

Remote Learning Plan
St. John Central Academy

St. John Central Academy plans to begin the 2020-2021 school year using the Pre-COVID Status Quo Model with an "as-needed" component for remote learning. Students will begin the year attending school with in-person instruction five days a week. All faculty, staff, students, and volunteers will be following mask ordinances from the Governor and recommended best practices from the Ohio Department of Health. Due to our large building and small population, all students will be socially distanced 6 feet or more apart at all times.

If there is a single student exposure, whole classroom exposure, or whole school exposure, all work for the affected students and/or teachers will move online. Students will be receiving Chromebooks and we will use Google Classroom as our remote learning platform. This was used during the school closure in the spring and worked well for our teachers and students. All students received a school email that allowed them to easily connect with Google Classroom as well as with their teachers. All work completed in Google Classroom will be graded, returned to students, and uploaded to ProgressBook – our online gradebook. Teachers may use Zoom, Google Meet, or Webex Meet to hold live, online classes. Another option granted to teachers is to video record lectures either in the classroom or screen record powerpoints to post in Google Classroom for students to watch. Ideally, teachers will use a blend of these two options.

Determining if a student has done enough work and is competent to receive credit for a class or be promoted to another grade, will be done online much like it is done face-to-face. If the student is completing the majority of the work, passing the assignments, attending meetings, watching videos, and asking for help as needed, they would have likely met all the requirements for promotion or completion.

If any or all students must learn remotely, daily attendance will be required. Attendance can be quickly taken in a live, online class. If there is no live class that day, posting a daily assignment is another way for students to check in as present. Some video recorded lectures also allow you to see who has watched the video posted. Again, all work will be recorded on ProgressBook to allow parents to monitor how their child is doing. Similar to in the spring, if a child is not participating in class for two days, an email is sent to the student (grades 5-12) and a phone call is made to the parent to determine if any issues have come up or if the student or parent needs help with anything.

Students will follow an established, staggered online schedule. For example, they would attend a live, online class for periods 1, 3, 5, and 7 and receive work for periods 2, 4, 6, and 8 in Google Classroom. The next day they would switch and attend a live, online class for even periods and receive online work for odd class periods. This would be more ideal for older students (middle and high school) who may be at home during the day

while a parent is working. Teachers of younger grades (PK-4) will be more flexible. Parents may not be home, and students may be in a day care facility where the work can't be completed during the school day. Teachers must offer flexibility to both students and parents as to when any work is completed that is not attending a live, online class. Individual teacher expectations for remote learning will be established during the first week of school. Students will be reminded of the school email and will join their Google Classroom for each class during the first week in case of a closure. St. John Central Academy is working to update our textbooks to include newer versions that also include online access. To the textbook. All classwork will be modified to post in Google Classroom as needed using Google Forms, Google Docs, or Google Slides. Students will take textbooks home if a closure is planned. If an individual student will be remote with no notice, arrangements will be made for their textbooks to be picked up with no contact made.

Student progress monitoring will be done daily by administration as well as the intervention specialist. The principal will be invited as an educator to all classes on Google Classroom. This allows administration to see all assignments that are posted for the students quickly so quality and quantity of work can be easily monitored. The intervention specialist is also added as an educator on all classes that have a student on an Individualized Education Plan. The intervention specialist then will work with the teacher to reduce or modify work to meet each child's individual accommodations. Administration also has access in ProgressBook to each teacher's gradebook – view only. This will allow the guidance counselor to quickly determine if any children are failing or falling behind. A plan with both teacher and parent must happen quickly before the student falls too far behind to catch up.

One of the biggest issues that came up in the spring with online instruction was our students who live in areas that do not have good internet connection. Parents were encouraged then and will be encouraged again in the fall to reach out to internet providers and take advantage of the opportunities provided to ensure the best possible connection is reaching their house. All students will also have equitable access to quality instruction because each student will receive a Chromebook to be used in school and then remotely online if needed. All students will be able to access Google Classroom using their school email to receive assignments or meeting invitations.

Teachers will be offered training on Chromebooks and a refresher on Google Classroom and Google programs like Forms, Sheets, Docs, and Slides. Due to the speed with which classes moved online last year, a training to explain more about what Google Classroom has to offer would be helpful. Another training offered will be a tutorial on using Zoom, Google Meet, or Webex Meet in the classroom. Any other trainings teachers ask for will also be provided to make an online transition as seamless as possible.