

Credit Flexibility Guidance: Appeals Process

Background Information

The Credit Flexibility Recommendations mandate a district-level and a state-level appeals process. A district's Credit Flexibility Policy must provide a basic appeals process for students whose proposed alternative learning credit has been denied.

Legal Requirements

ODE encourages districts to consult with their respective legal counsel as they begin to establish an appeal procedure. As a starting point, ODE suggests that a district articulate in writing each of the following:

criteria the district will use to evaluate an appeal,
timeframes and procedures for submitting an appeal request, and
personnel involved in reviewing the request.

The state-level appeals process will not involve a review of the reasons that a district has denied an alternative learning credit request. Rather, ODE will address procedural complaints that allege denial of access to the credit flexibility option or non-uniform implementation of a district's Credit Flexibility Policy. The ODE Legal Office will facilitate the state-level process and may utilize neutral, third-party reviewers. A written policy outlining the state-level appeal procedure is forthcoming.