



Vanguard – Sentinel Career & Technology Centers Remote Learning Plan

1. Remote Learning Plan Guiding Principles
 - a. We are responsible for protecting the health and safety of all students.
 - b. We are dedicated to finding ways to serve all students, even during times of disruption, when remote learning may require students to connect from home.
 - c. We are focused on providing students high-quality learning experiences.
 - d. We are responsible for communicating clear expectations for students and families.
 - e. We are committed to meet the needs of all students.

2. Determination of Instructional Needs
 - a. **New students:** Associate school transcript, graduation plan from affiliate schools, parent and student conferences (via Zoom if necessary), formative and summative assessments in each course, Individualized Educational Plan, #504 Plan, Service Plan (if applicable).
 - b. **Returning students:** Report cards, credit verification, parent and student conferences (via Virtual Platforms such as Zoom if necessary), formative and summative assessments, Individualized Educational Plan, #504 Plan, Service Plan (if applicable)

3. Method for determining
 - a. Competency: Short cycle and summative assessments delivered through It's Learning and other LMS online platforms, End of Course tests, WebXam tests, industry credential attainment, and completion of course assignments.
 - b. Credit: Passing final grade.

4. Attendance Requirements
 - a. Students are expected to participate in all scheduled distance learning activities.
 - Participation will be tracked by instructors and reviewed by administrators.
 - b. Students will login into district approved LMS and virtual platforms for each course.
 - Participation will be tracked by instructors and reviewed by administrators.
 - c. VSCTC administration will work with students who are not meeting expectations.

5. Monitoring student progress
 - a. Student grades and activities will be kept up-to-date in Progress Book so that counselors, administrators, students and parents can monitor progress.
 - b. Grading policy and procedures are addressed in district policies and the student handbook.



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6. Equitable access to quality instruction
 - a. We will ensure all remote learning students have appropriate technology to access learning requirements.
 - b. VSCTC will assist and help find accessible options.
 - c. Students with disabilities will be allowed on campus for the purpose of receiving support as documented in an IEP or 504 plan that are not accessible remotely.

7. Professional Development
 - a. **Competencies and strategies** – Seven days prior to students returning to school for the 2020-2021 school year will be dedicated to professional development. Instructors will work together to determine essential competencies and will share and practice remote instructional strategies.
 - b. **Remote learning tools** - In anticipation of future remote learning experiences, all instructors will be provided professional development on remote learning tools such as (It's Learning, Teams, Zoom, and others) Blackboard and Remind) prior to the start of the 2020-2021 school year.
 - c. **Ongoing professional development** - After the start of the 2020-2021 school year, an ongoing plan will be developed, including adjustments to meet individual instructor needs. This plan will be adjusted as needed depending on pandemic status and the restrictions on student attendance.