

Makeup Days

Objective

To provide guidance to authorizers and charter schools regarding making-up days and hours lost due to closure that will leave the charter school short of the 920 hour minimum requirement.

Statutory Requirements

Ohio Revised Code Section 3313.88, effective July 1 2014, plans for completion of make-up days via web access.

Policy

Community schools may use makeup hours lost as long as they comply with requirements of the law when the school closes due to:

- Disease epidemic;
- Hazardous weather conditions;
- Law enforcement emergencies;
- Inoperability of school buses or other equipment necessary to the school's operation;
- Damage to a school building; or
- Other temporary circumstances due to utility failure rendering the school building unfit for school use.

Guidance

Community schools should work with their sponsor to ensure their use of makeup days complies with requirements of the law and all required documents are submitted to the Office of Community Schools per the guidance provided below.

Frequently Asked Questions: Makeup Days

Is the Ohio Department of Education still accepting plans to use online instruction and blizzard bags to make-up hours where learning opportunities were not offered by the school?

Yes, there has been an extension to the deadline to submit plans. There has also been an extension to the deadline for the teachers to post lesson plans posted online with the school.

Is the use of blizzard bags an option for community schools?

Yes

How many hours can I make-up through online instruction or blizzard bags?

The maximum number of hours is the equivalent of three days.

How can a school submit a plan and what must be included?

Make-up day plans should be submitted electronically to

onlinecalamitydays@education.ohio.gov. Plans must include:

- 1) a signed and dated board resolution,
- 2) a plan for compliance with each of the required statutory components in ORC 3313.88 (this could be part of the board resolution), and
- 3) a signed and dated written consent of the teacher's employee representative (if applicable).

For community schools, the *Community School Calamity Days Documentation* form must be submitted to Deneice Cooper no later than June 15, 2014 of the current school year at Deneice.cooper@education.ohio.gov .

Questions may also be submitted to onlinecalamitydays@education.ohio.gov

What are the required components of a plan to use online instruction, or blizzard bags, to make-up days?

A plan to have teachers develop a sufficient number of lesson plans to make-up the hours;

Details of how lessons will be posted;

Two-week period from the date of posting for students to complete the lesson; and

Time for students without computer access to work on the posted lessons at school, after school reopens.

If the district decides to use blizzard bags, then the plan must also include how they will be distributed pursuant to Ohio Revised Code Section 3313.88.

Does my plan have to include blizzard bags?

No. Blizzard bags are optional. If you decide not to use blizzard bags, then you must permit students who do not have computer access at home an opportunity to complete lessons at school after school reopens.

Can I distribute blizzard bags after the students return to school?

Yes.

What happens after I submit the plan?

The department will review your materials and notify you if the plan meets the requirements.

Unique to community schools

Can a community school wait until the end of the school year to see how many hours of learning opportunities they are short of the 920 required to determine the Make-up days?

No, the make-up material for students needs to be available for students as soon as practicable after a school closing on the portal or web site. Lessons should be posted for each course that was scheduled to meet on the hours of closure.

Can the blizzard bags be made ahead of time and available to the student all year?

The blizzard bags should be a paper copy of the lessons posted online by the school and should provide a continuity of learning based upon the progress of the lessons in the class. Therefore, if the online lessons are updated throughout the year, the blizzard bags should also be updated.

If my community school had 950 hours of learning instruction planned for the year, and there were closures that equaled 30 hours of learning opportunities, do I need to submit a plan?

No. You only need to submit a plan when the hours lost due to closure leave your school short of the 920 hour minimum requirement.

For additional information, please refer to the ODE website <http://education.ohio.gov/Miscellaneous/News?cat=148> Makeup Days.