



Department
of Education

John R. Kasich, Governor
Dr. Richard A. Ross, Superintendent of Public Instruction

DATE: October 28, 2013
TO: SF-14 Contact Person
FROM: Area Coordinators
SUBJECT: SF-14 Form, Attachment and Instructions

Pursuant to Senate Bill 140, Section 3313.64 O.R.C., it is necessary for Boards of Education in Ohio, with a home as defined in this section located within the district, to report to the State Superintendent of Public Instruction the SSID number, the school district(s) responsible for tuition and duration of attendance for all pupils of such homes. The SF-14 Form is for tuition certification and report of **STUDENTS WITHOUT DISABILITIES** pupils in membership.

Please be advised school districts in which such homes are located are not to bill the school district responsible for tuition purposes, but shall complete the enclosed SF-14 Forms as per instructions and return to this office. The adjustment will then be made by the Office of Finance Program Services by crediting or deducting the respective school district's tuition rate.

Please be sure to use the forms with a revised date of 10/18/2013.

NOTE changes in directions for reporting kindergarten students in columns F and G.

These forms are to be returned to this office on or before **March 1** for the first reporting period and on or before **August 1** for the second reporting period **(180 days maximum for both reporting periods).**

If you have questions relative to completing the SF-14 Form, please contact our office.