Innovative Education Pilot Program Waiver Application 2013-2014 School Year

Ohio | Department of Education

This application form may be used by public school districts (excluding community schools), educational service centers and chartered non-public schools to apply to the Ohio Department of Education for a waiver of state statutes and rules in order **to implement an innovative education pilot program**.

The Ohio Revised Code (ORC) Section 3302.07 authorizes the state superintendent of public instruction to waive specific statutory provisions and rules in order to implement a proposed innovative education pilot program (IPP). By definition, "innovative education pilot program" means a practice new to the district/building (innovative) that requires a limited period of time (pilot) to implement fully and can be sustained by the district/building after the allowable waiver period has expired.

IPP waivers are frequently requested for exemption from the state minimum school hours or days (ORC 3313.48), though they can be requested for exemptions from other statutes. Requests for exemptions to the state minimum school hours or days are **limited to the equivalent of four days** per school year. **No statewide testing or count days will be considered.** In addition, statutes and rules related to the following cannot be waived: retirement system requirements; employment of staff; the education of children with disabilities; health and safety of students; education management information systems; administration of achievement and graduation tests; gifted education; calculation of school funding; and graduation requirements.

Waiver requests must consist of the following:

- A completed application form;
- A letter of support or resolution signed by the local school board president or treasurer;
- A letter of support signed by the local superintendent/building leader;
- A letter of support signed by the professional staff bargaining unit leader;
- An End of Year Report for the most previously approved waiver days; and
- A summary* <u>of no more than two pages</u> describing the proposed innovative education pilot program.

Waiver requests submitted without all of the required assurances will be returned and will not be considered until submitted in their entirety.

Waivers must be approved by the Ohio Department of Education prior to use. Complete waiver requests must be received by the department at least **45 days prior** to initial use and no later than **December 31, 2013**.

Approved waivers will require submission of an annual End of Year Report to the department no later than **June 30, 2014. Failure to submit such report may result in revocation of waiver approval for future school years.**

Questions about the IPP Waiver and application may be directed IPPWaivers@education.ohio.gov.

**A summary is necessary only if the waiver request is <u>not</u> related to a current RttT or SIG initiative.*

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District/Building Information:

(All public school applications must come from the district level. Applications from parochial schools that report to a Diocese must come from the Diocese level.)

IRN: _____ County: _____

District Name: _____

District Address: _____

_____

_____

Superintendent/
Building Leader: _____

ODE should contact the following person with questions regarding the application. This person also will receive the official decision notice. List ONE person only.

Name: _____

Phone: _____

Email Address: _____

Waiver Information:

Is this the first time your district has applied for an IPP waiver? Choose Yes or No _____

Is this a district-wide request? _____

(If NO, list specific building information below or attach additional sheets as necessary.)

Building IRN	Building Name	Building Grade Levels

Innovative Education Pilot Program:

By definition, "innovative education pilot program" means a practice new to the district/building (innovative) that requires a limited period of time (pilot) to implement fully and can be sustained by the district/building after the allowable waiver period has expired.	
Is this request related to a current RttT or SIG initiative?	
If so, indicate the specific initiative here:	
If not, provide a description of the innovative education pilot program on a separate sheet. **Description must be no more than 2 pages.**	

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Page 2 **District/Building IRN:** _____

Statutes/Rules to be Waived (please check all that apply):

☐ **ORC 3313.48 – Minimum School Year** *(Valid and approved for one school year at a time.)*
This waiver will permit up to four full instructional days or 24 instructional hours per year. **No statewide testing or count day will be considered.**

	For **full days**, list the **dates** to be waived for the school year:	
	For **partial days**, list the total number of **hours** to be waived for the school year *(do not include hours of the full days listed above)*:	

☐ **Other** *(List specific statutes/rules below.)*

Assurances:

Number of **student instruction** days the school/district will be in session **if this waiver request is approved**:

A complete IPP Waiver Request must consist of this application and the following documents.
If feasible, the summary and three letters may be combined to form a single document signed by all three parties. Requests will not be accepted without all of the required assurances.

- A letter of support or resolution signed by the local school board president or treasurer
- A letter of support signed by the local superintendent/building leader
- A letter of support signed by the professional staff bargaining unit leader
- A summary (not more than two pages) describing the proposed innovative education pilot program
  (Necessary only if the request is not related to a current RttT or SIG initiative.)
- An End of Year Report for the most recently approved waiver days
  (if not already submitted)

Submission Information:

Completed applications (including attachments) must be received by ODE ***at least 45 days prior to requested effective date but no later than December 31, 2013****.*
Applications must be submitted electronically to IPPWaivers@education.ohio.gov.