Record Review Comment Form

The Internal Monitoring Team will use the following Record Review Comment Form when reviewing individual records. The Record Review Guide in the previous section outlines the questions and areas in detail.

Record #	Student Name:	Disa	ability:	DOB:	Grade:
Reev	e:		IEP Date:		
Reviewer		Date Corrected:			
RR #	Item Reviewed	Compliant	IC	Comments/Not	es
CF-1	Part C to B				
CF-2	ETR-Interventions provided				
CF-3	Parents afforded opportunity to participate				
CF-4	Informed parental consent for evaluation				
CF-5	ETR addresses all areas related to disability				
CF-6	ETR clearly states summary of assessment results				
CF-7	ETR contains clear description of educational needs				
CF-8	ETR contains specific implications for instruction				
CF-9	Qualified group of professionals determine eligibility				
CF-10	Justification for the eligibility determination decision				
DS-1	Transition Plan				
DS-2	Present Levels of Performance				
DS-3	Measurable goals				
DS-4	Goals address academic needs				
DS-5	Goals address functional needs				
DS-6	Statement of specially designed instruction/ related services				
DS-7	SDI/Related Services Location				
DS-8	SDI/Related Services Amount & frequency				
DS-9	Identify assistive technology				
DS-10	Identify accommodations				
DS-11	Identify modifications				
DS-12	Supports for school personnel				
DS-13	AASCD justification				

RR #	Item Reviewed	Compliant	IC	Comments/Notes
DS-14	Data collected and analyzed to inform instruction			
DS-15	Revisions to IEP made based on data			
DS-16	IEP Meeting-Qualified team			
LRE-1	Justification for removal from general education classroom			

Additional Comments

Record # Student Name:								
Transition Plan (Indicator 13 Checklist)								
Item Reviewed		Compliant	IC	Comments/Notes				
	Education/Training							
1. Measurable Goals	Employment							
	Independent Living							
	Education/Training							
2. Goals updated annually	Employment							
	Independent Living							
	Education/Training							
 Evidence goals were based on AATA 	Employment							
	Independent Living							
	Education/Training							
4. Transition Services	Employment							
	Independent Living							
	Education/Training							
5. Courses of Study	Employment							
	Independent Living							
	Education/Training							
 IEP Goals related to transition services 	Employment							
	Independent Living							
	Education/Training							
 Student was invited to IEP meeting 	Employment							
0	Independent Living							
	Education/Training							
8. Representative of any participating Agency	Employment							
,	Independent Living							