Remote Learning Plan

District Name:	Milton-Union Exempted Village Schools
District Address:	7610 Milton-Potsdam Road, West Milton, OH 45383
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District IRN:	045518

The goal of remote learning is to ensure learning continues even though school buildings are closed. Remote learning engages students through a variety of learning opportunities, which can be delivered online and/or offline. Remote learning does not just mean online learning. Technology certainly is a supportive tool for remote learning, but powerful remote learning can occur through thoughtful offline lessons that encourage students to explore the natural world and engage in interdisciplinary and artistic hands-on learning.

HB 164 (June 2020) indicates that “Each qualifying public school governing body may adopt a plan to provide instruction using a remote learning model for the 2020-2021 school year. An adopted plan shall not be subject to approval by the Department. Each plan shall include all of the following: (1) A description of how student instructional needs will be determined and documented; (2) The method to be used for determining competency, granting credit, and promoting students to a higher grade level; (3) The school's attendance requirements, including how the school will document participation in learning opportunities; (4) A statement describing how student progress will be monitored; (5) A description as to how equitable access to quality instruction will be ensured; (6) A description of the professional development activities that will be offered to teachers...The Department shall make each plan it receives under division (B) of Section 16 publicly available on its website.”

NOTE: The deadline for qualifying public schools to submit their adopted Remote Learning Plans to the Ohio Department of Education has been extended to August 21, 2020 to allow school leaders sufficient time to develop their plans. Adopted Remote Learning Plans should be submitted electronically to remotelearning@education.ohio.gov.

How will instruction take place? (check all that apply)

- ✓ Teacher-student interaction through online learning platforms
- ✓ Online lessons for student to work on at home
- ✓ Offline lessons and instructional packets for students



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SECTION ONE	INSTRUCTIONAL NEEDS
Resource Link(s):	Remote - Blended Instructional Delivery Resources Exceptional and At-Risk Youth
Determining Instructional Needs	<p>How will instructional needs be determined?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> • Instructional Sequencing • Aligned Instruction to Learning Standards • Gap Analysis for ELA, Math, Science, and Social Studies • Created a plan for IEP and students with disabilities • Created a plan for students identified as gifted served with a Written Education Plan (WEP)
<p>Address Determining Instructional Needs Here:</p> <p>We will use screening tools (i-Ready, Pro Core, Dibels, etc.) classroom-specific assessments, grades, and state-designed gap analyses to identify student instructional needs.</p> <p>We will use instructional needs identified in the IEP/WEP along with quarterly reports to monitor progress towards goals of students with disabilities and students identified as gifted.</p>	
Documenting Instructional Needs	<p>How will instructional needs be documented?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> • Clear instructional plans have been created • Clear instructional plans have been communicated with staff, parents, and other stakeholders
<p>Address Documenting Instructional Needs Here:</p> <p>Teacher/grade-level teams will incorporate identified gaps into instructional plans based on Ohio State Standards and share adapted instructional scope and sequence with stakeholders.</p> <p>For students with disabilities and students identified as gifted, adapted instructional plans will be documented through the IEP/WEP process.</p>	
<p>Attach any Additional Documentation or Notes (if necessary):</p> <p>http://education.ohio.gov/Topics/Reset-and-Restart/Student-Readiness-Toolkit</p>	



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SECTION TWO		DETERMINE COMPETENCY, GRANTING CREDIT, & PROMOTING STUDENTS TO A HIGHER GRADE LEVEL	
Resource Link(s):		District & Building Level Educational Considerations & Planning Teacher Level Educational Considerations and Planning Non-Building Based Learning Opportunities	
Determine Competency		What method(s) will be used to determine competency for remote learning? Possible/Optional item(s) to consider: <ul style="list-style-type: none"> Developed and communicated a plan for determining competency (grading and assessments) 	
Address Determining Competency Here: High quality, meaningful feedback is first goal to promote student learning. We will continue to conduct regular assessments similar to what would typically occur in the general education classroom. We will provide various methods for students to demonstrate competency.			
Granting Credit		What method(s) will be used for granting credit for remote learning? Possible/Optional item(s) to consider: <ul style="list-style-type: none"> Developed and communicated a plan for granting credit (grading and assessments) 	
Address Granting Credit Here: Credit will be granted to students who are actively and regularly engaged in course activities and demonstrate content and skill mastery as determined by course standards.			
Promoting Students		What method(s) will be used for promoting students to a higher grade level with remote learning? Possible/Optional item(s) to consider: <ul style="list-style-type: none"> Developed and communicated a plan for promoting students to higher grade level (grading and assessments) 	
Address Promoting Students to a Higher Grade Level Here: Students who are actively and regularly engaged in course activities and meet grade-level expectations will be eligible for promotion.			
Attach any Additional Documentation or Notes (if necessary):			



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SECTION THREE	ATTENDANCE AND PARTICIPATION
Resource Link(s):	Communications Planning
Attendance Requirements	<p>What are your school district's attendance requirements for remote learning?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> ● Created a communication and attendance plan for staff and students
<p>Consistent with the Remote Learning Plan submitted to the Ohio Department of Education, Milton-Union will provide a variety of instructional models including, but not limited to, both teacher-led and self-directed remote learning.</p> <p>Student attendance in teacher-led remote learning (synchronous web-based instruction) shall be tracked in the same manner as hourly, in-person instruction. Teachers shall determine hourly attendance by evidence of student login and logoff data. Verification of meaningful attendance is encouraged in a method selected by the teacher – ungraded quiz at the close of a lesson, a questionnaire or poll questions (unrelated to the lesson and unpredictable) following instruction or formal lesson, posing random questions to students throughout a session, etc.</p> <p>With notice from a parent/guardian, absences from teacher-led remote learning (synchronous web-based instruction) may be considered excused under the following circumstances:</p> <ul style="list-style-type: none"> A. temporary internet outage for individual students or households; B. unexpected technical difficulties for individual students or households, such as password resets or software upgrades occurring during a teacher-led remote learning lesson; C. computer/device malfunction; and D. malfunction of a district-provided device for which Milton-Union is providing technical assistance, repair, or replacement. <p>Attendance in self-directed remote learning (asynchronous) shall be tracked by evidence of participation, which may include, but is not limited to:</p> <ul style="list-style-type: none"> A. daily logins to learning management systems; B. daily interactions with the teacher to acknowledge attendance, which may include, but are not limited to, messages, emails, telephone calls, video chats or other formats that enable teachers to engage with students; and C. assignment completion. 	



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The teacher will determine the number of hours a typical student would take to complete an assignment and report those hours of attendance when the assignment is completed. A teacher may adjust the number of hours of attendance based on the length of time the student actually spent on the assignment, as reported by the student, parent, or other person with knowledge regarding the circumstances.

Participation Requirements	<p>How will your school district document student participation in remote learning opportunities?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> • Created a plan for documenting student participation in remote learning • Communicated the plan with families and other stakeholders
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Address Student Participation Requirements Here:
Teachers will report student participation/attendance daily through the district platform. The teacher/school will contact the parent/caregivers if student participation/attendance becomes a concern. Parents can also view the district platform to monitor participation/attendance.

Attach any Additional Documentation or Notes (if necessary):

SECTION FOUR PROGRESS MONITORING

Resource Link(s): [Exceptional and At-Risk Youth](#)

Progress Monitoring	<p>How will your school district progress monitor student progress with remote learning?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> • Developed a Plan to monitor student progress with remote learning
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Address Monitoring Student Progress Here:
Student progress will be monitored with the District screening tools and classroom assessments. We will monitor individual student progress along with trends in regards to grade-levels, subject areas, and/or learner subgroups. We will give special attention to the progress of at-risk student groups and populations to determine gaps, address needs, and respond to equity concerns.

Attach any Additional Documentation or Notes (if necessary):



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SECTION FIVE	EQUITABLE ACCESS
Resource Link(s):	Technology Needs Data Use: Gathering Stakeholder Input
Equitable Access	<p>What is your school district’s plan to ensure equitable access to quality instruction through remote learning?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> ● Parent/Student surveys have been reviewed ● Technology Plan has been created to ensure equitable access
<p>Address Equitable Access to Quality Instruction Here: Parent and family feedback and questionnaire data will be reviewed to address equitable access to learning. (Milton-Union has already been functioning as a 1:1 district and will continue to support student devices for those learners working both in-person and remotely. The district has also developed a relationship with a local vendor to provide network access to students in need with dollars allocated through the general fund, Cares Act, grant opportunities, etc.</p>	
<p>Attach any Additional Documentation or Notes (if necessary):</p>	

SECTION SIX	PROFESSIONAL LEARNING
Resource Link(s):	Professional Learning Needs
Professional Learning	<p>What professional development activities will be offered to your school district’s teachers to ensure remote learning is successful?</p> <p>Possible/Optional item(s) to consider:</p> <ul style="list-style-type: none"> ● Created and communicated a Professional Learning plan that includes professional development to help teachers enhance remote learning.
<p>Address Professional Learning/Development Here: The district will begin the school year with a number of professional learning opportunities designed to focus and enhance student engagement for both in-person and remote instruction (i.e., using learning management systems, Universal Design for Learning, co-teaching strategies in a remote environment, etc.). We will continue to monitor the situation and respond accordingly to address the needs of the “whole child” (i.e., mental health and wellness supports, prevention activities, etc.).</p>	
<p>Attach any Additional Documentation or Notes (if necessary):</p>	