INTRA-DISTRICT OPEN ENROLLMENT CHECKLIST

School Year: 2014-2015

School District _____ County _____

A. THE BOARD OF EDUCATION OF THIS DISTRICT HAS DETERMINED ONE OF THE FOLLOWING:

_____ (1) The Board of Education of this school district has adopted a resolution establishing for the school district an **intra-district open enrollment** policy;

_____ (2) This school district has **only one building** for all students in a grade level. We do not need to adopt an intra-district open enrollment policy.

B. PROVISIONS SCHOOL DISTRICTS MUST ADOPT IN AN INTRA-DISTRICT OPEN ENROLLMENT POLICY:

1. Policy must be adopted by the board of education.
2. Policy must contain application procedures including deadlines for application and notification of acceptance or rejection.
3. Must require a student to apply only if he/she wishes to attend an alternate school.
4. Set district capacity limits by grade level, school building and educational program.
5. Students living in an attendance area must be given priority.
6. Policy must insure proper racial balance is maintained.

C. INTRA-DISTRICT POLICIES SHALL **NOT** INCLUDE ANY OF THE FOLLOWING:

1. A requirement for athletic, academic or any other skill or proficiency.
2. Limitation on enrollment because of handicapping condition.
3. A requirement that a student be proficient in the English language.
4. Rejection of an application because he/she has been disciplined, except if a student has been suspended or expelled for 10 or more days in the current term or in the immediately preceding term.

The district's policy establishing intra-district open enrollment meets the provisions in divisions B and C of Ohio Revised Code section 3313.97, and the district is adhering to this policy.

_____ _____

Superintendent Date

Return to the Area Coordinator's Office by March 31.