Highly Qualified Teacher
Professional Development
Resource Guide

A guide for Grades 7-12 intervention specialists who instruct students with significant cognitive or low incidence disabilities
Starting in 2016-2017, intervention specialists of students eligible for the Alternate Assessment for Students with Significant Cognitive Disabilities in Grades 7-12 will need to comply with new requirements to meet highly qualified teacher status. The change relates to the need for these specialists to show evidence of content knowledge in the core academic subjects of their teaching assignments. As before, a highly qualified teacher also must hold at least a bachelor’s degree, as well as a valid Ohio teaching license appropriate to the teaching assignment.

Intervention specialists for Grades 7-12 will no longer be using Form D (K-6 Special Education) in the HQT Toolkit to complete HQT reporting. By the beginning of 2016-2017, they will need to annually document how they meet highly qualified teacher status on Form E (7-12 Special Education).

Options for Showing Evidence of Content Knowledge
By the beginning of the 2016-2017 school year, intervention specialists of Grades 7-12 are to show evidence of relevant content knowledge by having completed one of the options below in each core academic subject(s) of their teaching assignments. In addition, the department highly recommends that all teachers take training in the Ohio Learning Standards – Extended for Grades 7-12 in the content areas of their teaching assignment. The four options are:

1. Taking and passing an Ohio Assessment for Educators exam, e.g. Middle Grades Math; or
2. Showing evidence of having completed 30 college semester hours (an academic major); or
3. Having a master’s degree in the core academic subject, e.g. master’s degree in Reading; or
4. Completing at least 90 clock hours of professional development.*

*About the Professional Development Option
To meet the federal highly qualified teacher definition, the specialist can select option four above and complete at least 90 total clock hours of professional development in each core subject area of their teaching assignment. Of the 90 clock hours, teachers must complete at least 45 unique clock hours for each core subject area they teach. Teachers also can take a maximum of 45 clock hours in pedagogy, which can be universal and applied to multiple subject areas of their teaching assignment. If meeting highly qualified teacher status through the professional development option, intervention specialists should participate in, and verify, clock hours.

Pedagogy clock hours may consist of pedagogy specific to the subject area instructed or a universal pedagogy focusing on content integration. For example,
- Balanced literacy is specific to English language arts and would represent pedagogy specific to the subject;
- Formative instructional practices is pedagogy that is used across all content areas and would represent content integration.

About this Resource Guide
Readers will find a link and titles of appropriate Ohio Assessments for Educator exams for meeting the highly qualified teacher requirements through option 1. Primarily, however, this guide will provide alternatives for intervention specialists to meet the new requirements through Option 4: 90 clock hours of professional development. The Office for Exceptional Children has worked closely with the Ohio Center for Autism and Low Incidence (OCALI) in developing the professional development modules outlined that will not only help teachers in their teaching assignment, but also will provide direction for fulfilling the highly qualified teacher requirements. These modules are highly recommended and available at no cost.

This guide is organized by core academic subject area. Each section will outline the title and amount of clock hours for each module and/or training.

Please note that Ohio’s Academic Content Standards are now called Ohio’s New Learning Standards, and the title of the extended standards in this document reflects that change. You may see the extended standards with both titles in different places elsewhere as the department continues the transition to the new terminology.
1. Access to the Curriculum: Standards-Based Planning for Students with Significant Cognitive and Low Incidence Disabilities
Completing this two-day program provides 10 clock hours of credit verified with certificate of attendance. Check for upcoming training dates in STARS or with your local state support team.
Specific planning is required in preparation for teaching students who qualify to take the Alternate Assessment for Students with Disabilities (AASWD). This training is designed to build a scope and sequence using the Ohio Learning Standards and the Ohio Learning Standards – Extended with embedded functional curriculum.

2. Supplemental Professional Development: Professional Learning Community focused on Access to the Curriculum for the new Ohio Learning Standards – Extended Unit Planning (to be completed in conjunction with option #1)
Variable hours of credit, up to 45 clock hours of credit.
The supplemental professional development involves teachers in discussions, lesson-based learning and reflections in conjunction with access to the curriculum for the new Ohio Learning Standards – Extended unit planning. These activities can be verified with certificates of participation or attendance.

3. Formative Instructional Practices (FIP) modules
10 clock hours of credit
Offered online
[Provided URL]
The FIP in Action modules show how formative instructional practices can be applied in real classroom scenarios in a variety of grades and subjects.

4. Supplemental Professional Development: Professional Learning Community focused on Formative Instructional Practices (to be completed in conjunction with option #3)
Variable hours of credit, up to 45 clock hours of credit.
Led by school district, state support team or educational service center
The supplemental professional development involves teachers in discussions, lesson-based learning and reflections in conjunction with formative instructional practices. These activities can be verified with certificates of participation or attendance.

5. Highly Qualified Teacher Pedagogy
Typically 45 clock hours of credit unless otherwise noted
Offered online through local educational service centers and universities
The course is designed to be both theoretical and practical, allowing the participant to design lessons and modify instructional practices, to meet the diverse needs of learners in any content area.

6. How Assessment Drives Instruction
5 clock hours of credit
Offered by OCALI. To access training dates and locations, contact your local state support team.
This face-to-face program will provide a detailed overview on how assessment drives instruction to show growth and progress for each student.

7. Ohio Learning Standards – Extended Module: Overview
3 clock hours of credit verified with certificate of participation/completion (available in Take the Course Mode)
Offered online at [Provided URL]
Through these modules you will be able to identify the purpose and structure of the Ohio Learning Standards – Extended applied to an instructional program that is applicable to the education of students with significant cognitive disabilities. To earn your certificate you must complete all three modules (What are Extended Standards, General Curriculum for Students with Significant Cognitive Disabilities, and Planning for Instruction and Assessment for Students with Significant Cognitive Disabilities).

8. Other
Variable clock hours of credit verified with certificate of completion
TBD (district, state support team, educational service center, or other regional or local entities)
 Teachers may take specially designed professional development in universal pedagogy as approved by district.
1. **Ohio’s Learning Standards – Extended Module: Aligning Instruction with the Ohio Mathematics Learning Standards – Extended**
   
   2 clock hours of credit verified with certificate of participation/completion (available in Take the Course Mode)
   
   Offered online at [http://www.ohextendedstandards.org/](http://www.ohextendedstandards.org/)
   
   Through these modules you will be able to identify the purpose and structure of the Ohio Learning Standards-Extended. The extended standards will be applied to an instructional program that is applicable to the education of students with significant cognitive disabilities. As you advance through the modules you will be introduced to appropriate methods, tools and strategies specific to mathematics.

2. **Supplemental Professional Development: Professional Learning Community Focused on Ohio Mathematics Content Standards – Extended Module (to be completed in conjunction with option #1)**
   
   Variable hours of credit, up to 90 clock hours of credit
   
   Led by school district, state support team or educational service center
   
   The supplemental professional development involves teachers in discussions, lesson-based learning and reflections in conjunction with Ohio’s Learning Standards-Extended Module: Aligning Instruction with the Ohio Mathematics Learning Standards-Extended. These activities can be verified with certificates of participation or attendance.

3. **HQT Mathematics**
   
   Typically 45 clock hours of credit unless otherwise noted
   
   Offered online through local educational service centers and universities
   
   Participants will learn to align curriculum to the Ohio Learning Standards in mathematics to increase student achievement.

4. **Other**
   
   Variable clock hours of credit verified with certificate of completion
   
   TBD (district, state support team, educational service center or other regional or local entities)
   
   Teachers may take specially designed professional development in core subject area as approved by district.

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**Mathematics Content Area: Testing Option**

1. **Ohio Assessments for Educators**
   
   Successful completion of the assessment replaces need for 90 clock hours
   
   Offered at computer-based testing sites throughout Ohio
   
   
   Licensure exam for Middle Grades Math (030)
<table>
<thead>
<tr>
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<th>Professional Development Activity Title</th>
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Teacher’s Name: ____________________________
School District: ____________________________________________
Principal/Supervisor Signature: _____________________________ Date: ____________________
(The above signature acknowledges this teacher has successfully completed 90 clock hours of professional development.)

Please keep all original certificates and developed products for your own file for HQT reporting in the future. Turn in a photocopy for the district to keep on file.
English Language Arts Content Area: Professional Development

1. **Ohio Academic Content Standards – Extended Module: Aligning Instruction With the Ohio Language Arts Content Standards – Extended**
   2 Clock hours of credit verified with certificate of participation/completion (available in Take the Course Mode)
   Offered online at http://www.ohextendedstandards.org/
   Through these modules you will be able to identify the purpose and structure of the Ohio Learning Standards – Extended. These extended standards will be applied to an instructional program that is applicable to the education of students with significant cognitive disabilities. As you advance through the modules you will be introduced to appropriate methods, tools and strategies specific to mathematics.

2. **Supplemental Professional Development: Professional Learning Community Focused on Ohio Language Arts Content Standards – Extended Module** (to be completed in conjunction with option #1)
   Variable hours of credit, up to 90 clock hours of credit
   Led by school district, state support team or educational service center
   The supplemental professional development involves teachers in discussions, lesson-based learning and reflections in conjunction with Ohio’s Learning Standards-Extended Module: Aligning Instruction with the Ohio Language Arts Learning Standards-Extended. These activities can be verified with certificates of participation or attendance.

3. **Balanced Literacy**
   5 clock hours of credit verified with certificate of participation/completion (available in Take the Course Mode)
   Offered by OCALI. To access training dates and locations, contact your local state support team
   This face-to-face professional development will review the domains of balanced literacy, planning and practices, and provide an overview of strategies and tools that can be utilized in a variety of core subject areas.

4. **HQT Language Arts**
   Typically 45 clock hours of credit unless otherwise noted
   Offered online through local educational service centers and universities
   Participants will learn to align curriculum to the Ohio Learning Standards in language arts to increase student achievement.

5. **Other**
   Variable clock hours of credit verified with certificate of completion
   TBD (district, state support team, educational service center, other regional or local entities)
   Teachers may take specially designed professional development in core subject area as approved by district.

English Language Arts Content Area: Testing Option

1. **Ohio Assessments for Educators**
   Successful completion of the assessment replaces need for 90 clock hours
   Offered at computer-based testing sites throughout Ohio
   Licensure exam for Middle Grades English Language Arts (028)
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Social Studies Content Area: Professional Development

1. Ohio Learning Standards – Extended Module: Aligning Instruction with the Ohio Learning Standards – Extended in Social Studies
   2 clock hours of credit verified with certificate of participation or completion (available in Take the Course Mode)
   Offered online at http://www.ohextendedstandards.org/
   Through these modules you will be able to identify the purpose and structure of the Ohio Learning Standards – Extended. The extended standards will be applied to an instructional program that is applicable to the education of students with significant cognitive disabilities. As you advance through the modules you will be introduced to appropriate methods, tools and strategies specific to mathematics.

2. Supplemental Professional Development: Professional Learning Community Focused on Module on Ohio Learning Standards – Extended in Social Studies (to be completed in conjunction with option #1)
   Variable hours of credit, up to 90 clock hours of credit
   Led by school district, state support team or educational service center
   The supplemental professional development involves teachers in discussions, lesson-based learning and reflections in conjunction with Ohio’s Learning Standards-Extended Module: Aligning Instruction with the Ohio Social Studies Learning Standards-Extended. These activities can be verified with certificates of participation or attendance.

3. HQT Social Studies
   Typically 45 clock hours of credit unless otherwise noted
   Offered online through local educational service centers and universities
   Participants will learn to align curriculum to the Ohio Learning Standards in social studies to increase student achievement.

4. Other
   Variable clock hours of credit verified with certificate of completion
   TBD (district, state support team, educational service center, other regional or local entities)
   Teachers may take specially designed professional development in core subject area as approved by district.

Social Studies Content Area: Testing Option

1. Ohio Assessments for Educators
   Successful completion of the assessment replaces need for 90 clock hours
   Offered at computer-based testing sites throughout Ohio
   Licensure exam for Middle Grades Social Studies (031)
### HQT Integrity Checklist for Social Studies Content Area and Pedagogy

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**TOTAL NUMBER OF CLOCK HOURS**

### Additional Information

Teacher’s Name: ____________________________________________________________

School District: ____________________________________________________________

Principal/Supervisor Signature: ____________________________________________ Date: ___________________

(The above signature acknowledges this teacher has successfully completed 90 clock hours of Professional Development)

Please keep all original certificates and developed products for your own file for HQT reporting in the future. Turn in a photocopy for the district to keep on file.
Science Content Area: Professional Development

1. Ohio Learning Standards – Extended Module: Aligning Instruction With the Ohio Learning Standards – Extended in Science
   2 clock hours of credit verified with certificate of participation or completion (available in Take the Course Mode)
   Offered online at http://www.ohextendedstandards.org/
   Through these modules you will be able to identify the purpose and structure of the Ohio Learning Standards Extended. The extended standards will be applied to an instructional program that is applicable to the education of students with significant cognitive disabilities. As you advance through the modules you will be introduced to appropriate methods, tools and strategies specific to science.

2. Supplemental Professional Development: Professional Learning Community Focused on Ohio Learning Standards – Extended Module (to be completed in conjunction with option #1)
   Variable hours of credit, up to 90 clock hours of credit
   Led by school district, state support team or educational service center
   The supplemental professional development involves teachers in discussions, lesson-based learning and reflections in conjunction with Ohio’s Learning Standards-Extended Module: Aligning Instruction with the Ohio Science Learning Standards-Extended. These activities can be verified with certificates of participation or attendance.

3. HQT Science
   Typically 45 clock hours of credit unless otherwise noted
   Offered online through local educational service centers or universities
   Participants will learn to align curriculum to the Ohio Learning Standards in science to increase student achievement.

4. Other
   Variable clock hours of credit verified with certificate of completion
   TBD (district, state support team, educational service center, other regional or local entities)
   Teachers may take specially designed professional development in core subject area as approved by district.

Science Content Area: Testing Option

1. Ohio Assessments for Educators
   Successful completion of the assessment replaces need for 90 clock hours
   Offered at computer-based testing sites throughout Ohio
   Licensure exam for Middle Grades Science (029)
## HQT Integrity Checklist for Science Content Area and Pedagogy

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### TOTAL NUMBER OF CLOCK HOURS

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Teacher’s Name: ____________________________________________
School District: ______________________________________________
Principal/Supervisor Signature: ___________________________ Date: __________________
(The above signature acknowledges this teacher has successfully completed 90 clock hours of professional development.)

Please keep all original certificates and developed products for your own file for HQT reporting in the future. Turn in a photocopy for the district to keep on file.