



Remote Learning Plan

2020-2021 School Year

*Subject to modifications and changes based on new guidance and programming needs.

Purpose

To create a consistent learning environment, whether in person or remote, for students, parents, and teachers. Remote learning = WCESC program and building wide, classroom remote environment.

This plan has been developed to provide continued student learning during the time of the Coronavirus Pandemic. WCESC has worked to align its instructional processes with existing technology frameworks to move forward with the learning processes based on local and regional community conditions.

Implementation of this plan will occur in the following situations:

- In individual classrooms where quarantine is required.
- In individual WCESC buildings where reduced staff and/or student attendance causes in person instruction to not be possible.
- When other local district conditions such as the safety and health of the students and staff exists.
- When the Warren County Health District, the Ohio Health Department, or other local or state level government produces orders and/or advises that remote learning should occur.

Learning Management System (LMS)

Warren County ESC will be using Google Classroom as the hub for all teacher resources accessed by students, parents, and teachers. Course materials and resources (e.g. classroom expectations, textbook, workbook, links to external sites, academic content, and assignments, etc.) are made available on each individual course's google page through Google Classroom.

All assignments to be graded will be posted on the Google Classroom page for that content/class. All assignments will have a due date. By assigning a due date, the work needed to complete will show up on the task bar for student. Student work will be collected via Google Classroom. If this is not possible for a student, the WCESC administrator, teacher, and team will work with the student and family to discuss best equitable access options.

Teachers and related service personnel, will use the following folders with their google classroom:

- Class information

- Contact information
- Frequently Used sites/links + login information
- Unit/Lesson Folder

All resources and files posted are compatible for all students.

Communication

- Personalize whenever possible, including a photo of yourself for your google classroom and district email profiles.
- Parent Communication from the teacher will occur weekly (i.e. newsletters, updates, etc.) and be sent through google classroom.
- Individual parent communication continues to occur as needed and in the method that works best (email, phone, face-to-face, etc.)
- In a remote learning environment, regular communication to students and families regarding expectations for the week are posted prior to 12:00 pm on Sunday.

Remote Learning Environment: Students

- In a remote learning environment, establish a developmentally appropriate workload for students working at home. Times are approximate and include total workload: face-to-face, video instruction, plus assignments. Student instructional minutes will be tracked via software and/or teacher.
- The intervention specialist will collaborate with related services to help develop appropriate workload/SDI/therapy balance to keep within developmentally appropriate guidelines of hours per day.
- Equitable access to quality instruction-teachers need to track students who are not participating, determine if it is an accessibility or attendance issue, and notify administrator of the concern and possible alternatives.
- All board policies regarding competency, granting credit, and promoting students to a grade level will be adhered to.

Remote Learning Environment: Teachers

- Teachers will report to their building for student remote learning unless a stay-at-home order is in place.
- Teachers will follow contracted hours of 8 hours per day using their building hours.
- Program supervisors will have access to all lesson plans, either turned in to the supervisor or posted on google classroom.
- In a remote learning environment, teachers will meet with the students daily for live instruction via Zoom. This can be done 1:1, small group, or large group.
- Data collection and assessments will occur as usual for both in person and remote students.
- SDI will be provided as written in the IEP.

Remote Learning Support

- Agency support for educators will be in the Student Services and Programming One Drive.
- Agency supported tech tools will be supported by the WCESC Technology Supervisor, Tyler McCall (Tyler.mccall@warrencountyesc.com)
 - Office 365
 - Google Suite
 - Chrome
 - Khan Academy
 - Program Specific Subscriptions

Professional Development Learning Opportunities for Staff

- Culture Competency
- Remote Learning
- Social Emotional Learning
- Google Suite