

# XENIA COMMUNITY SCHOOLS REMOTE LEARNING PLAN

Dr. Gabe Lofton, Superintendent of Schools

Dr. Jill Hollander, Director of Instructional Services

## BACK TO SCHOOL PLANS AND OPTIONS

**A**

Schools are permitted to open and operate with enhanced safety protocol.

1- In School Learning (PreK-12)

2- Remote Learning (K-12)

**B**

Schools are not permitted to remain open, OR closure determined in cooperation with local and state public health officials.

# BACK TO SCHOOL PROTOCOL- A1

- Health and Hygiene
- Transportation
- Visitors
- Facilities
- Classrooms and Other Spaces
- Cafeteria
- Recess



## Back to School PROTOCOL: OPTION A1

Xenia Community Schools is committed to creating a safe back-to-school environment for students and staff. Note that guidelines may change as the situation evolves. For more details about XCS plans for following state guidelines, see Fact Sheets 1-5.



### HEALTH & HYGIENE

- Training for students & staff.
- Strive for 6' Social distance where possible. (Fact Sheet #4)
- Per state guidelines, staff members are required to wear masks; exceptions on a case-by-case basis. (Fact Sheet #5)
- Students also required to wear masks, with some exceptions. (Fact Sheet #5)
- Families asked to self-check daily.



### TRANSPORTATION

- Assigned seats for students.
- Face masks required; limited disposable masks will be available.
- Parents dropping off students should remain in their car and follow directions (verbal + signs).



### VISITORS

- Limit non-essential visitors.
- Face masks required.



### WHEN TO STAY HOME

- Fever of 100.4 degrees or higher.
- Shortness of breath or problems breathing.
- New loss of taste or smell.
- Also: cough, chills, headache, sore throat, or muscle pain. (Fact Sheet #1)

### WHAT IF A STUDENT HAS SYMPTOMS AT SCHOOL?

- Student will be isolated & wear a mask.
- Parent pick-up (no bus transportation)
- Communication via Greene County Public Health



### FACILITIES

- No large group assemblies.
- Regular cleaning of high-touch areas; restrooms cleaned every two (2) hours.
- Plexi partitions added to protect office staff.
- Individual shields available for staff & students working 1-on-1.
- Room capacity adjusted for public areas.
- Screening area for staff, plus an isolation room for those who show symptoms.



### CLASSROOM & OTHER LEARNING SPACES

- Sanitation stations added to every classroom.
- Physical spaces arranged to maximize distance between students.
- Daily cleaning routines, to include students.
- Arrange schedules & routines to minimize: 1) shared equipment, and 2) transitions to other learning spaces.



### CAFETERIA

- Handwashing before & after.
- Meals served in the cafeteria.
- Minimize self-serve stations.
- Lunch times scheduled to minimize additional interaction.



### RECESS

- Playgrounds cleaned daily.
- Handwashing prior to return to classrooms.

# BACK TO SCHOOL PROTOCOL- A2

- Expectations for Families K-2
- Expectations for Families 3-12
- Applications have been received



## Back to School PROTOCOL: OPTION A2

Xenia Community Schools is planning to start the 2020-2021 school year on Plan A, meaning that students and teachers will be learning together in the buildings. However, families may choose to enroll in a new remote learning option.

### EXPECTATIONS FOR PARENTS/FAMILY

This remote learning experience will be different from what families experienced in the spring, as students will participate in fully online learning. For this option, students will not be placed in a traditional class/grouping. Students will have a staff contact person to assist with the remote learning process, but it is important to note that this staff member may not be from their regular building or grade level. The staff contact will not host online classes.



#### GRADES K-2

- Students will complete a combination of online options curated by K-2 staff members.
- Online learning platforms may include:
  - Happy Numbers
  - Zearn
  - Learning A-Z
  - Other teacher-created lessons

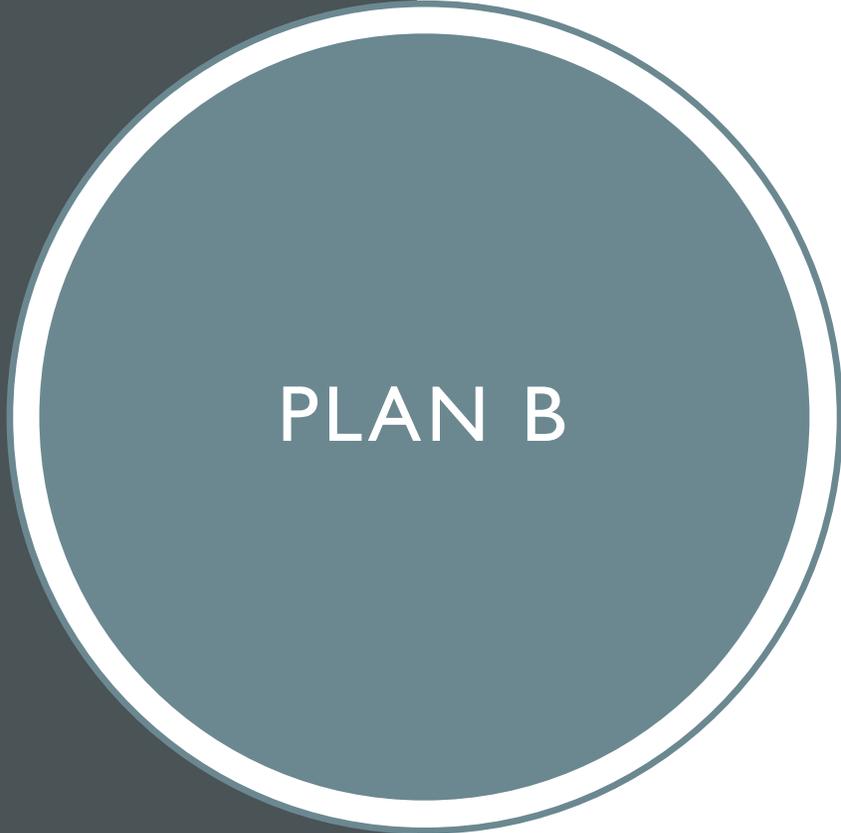


#### GRADES 3-12

- Students will utilize online learning platform.
- Full course content in each subject area is available online.
- This self-paced system maintains the rigor of grade-level standards.
- Student attendance will be tracked through online work time and percent progress in each assigned course.

### APPLICATION & TIMELINE

- Application must be submitted between July 13 - August 1 for the fall semester.
- A district representative will contact families by August 7 about acceptance into the program.
- Families must commit to the entire semester. Students may NOT shift back and forth between online and in-school options without a qualifying life event.



## PLAN B

- In the event that schools are not permitted to remain open, OR closure determined in cooperation with local and state public health officials, more information will be shared.
- All school buildings will remain CLOSED to students.
- Learning will continue to follow the 2020-2021 Academic Calendar.
- All K-12 students who started the year with in-school learning will participate in remote learning facilitated by their regular teacher(s). Note that this differs from the optional remote learning plan. To ensure continuity, students who started the year online will continue their course of study for the semester.

# SAFETY GUIDELINES

As part of the Responsible Restart Plan for Ohio, five major guidelines were issued for K-12 schools.

Vigilantly assess for symptoms

Wash and sanitize hands to prevent spread

Thoroughly clean and sanitize the school environment to limit spread on shared surfaces

Practice social distancing

Implement a face coverings policy



# SOCIAL DISTANCING IN SCHOOLS

- Decreased density in schools due to 1/3 of students choosing remote learning (A2)
- Visitor limitations
- Facilities- clinic and isolation room
- Schedules and transitions altered



## Back to School **STAFF** PROTOCOL: OPTION A1

Prepare for the 2020-2021 School year! Staff should also review the general guidelines provided to the community, **PLUS** these guidelines to help you prepare for a return to school. Administrators and staff should consider how the guidelines can be implemented in your classrooms and throughout your building. We understand that each building may look a little different, but the underlying principles should remain.



### HEALTH & HYGIENE

- Staff are required to wear masks, with exceptions made on a case-by-case basis. (See mask fact sheet.)
- Reusable masks will be provided for each staff member.
- Individual shields are available for staff & students working 1-on-1.
- How will you integrate handwashing into your classroom schedule? Think about routines before and after lunch, after recess, and other times.



### VISITORS

- Because we will limit non-essential visitors, and they must wear face masks, you may need to restructure the work of volunteers in your classroom or office.
- Can some of this work be done off-site or in another location?



### TRAINING & RESOURCES

- Google Classroom for teachers
- CDC and other videos via [XCS staff site](#)
- Information sheets + signage for distancing, mask use, limiting capacity, traffic directing traffic flow, and more from the Central Office. Print as needed.
- Each other!



### FACILITIES

- Because there will be no large group assemblies, how will we communicate information?
- Which spaces in your building will need to adjust capacity? Consider the main office, as well as clinic areas, etc.
- See the list of health & hygiene safety precautions (online).



### CLASSROOM & OTHER LEARNING SPACES

- Re-arrange physical space to:
- maximize distance between students,
  - ensure that they are not facing one another directly, and
  - encourage use of masks and other protective equipment.



### SCHEDULES & TRANSITIONS

- Meals will be served in the cafeteria, but lunch times may be adjusted to minimize additional interaction.
- Think about how often it is necessary for students to transition spaces.
- How will we integrate students into cleaning routines?
- Arrange schedules & routines to minimize: 1) shared equipment, and 2) transitions to other learning spaces.

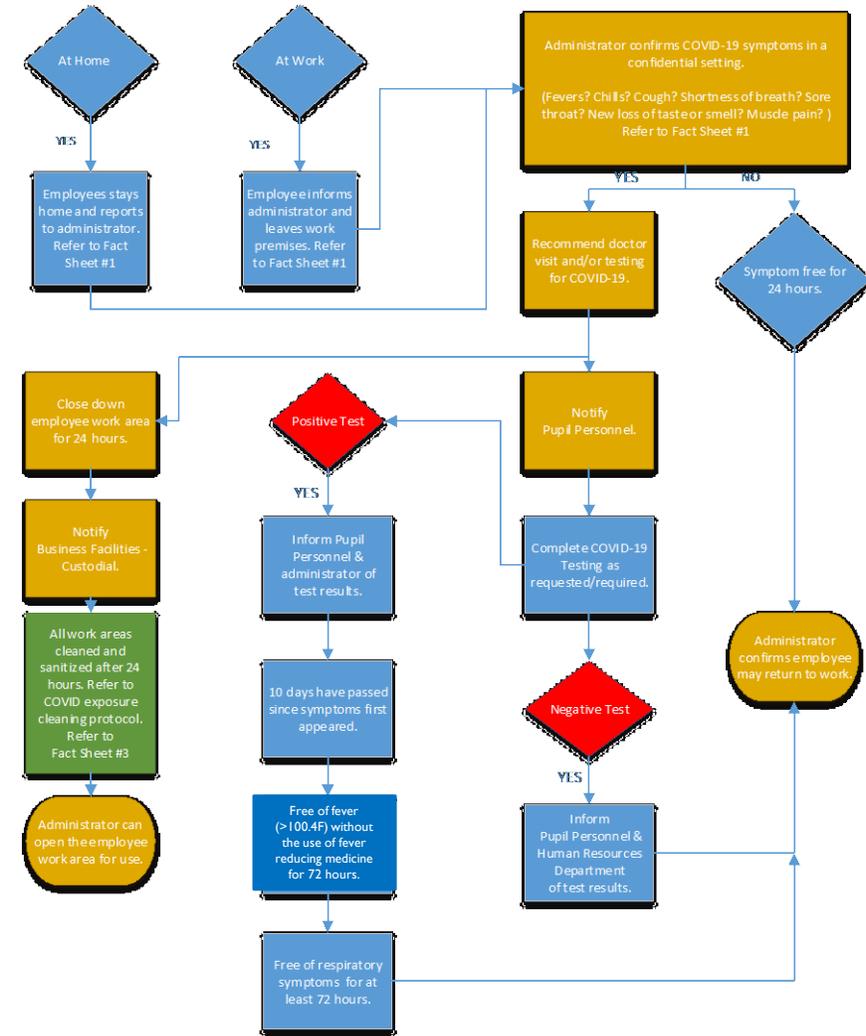


# RESPONSE PROTOCOL

# EMPLOYEE FEELS SICK



## EMPLOYEE FEELS SICK XCS COVID-19 RESPONSE PROTOCOLS



**KEY**  
 BLUE = Employer  
 GOLD = Administrator  
 GREEN = Facilities  
 RED = Event/Outcome

# TEACHING & LEARNING

# LEARNING OPTIONS

## A1

- XCS teacher from student's school
- Interactions are face-to-face with teachers and peers
- Students will have online resources for additional learning at home
- Instructional materials will be a blend of Edgenuity resources and teacher created
- Edgenuity Supplementals – PathBlazer and MyPath

## A2

- XCS district teacher
- Interactions with teachers and peers will take place virtually
- Students will have online resources for learning at home
- Edgenuity Courseware and Edgenuity Elementary
- Edgenuity Supplementals- PathBlazer and MyPath

## B- PREPARATION FOR SCHOOL CLOSURES

---

All students move from face-to-face communication to communicating via Google Classroom or SeeSaw (depending on grade-level)

---

Students will stay assigned to teacher they had in face-to-face environment

---

Instructional materials will be a blend of Edgenuity resources and teacher created

---

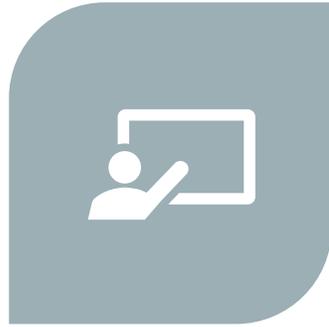
Students will have access to district Chromebooks

---

Teacher & Administrator Support

---

Teachers will continue to report to their buildings to teach from their classrooms with the ability to plan with colleagues



QUALITY TEACHING  
AND LEARNING



COMMUNICATION



EQUITY

THE FOCUS OF REMOTE LEARNING FOR  
A1, A2 & B



## QUALITY TEACHING AND LEARNING

- Research-based methods for teaching and learning
- Quality assessment tools proven to be valid and reliable
- Specific feedback on academic progress and mastery of content
- Using programs that positively impact student growth
- Horizontal and vertical articulation
- Consistency in grade level teams and collaboration with colleagues
- Administrators as instructional leaders

CHANGES FOR  
FALL 2020



- Assignments will be graded
- Mastery will be monitored
- Focus on ELA and math in K-12
- Lessons will be taught synchronously at least two times per week
- Face-to-face virtual sessions will be called XCS POWER HOURS

## RESEARCH-BASED STRATEGIES

- Understand the technology students will be using
- Create a data-driven culture
- Set high expectations
- Carefully plan offline activities
- Promote deeper learning and check for understanding
- Teach students metacognitive and self-regulation skills
- Make learning relevant and engaging
- Monitor data
- Provide positive feedback to students and celebrate success
- Encourage online discussion

# COMMUNICATION

- Family engagement will be a priority and multiple means of communication will be utilized
- Parents will have lesson plans every Monday by noon and will have until Sunday at midnight to ensure their children have submitted assignments
- Parents will have access to the XCS parent site where resources are available to assist them as they help students work from home
- Teachers will communicate with students daily via Google Classroom or SeeSaw (depending on grade-level)



## COMMUNICATION

- Teachers will hold daily virtual office hours to ensure students can contact them for assistance
- Other tools will be used as necessary to ensure communication is available to all students (flip grid, phone calls, notes via snail mail)
- District communications will be clear and posted on the district website
- Principals will post school communications clearly on school website



# EQUITY

- Committed to providing access to all XCS students to increase student learning
- Students will have 1:1 Chromebook
- We will provide lessons and present curriculum using multiple methods of instruction
- Services will be provided as directed by ODE for students who have IEPs and students in Gifted and Talented
- Equitable resources between students who choose AI / A2
- Partnering with businesses in the community to provide Spectrum service to students most in need
- 100 Kajeets will be purchased to help provide internet access

A hand holding a wooden signpost with a green sign that says "LEARN".

LEARN

## THE EDUCATOR EXPERIENCE

**Teachers will use the full Edgenuity Platform to teach a variety of learners.**

- K-5 – Edgenuity Elementary – PathBlazer-ELA, math, social studies, science
- 6-12 – Edgenuity Courseware – MyPath-ELA and math
- K-12- focus on ELA and math - consistent curricula and delivery method
- [Educator Experience](#)

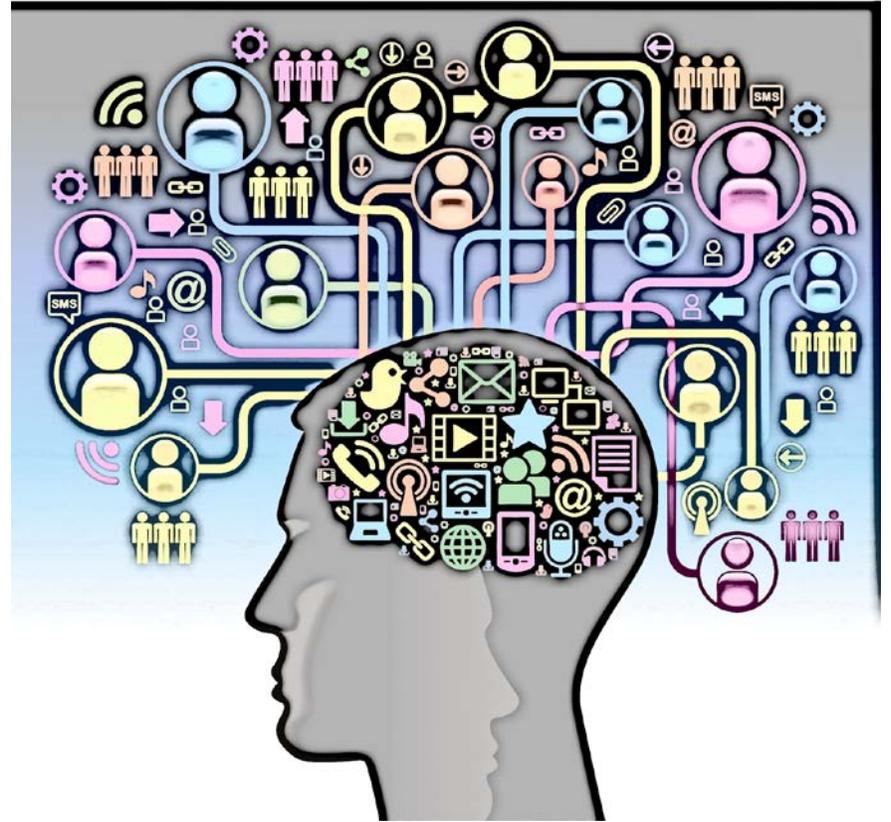


- The student experience
- Aligned to Ohio State Standards & iNACOL
- Differentiated and personalized lessons
- Ability to interact with XCS teacher for small group or individual instruction
- Student mastery of standards is monitored and used to inform instruction

# THE STUDENT EXPERIENCE

Lessons:

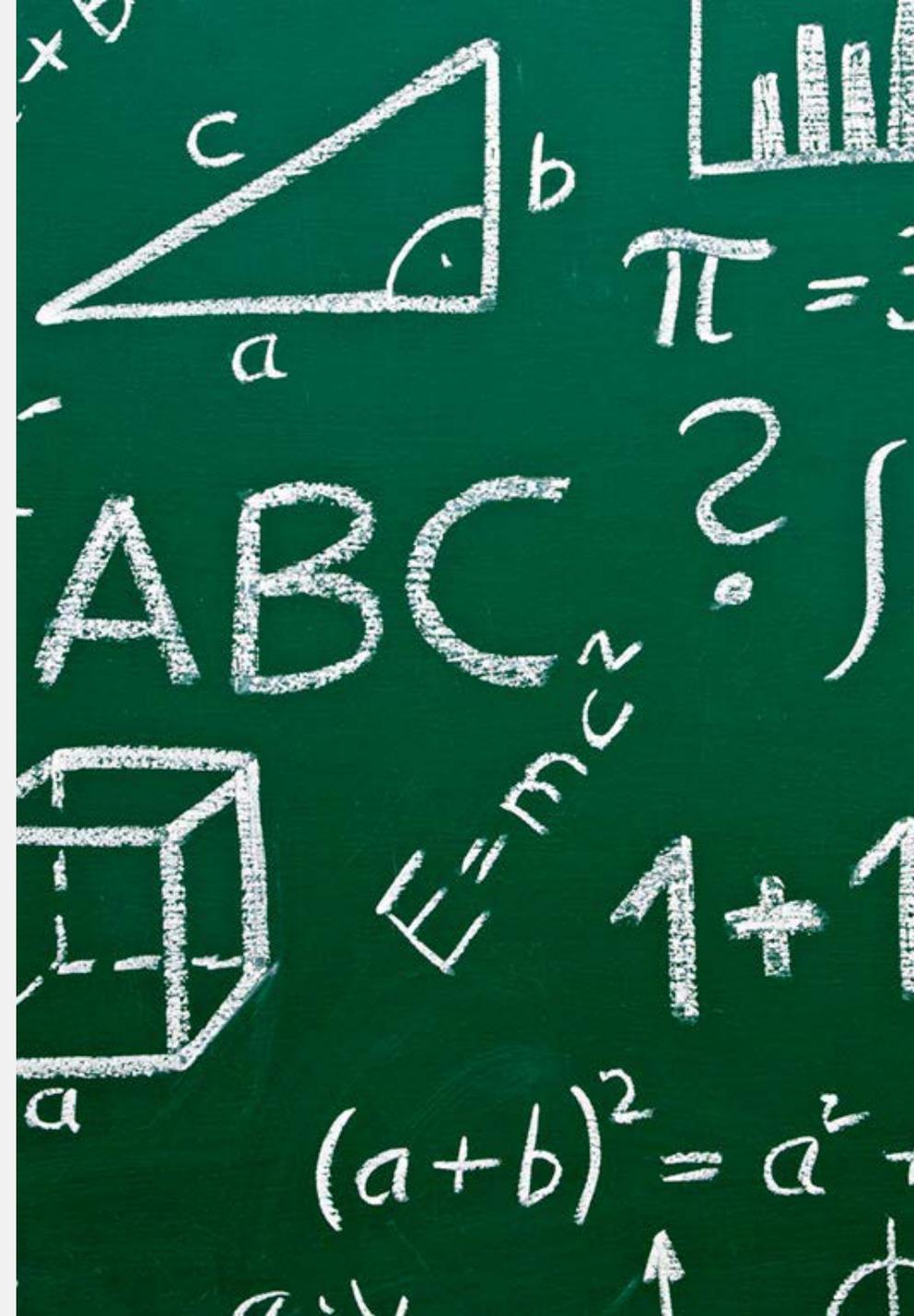
- Explicit Instruction
- Supported Practice
- Individual Practice
- Assessment



## FACE-TO-FACE LEARNERS & PREPARATION FOR SCHOOL CLOSURE

**If schools close, teachers will continue to teach the same students remotely.**

- **K-2-** SeeSaw with XCS Curriculum (PathBlazer Supplementals for ELA, Math, SS and Science)
- **3-5-** SeeSaw and Google Classroom with XCS Curriculum (PathBlazer Supplementals for ELA, Math, SS and Science)
- **6-8-** Google Classroom with XCS Curriculum (MyPath Supplementals for ELA, Math)
- **9-12-** Google Classroom with XCS Curriculum (MyPath Supplementals for ELA, Math)



# PLETHORA OF DIGITAL RESOURCES

- Clever log-ins for ease of use
- Google classroom account or SeeSaw account set up by each teacher
- Grade-level appropriate resources for every grade!
- Simple one-page sheet for parents and students to use (outlines compatibility with phones and devices) as well as the icon for easy identification of programs
- Edgenuity used K-12 for consistency, articulation, and easy transitions if changing from A2 to A1

## Epic - students

**Compatible with:** Chromebooks, Android 4.2.2 or higher, iOS 8.0 or higher  
**Parent version:** Parents need to supply their email address with their child's teacher to receive an invite



## Flocabulary

**Compatible with:** Chromebooks, Android, iOS  
**Parent version:** Parents can get a handful of videos free, or all units for \$1.99/month mobile plan



## Readworks

**Compatible with:** Chromebooks or PC  
**Parent version:** Parents can create their own free account – click on “I’m an Educator”



## Starfall

**Compatible with:** Chromebooks, Android 4 or higher, iOS 6 or higher, Amazon Kindle  
**Parent version:** No



## Happy Numbers

**Compatible with:** Chromebooks or PC  
**Parent version:** Parents notify their child's teacher to receive access or to use separately, they can create their own teacher's account



## Prodigy

**Compatible with:** Chromebooks, Android 6.0 or higher, iOS 10.0 or higher, Amazon Fire OS 5.1 or higher  
**Parent version:** Parents can create an account to link child's account



<https://prodigygame.zendesk.com/hc/en-us/articles/204983259-How-to-Link-a-Child-s-Account-to-a-Parent-Account>

## Xtra Math

**Compatible with:** Chromebooks, available as an app for \$4.99  
**Parent version:** Parents request an enrollment flyer from child's teacher



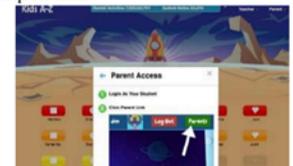
## Studies Weekly (Science & SS)

**Compatible with:** Chromebooks, Android, iOS  
**Parent version:** Parents need to supply their email address with their child's teacher to receive an invite



## Learning A-Z

**Compatible with:** Chromebooks, Android, iOS, kindle Fire  
**Parent version:** Parents log-in as their child, click on the Parents link, complete the Parent Access Request form



RESEARCH-  
BASED  
PRACTICES &  
BEST PRACTICE

- **#1 priority- Quality Teaching and Learning** through:  
supporting students and families with instructional materials, 1:1 devices,  
flexibility, and frequent communication
- **Support for teachers**
  - Principals will also hold virtual office hours and regular meeting schedules to  
address teacher concerns and provide support
  - District and school-wide trainings will be offered
- **Support for parents and students**
  - consistency in content, resources, and learning materials
- **Support for administrators**
  - district office staff will provide administrators with training and training  
materials
  - district curriculum team will provide training resources for teachers  
(asynchronous and synchronous)

# INTERNET ACCESS FOR EQUITY

The following companies have taken the Federal Communication Commission (FCC) pledge indicating they will not terminate service for failure to pay, will waive late fees and will open wi-fi hotspots to people who need them.

- Arcadia • AT&T • Cable One • CenturyLink • Spectrum: Charter Communications • Cincinnati Bell • Continental • Comcast/Xfinity • Consolidated Communications • Cox Communications • Frontier • Little Miami • Mediacom • Oakwood • Ohio Rural Broadband Association • Ohio Telecom Association • Sprint • T-Mobile • TracFone Wireless • US Cellular • Van Lue • Verizon • Windstream

# INTERNET ACCESS FOR EQUITY

Partnering with local businesses to sponsor students for the year and pay discounted rate

The district will provide 100 Kajeets to students

Continuing to look for options to assist families

# DIGITAL RESOURCES

Clever

SeeSaw

Google  
Classrooms

Screencastify

Edgenuity

Pearson /  
Savvas

Happy  
Numbers

iXL

Prodigy

XtraMath

Learning A  
to Z

# TEACHER EXPECTATIONS

## XCS Remote Learning 2020-21



### Teacher Requirements

#### TEACHING & LEARNING

- Teachers will use best practices and research-based strategies in online classrooms.
- Teachers will engage students with learning targets, collaboration opportunities, and quality feedback on mastery of content.
- Teachers will provide lessons and instruction via Google Classroom / Seesaw and other available resources (see grade level resources, including Clever).
- Teachers will utilize Edgenuity supplemental materials appropriate to each grade level.
- Synchronous video conferencing will be offered to individual students, small groups, or whole groups to foster student learning.
- Teachers will offer synchronous lessons at least twice per week to check in with students, develop and solidify relationships, and provide academic support. These will be called XCS POWER HOURS.
- Teachers will provide special education instruction and services remotely using online supplemental resources in accordance with each child's Individual Education Program (IEP).
- Teachers will work with the gifted

- Teachers will administer common assessments to assess essential learning and mastery of standards.
- Teachers will give clear expectations for learning to students prior to the work being assigned (learning objectives, etc.)

#### COMMUNICATION

- Teachers will provide virtual office hours to students and families to provide feedback on student learning, and will monitor students' academic progress.
- Teachers should offer consistent virtual office hours for at least 3 hours per school day and communicate these hours to families and students. Recommended hours are from 10-12 PM and 1-2 PM.
- Teachers will be available to students and families via phone, text, email, Google Classroom/Seesaw, and video conferencing.
- Teachers will respond to students and families within 24 hours Monday- Friday.

#### STUDENT ATTENDANCE

- Teachers will take attendance by asking students to "check in" daily on regular school days Monday through Friday. These "check in's" could include participating in Zoom / Google Meet meetings, emails, voicemails, or posts on

# STUDENT EXPECTATIONS

## XCS REMOTE LEARNING 2020-21

### STUDENT REQUIREMENTS

\*These are general guidelines for students that will vary by grade level.

#### LEARNING

- Students will participate and complete assignments to the best of their ability and will focus on mastering learning targets.
- Students will read and make learning adjustments based on teacher feedback,
- Students will use a Clever Login to access lessons as directed by his or her teacher.
- Students will attend synchronous video conferencing for large group, small group, and individualized instruction with their teacher.
- Students will take common assessments as directed by his or her teacher.

#### COMMUNICATION

- Students will talk to teachers during their virtual office hours when needed for assistance and will join POWER HOURS.
- Students will communicate needs and questions to teachers via phone, text, email, Google Classroom / Seesaw, and video conferencing.
- Students will respond to teachers in as timely of a manner as possible.
- Students will communicate needs to teachers regularly.

#### STUDENT ATTENDANCE

- Students will participate in virtual check-ins daily (on regular school days Monday through Friday). These check-ins may be via Zoom / Google Meet meetings, emails, voicemails, or posts on discussion boards, depending on the grade level of the student.

#### WEEKLY ESSENTIAL INFORMATION

- Students will check weekly lesson plan information from teachers every Monday at noon.
- Students will complete work by Sunday evening at midnight.
- Students will check grades weekly.

#### STUDENT WORK EXPECTATIONS

Students will be prepared to engage in schoolwork for the grade level appropriate number of hours.

- In grades K-5, students should expect 3.5 - 4 hours of work per day.
- In grades 6-12, students should expect 1 hour of work per course each day.

COURSES PROVIDED  
FOR TEACHERS &  
ADMINISTRATORS

---

Google Classroom for Beginners

---

Google Classroom Refresher & “What’s New?”

---

Google Classroom for Administrators

---

SeeSaw for Beginners – K-5

---

SeeSaw for Elementary Administrators

---

Edgenuity for Elementary Teachers & Administrators

---

Edgenuity for Secondary Teachers & Administrators

COURSES PROVIDED  
FOR TEACHERS &  
ADMINISTRATORS

---

Go Guardian Teacher

---

Go Guardian Beacon

---

Screencastify

---

Pearson/ Savvas

---

iXL for K-5

OTHER COURSES  
FOR TEACHERS AND  
ADMINISTRATORS

---

Best Practices - Teaching Online

---

Using Research-based Strategies with  
Online Learners

---

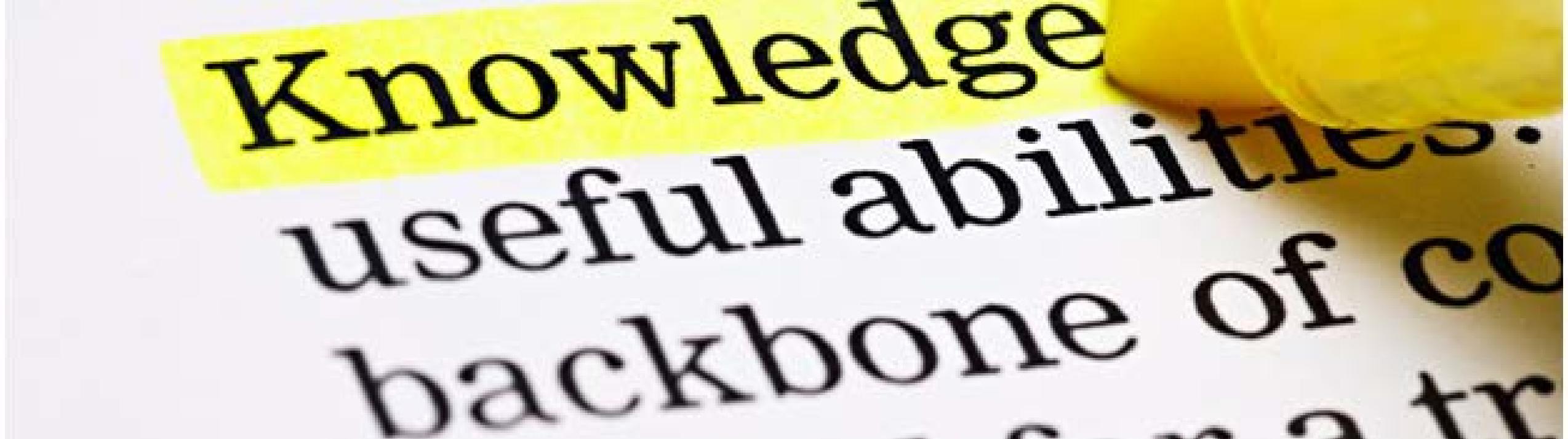
Connecting with Parents during the  
Pandemic

---

How to Connect with Remote  
Learners

---

Engaging Families in Remote Learning



# Knowledge

useful abilities.

backbone of co  
tr

## EDUCATOR SUPPORT & TRAINING ON EDGENUITY

- Week of August 17<sup>th</sup>- all K-12 teachers and administrators will have a 3-hour training
- 15 hours of workshop style professional development sessions the week of the 17<sup>th</sup> and 24<sup>th</sup> to all K-12 buildings for individualized and small group assistance
- The curriculum team will rotate and be in schools to support and assist daily