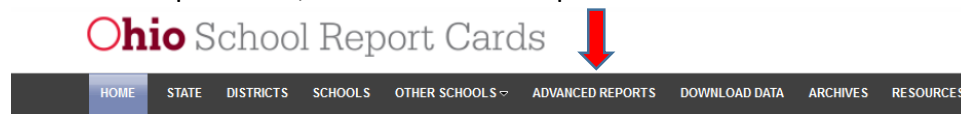



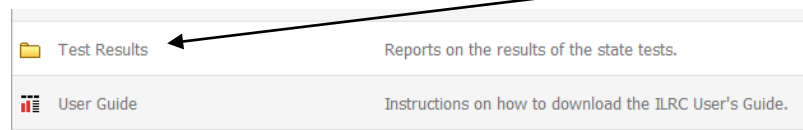
DF ADVANCED DATA REPORTS – DISTRICT AND BUILDING TEST RESULTS

1. This resource will show how to get district or building level reports that provide data for all students and students with disabilities.
2. Go to ODE’s website and select the Report Card.
3. In the Report Card, select advanced reports:

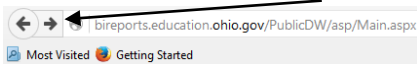



4. Scroll to the bottom of the page and Click: 

5. Scroll to the bottom of the page and Click “Test Results”:



- a. These four reports will provide:
 - i. Test Results
 - ii. Test Results with Student Disaggregation
 - iii. Proficiency Levels
 - iv. Proficiency Levels with Student & Test Disaggregation
- b. Please do not use the back arrow (upper left in the web browser)



6. Click  for the percentage of students that scored proficient or better by test grade and subject for a school district: (You may also get building results for the district):

- Click one school year of data and use the right arrow to move to the "Selected:" box.
- Click the right arrow again for each additional year.

- Enter the district IRN and Click the magnifying glass and then the right arrow to move the district to the "Selected" window.

- If you want to search by a district name, uncheck the "Match case" box to allow for name variation between text entries and the data base.

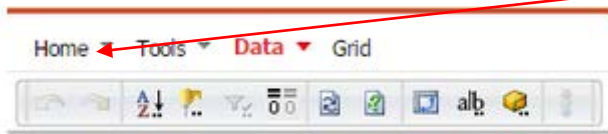
- Click Run Report

District	Test Grade	Test Subject	2013-2014 School Year
123456	3rd Grade	Reading	Proficient Percentage
		Mathematics	64.3%
	4th Grade	Reading	56.3%
		Mathematics	65.9%
	5th Grade	Reading	51.2%
		Mathematics	46.6%
	6th Grade	Reading	41.5%
		Mathematics	35.0%
	7th Grade	Reading	63.7%
		Mathematics	47.4%
	8th Grade	Reading	62.9%
		Mathematics	45.8%
	9th Grade	Reading	73.1%
		Mathematics	56.7%
	10th Grade	Science	37.2%
		Reading	79.8%
	11th Grade	Writing	78.5%
		Mathematics	64.0%
	12th Grade	Social Studies	71.6%
		Science	55.0%
		Reading	87.1%
		Writing	86.4%
		Mathematics	79.0%
		Social Studies	80.4%
	Science	69.7%	
	Reading	92.6%	
	Writing	91.6%	
	Mathematics	87.9%	
	Social Studies	89.0%	
	Science	81.9%	

- By Clicking the underlined IRN or district name the same report will be generated for both the district and its buildings. This is an easy way to get data for all the buildings.

Organization ▲	Test Grade ▲	Test Subject ▲	School Year ▲	2013-2014 School Year
0 [] Elementary School	3rd Grade	Reading		89.3%
		Mathematics		90.7%
	4th Grade	Reading		83.8%
		Mathematics		78.8%
	5th Grade	Reading		75.4%
		Mathematics		68.4%
		Science		61.4%
0 [] Elementary School	3rd Grade	Reading		35.0%
		Mathematics		34.8%
	4th Grade	Reading		8.7%
		Mathematics		20.8%
	5th Grade	Reading		16.7%
		Mathematics		13.0%
		Science		

13. To make sure you have the correct toolbar, Click “Home”.



14. For each report, you may choose these options:


Print Excel .pdf re-prompt full screen mode

related Reports


- Proficiency Levels (Building)
- Proficiency Levels (District)
- Proficiency Levels (State)
- Proficiency Levels with Student & Te
- Proficiency Levels with Student & Te
- Proficiency Levels with Student & Te
- Test Results (Building)
- Test Results (District)
- Test Results (State)

District ▲	Test Grade ▲	Test Subject ▲
	3rd Grade	Reading Mathematics
	4th Grade	Reading Mathematics
		Reading

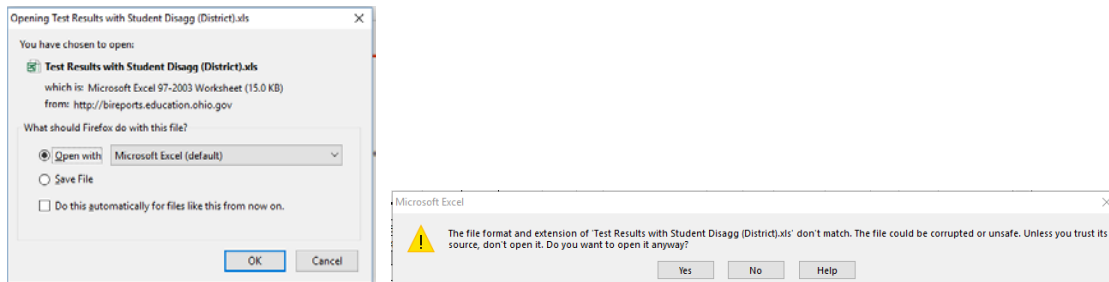
15. If you want to create a .pdf, Click the .pdf icon.

- Save the .pdf.
- Depending on your configuration you may be able to right Click “Save As” a .pdf or download  and save as a .pdf (save to desktop recommended).

16. To print an excel spreadsheet Click the  icon and (match these recommended settings):

17. Click  (bottom right corner of page) and Click “OK”:

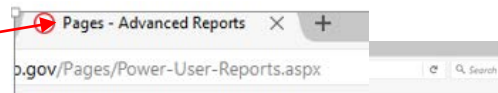
18. When your file is opening, you might get one or more messages – click OPEN or YES to open.



19. Use this report when answering **achievement – indicators met - trend** questions for all students.

20. Use this next report when answering **achievement – indicators met – trend** questions for students with disabilities.

21. Return to the Advanced Reports TAB



22. Click BEGIN and then  Test Results

ort is generally a three step process:

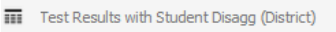
the type of report in which you are interested. Reports are categorized into folders bas Attendance”. Clicking on a folder will show you a list of reports inside that folder.

the report you which to run. Reports are typically named to indicate their content and led at district or school level, or whether the data can be disaggregated by student demogr same will launch the report.

the report's prompts. Most reports will prompt you for some qualifying information, such te report. Answer these prompts for information by making selections from a list box. Whe prompt, click the “Run Report” button at the bottom of the page.

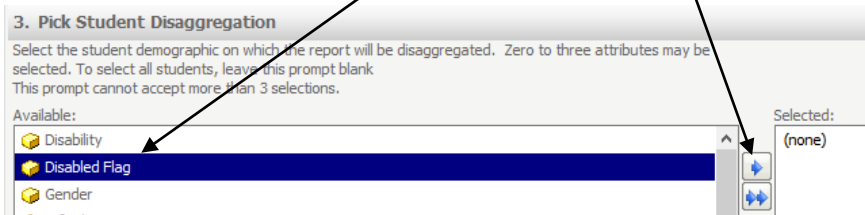
an button to launch the Advanced Reports application, which will open in a new browser t



23. Click  for the percentage of students that scored proficient or better by test grade and subject for a school district (disaggregated by disabled and non-disabled students).

24. Select the school years and enter the district or building IRN or name (paragraphs 8-10).

25. In the third menu Click “Disabled Flag” and Click the right arrow to move it to the “Selected” box.



26. Click  .

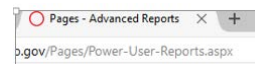
27. By Clicking the underlined IRN or district name the same report will be generated for the district and its buildings:


- Notice the column headers - We searched for data on students with disabilities; the Y or “YES” column has test results for disabled students. The “N” column has data for NON – disabled students.
- Use this report’s “Y” column data when considering DF questions about students with disabilities.

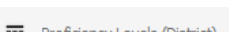
Test Grade	Test Subject	School Year	2014-2015 School Year	
			N	Y
		Disabled Flag	Proficient Percentage	Proficient Percentage
<u>3rd Grade</u>	<u>Reading</u>		79.3%	33.6%
	<u>Mathematics</u>		67.3%	34.6%
<u>4th Grade</u>	<u>Reading</u>		74.6%	29.9%
	<u>Mathematics</u>		61.8%	30.8%

28. Select and print a report format. See paragraphs 13-18 above.

29. This next report provides data for answering the **achievement – indicators met – proficiency levels** questions for all students. Go back to the advanced reports TAB:

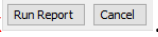


30. Click BEGIN and then:  Test Results

31. Click  for the percentage of students in each proficiency level by test grade and subject for the district.

32. Select the school years and enter the district or building IRN or name (paragraphs 8-10).




33. Click  .

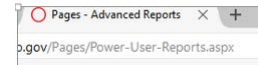
Test Grade	Test Subject	School Year	2014-2015 School Year					
			Advanced Plus Proficiency Level Pct of Total	Advanced Proficiency Level Pct of Total	Accelerated Proficiency Level Pct of Total	Proficient Proficiency Level Pct of Total	Basic Proficiency Level Pct of Total	Limited Proficiency Level Pct of Total
3rd Grade	Reading		.5%	29.9%	20.7%	18.7%	15.6%	14.7%
	Mathematics		.1%	3.4%	25.4%	31.5%	26.9%	12.7%
4th Grade	Reading		.1%	5.7%	29.0%	31.1%	24.9%	9.3%
	Mathematics		.1%	1.2%	23.8%	30.6%	31.8%	12.5%


34. By **Clicking** the underlined IRN or district name the same report will be generated for district buildings.

35. Select and print a report format. See paragraphs 13-18 above.

36. This last report provides data for answering the **achievement – indicators met – proficiency levels** for students with disabilities. Go back to the advanced report TAB:

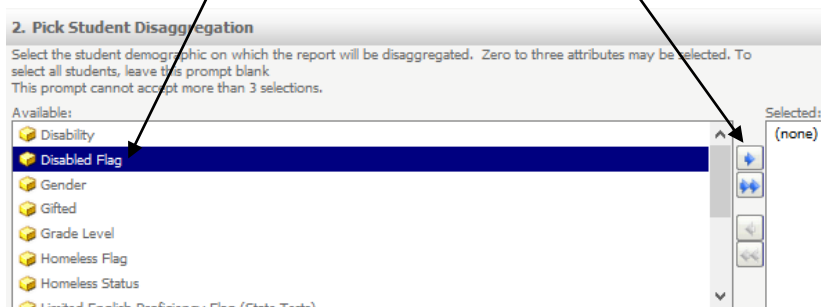
37. Click BEGIN and then:  Test Results



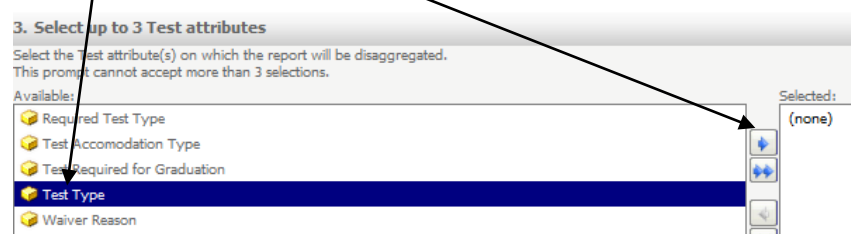
38. Click  Proficiency Levels with Student & Test Disagg (District) For the percentage of students in each proficiency level by test grade and subject for the district (by disabled and non-disabled students).

39. Select the school years and enter the district or building IRN or name (paragraphs 7-10).

40. Click “Disabled Flag” and Click the right arrow.



41. Click “Test Type” and Click the right arrow to move it to the “Selected” window.



42. Click “Run Report”, bottom left corner of the window:



Run Report Cancel

43. Select and print a report format. See paragraphs 13-18 above.
 - a. The test results for disabled students are in the “Y” rows and results in the “N” rows are for non-disabled students.
 - b. The number of students tested is not reported for 10 or fewer students.

District	Test Grade	Test Subject	Test Type	Disabled Flag	Proficiency Level	2014-2015 School Year											
						Advanced Plus Students Tested	Advanced Plus Proficiency Level Pct of Total	Advanced Students Tested	Advanced Proficiency Level Pct of Total	Accelerated Students Tested	Accelerated Proficiency Level Pct of Total	Proficient Students Tested	Proficient Proficiency Level Pct of Total	Basic Students Tested	Basic Proficiency Level Pct of Total	Limited Students Tested	Limited Proficiency Level Pct of Total
		Reading	Achievement	N		--	.6%	428	35.1%	287	23.5%	245	20.1%	148	12.1%	105	8.6%
		Reading	Achievement	Y				33	10.3%	32	10.0%	43	13.4%	92	28.7%	121	37.7%
	3rd Grade	Mathematics	Next Generation Assessment	N		--	.1%	45	3.8%	357	29.9%	400	33.5%	298	25.0%	93	7.8%
		Mathematics	Next Generation Assessment	Y				--	2.2%	26	8.3%	76	24.1%	108	34.3%	98	31.1%
		Reading	Next Generation Assessment	N		--	.1%	71	6.0%	411	34.7%	402	33.9%	247	20.8%	54	4.6%
		Reading	Next Generation Assessment	Y				13	4.5%	17	5.8%	57	19.6%	121	41.6%	83	28.5%

44. If you want a report for only **one building**, select from the same reports produced for the district that are titled at the building level.

Test Results (Building)
Percentage of students that scored proficient or better by test grade and subject for a school.

Test Results with Student Disagg (Building)
Percentage of students that scored proficient or better by test grade and subject for a school.

Proficiency Levels (Building)
Percentage of students in each proficiency level by test grade and subject for a school.

Proficiency Levels with Student & Test Disagg (Building)
Percentage of students in each proficiency level by test grade and subject for a school.

45. Open a building report and select the school year/s (paragraph 7-8).
46. Follow the same process for the district reports except for the building search:
 - a. When building reports are selected the search box is greyed out.

2. Choose School Districts and/or Buildings

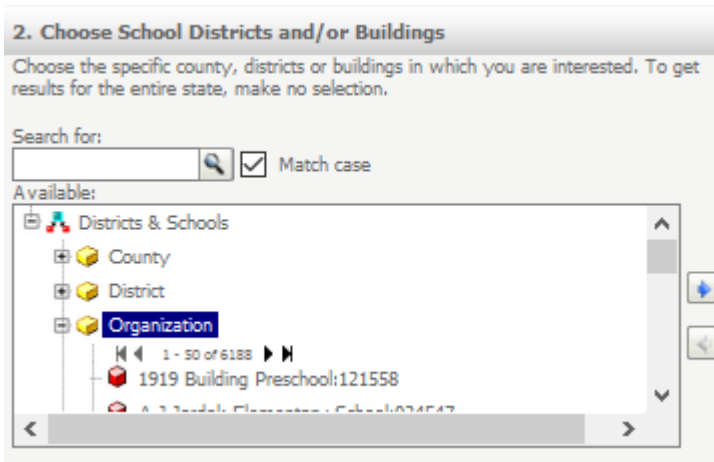
Choose the specific county, districts or buildings in which you want to view the data.

Search for: Match case

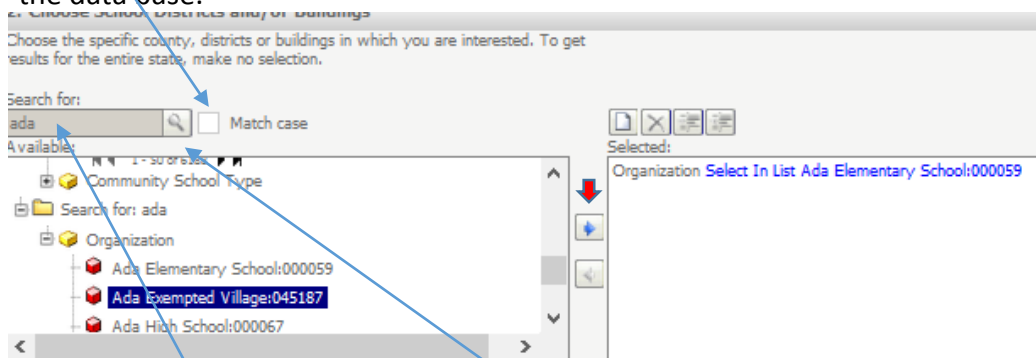
Available:



- Disticts & Schools
 - County
 - District
 - Organization
 - Community School Type

- b. **Click** Organization; the search box will now accept the building IRN.



- c. The building IRN is preferred, but if you search by building name, recommend the "Match case" box be unchecked to allow for name variation between text entries and the data base.



- d. **VOICE:** Enter the name, **Click** the magnifying glass, select the IRN/building name, the right arrow and   .

47. Select and print a report format. See paragraphs 13-18 above.

48. Other DF resources are available: **Click**  at the top left corner of the DF.