Form F: Instructional Paraprofessionals

Qualified Instructional Paraprofessional Worksheet

(For Instructional Paraprofessionals in Title I Schoolwide or Targeted Assistance Buildings)

To ensure that Title I schools and programs have qualified instructional staff, the *NCLB* statute has specific provisions for paraprofessionals who have instructional duties in targeted assistance Title I programs or in schoolwide Title I buildings.

The new federal legislation requires that paraprofessionals meet one of three criteria to become qualified:

1. Complete at least two years of study at an institution of higher education (defined as 48 semester or 72 quarter hours as verified by college transcript from an accredited institution of higher education); **OR**

2. Obtain an associate (or higher) degree from an accredited institution of higher education (defined as an associate degree program from an accredited institution of higher education); **OR**

3. Meet a rigorous standard of quality and demonstrate, through a formal State or local academic assessment – (i) knowledge of, and the ability to assist in instructing reading, writing and mathematics; or
(ii) knowledge of, and the ability to assist in readiness for reading, writing and mathematics.

Only one "yes" is required

Two (2) Years of Study at an Institution of Higher Education (48 Semester or 72 Quarter Hours)	An Associate (or higher) Degree from an Accredited Institution of Higher Education	Passing the Test for Paraprofessionals	Passing a Local Academic Assessment
[ ] Yes [ ] No	[ ] Yes [ ] No	[ ] Yes [ ] No	[ ] Yes [ ] No

[ ] Yes, I meet the federal definition for being a highly qualified paraprofessional.

[ ] No, I currently do not meet the federal guidelines for being a highly qualified paraprofessional.

Please sign and submit a copy of this form to your building administrator. Building administrators should use this form for reporting compliance with *NCLB* Section 1119 through the EMIS coordinator and should keep this form on file for each instructional paraprofessional within the building.

Name _____ Signature _____