Ohio | Department of Education

John R. Kasich, Governor
Michael L. Sawyers, Acting Superintendent of Public Instruction

To: County Board of Developmental Disabilities (DD) Superintendents and Treasurers

From: Regional Coordinators

Subject: Instructions and forms for filing excess cost for DD School-aged Students

Excess cost is to be calculated for the preceding school year based on the educational services provided during the same time period.

The SF-6 DD form is to be completed by the DD that has generated an excess cost agreement(s) with another school district.

1. The enclosed SF-6 DD is to be used in calculating excess cost for nonresident pupils enrolled in classes for special education instruction of the handicapped in accordance with Section 3323.14 and 3323.142 O.R.C. If the child is not a resident of the territory served by the county DD board, the board may charge the district responsible for tuition with the educational costs in excess of the per pupil amount received by the board under Chapter 3317 of the Revised Code.

2. It is recommended a contract be executed between the educating DD and the resident district prior to initiating special education services.

3. DDs providing education to these handicapped pupils are to direct bill the financially responsible district after certification has been received from the Ohio Department of Education.

One (1) copy of Form SF-6 DD must be filed with your Regional Coordinators' Office.

If we can be of any assistance in preparing the above-mentioned forms, please contact this office.

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