

Consolidated School Report Survey for 2018-2019 School Year

Requirements and Instructions

BACKGROUND AND REQUIREMENTS

[Ohio law](#) requires school districts, including joint vocational school districts, to annually report on a specified set of data to the Ohio Department of Education through the Consolidated School Report Survey. This fall is the first time the Department is required to collect this data in one data collection tool. The purpose of the survey is to consolidate reporting requirements for districts by collecting the information at one time and in one tool.

A school district reports noncompliance by answering *no* to any question. In accordance with Ohio law, the district must provide to its board of education within 30 days a written explanation for each noncompliant item and a written plan of action for accurately and efficiently addressing the noncompliance.

INSTRUCTIONS

Survey Window: The survey is open from Nov. 1-30, 2019. The deadline for survey completion is Nov. 30, 2019.

School Year of Focus for Data Collection: Use data from the 2018-2019 school year to complete the Consolidated School Report Survey.

Who Completes: Individuals identified as “superintendent” or “superintendent designee” for the school district in the Ohio Educational Directory System (OEDS) can complete the survey. For these identified contacts, the survey is available in the Data Submission Forms application within the [OH|ID web portal](#).

Preparing to Respond: Districts must respond to each question in the survey. To help school districts prepare for the survey, the survey questions are listed below.

Internet Browser: The Department recommends using the Chrome internet browser to complete the survey.

OH|ID Web Portal: The survey must be completed in the Data Submission Forms application within the [OH|ID web portal](#). Instructions and FAQs for the OH|ID portal are available on the [Department of Education OH|ID portal help webpage](#).

Retain a Copy: After completing and submitting the survey, print or save a PDF copy of the survey responses for your records.

SURVEY QUESTIONS

1. **Did your district provide training on the use of physical restraint or seclusion on students pursuant to [Ohio Revised Code 3319.46](#)?**

As described below, the school district must provide training and technical assistance on the appropriate use of restraint and seclusion to identified key personnel.

[Ohio Revised Code 3319.46](#) requires each school district to comply with any policy and standards set by the State Board of Education under this section.

[Ohio Administrative Code 3301-35-15](#) and the [State Board of Education Policy on Positive Behavior Interventions and Support, and Restraint and Seclusion](#) establishes requirements and standards for the use of physical restraint and seclusion.

As specified in these requirements, school districts must ensure an appropriate number of personnel in each building are trained in crisis management and de-escalation techniques.

Only staff trained in safe restraint techniques are permitted to use physical restraint, except in the case of rare and unavoidable emergency situations when trained personnel are not immediately available.

When using seclusion, the students must be under the constant supervision of staff who are trained to detect indications of physical or mental distress that require removal and/or immediate medical assistance.

2. Did your district provide training on harassment, intimidation or bullying pursuant to Ohio Revised Code [3313.666](#), [3313.667](#) and [3319.073](#)?

School districts are required to provide training on the board's harassment, intimidation and bullying policy under [Ohio Revised Code 3313.666](#) as a part of the in-service training in the prevention of child abuse, violence and substance abuse and the promotion of youth development required by [Ohio Revised Code 3319.073](#).

In accordance with Ohio Revised Code 3319.073, school districts must provide trainings, workshops or courses on the district's harassment, intimidation and bullying policy to school employees and volunteers who have direct contact with students but are not required to participate in the in-service training for the prevention of child abuse, violence and substance abuse and the promotion of positive youth development.

3. Did your school district provide training, if applicable, on the use of cardiopulmonary resuscitation (CPR) and an automated external defibrillator (AED) under Ohio Revised Code [3313.60](#), [3313.6023](#), [3313.717](#) and [3314.16](#)?

The school district must offer first aid training, including a training program in CPR, to students in any of grades 9 through 12, as required by [Ohio Revised Code 3313.60](#).

Each person employed by the school district must be trained in the use of an automated external defibrillator, as required by Ohio Revised Code [3313.6023](#) and [3313.717](#). Training does not need to be provided to the following: substitutes; adult education instructors who are scheduled to work the full-time equivalent of fewer than 120 days per school year; or persons who are employed on an as-needed, seasonal or intermittent basis, so long as the persons are not employed to coach or supervise interscholastic athletics.

Additional guidance on CPR and AED requirements are available [here](#).

4. Did your district report the district's compliance with nutritional standards prescribed under [Ohio Revised Code 3313.814](#)?

School districts must adopt and enforce a nutrition standards policy that considers the requirements of [Ohio Revised Code 3313.814](#) and governs the types of food and beverages that may be sold on the premises of its school(s).

Each school district must, in accordance with [Ohio Revised Code 3313.84](#), designate a person to prepare an annual report on the district's or school's compliance with the nutrition standards. As required by [Ohio Revised Code 3313.814](#) (D), a copy of the school district's annual report must be uploaded in this Consolidated School Report Survey.

5. **Did your district screen pupils for hearing, vision, speech and communications, health or medical problems, and any developmental disorders pursuant to [Ohio Revised Code 3313.673](#)?**

School districts must screen for hearing, vision, speech and communications, health or medical problems, and any developmental disorders for each kindergarten or first grade student enrolled for the first time by Nov. 1, as required by [Ohio Revised Code 3313.673](#).

6. **Did your district comply with intradistrict and interdistrict open enrollment provisions in Ohio Revised Code [3313.97](#) and [3313.98](#)?**

Each school district must have an adopted open enrollment policy, as required by Ohio Revised Code [3313.97](#) and [3313.98](#). The policy must indicate if the school district open enrolls, whether it accepts applications from parents residing in *any* Ohio school district and whether it only accepts applications from parents residing in adjacent school districts.

7. **I understand the district reports noncompliance by answering “no” to any question in this survey and, within 30 days, the district must provide to its board of education a written explanation for each noncompliant item and a written plan of action for accurately and efficiently addressing the noncompliance, as required by [Ohio Revised Code 3301.68](#).**

This acknowledgement is an assurance that the superintendent understands the requirements when there is noncompliance. If a school district denotes “no” on any item, it shall provide to its board of education a written explanation for the noncompliance and a written plan of action for accurately and efficiently addressing the noncompliance within 30 days, as required by [Ohio Revised Code 3301.68](#).

CONTACT INFORMATION

If you have questions about this survey, please contact the appropriate staff member identified below.

- Training on **restraint and seclusion**: Emily.Jordan@education.ohio.gov
- Training on **harassment, intimidation or bullying**: Jill.Jackson@education.ohio.gov
- Training on **cardiopulmonary resuscitation and automated external defibrillator**: Office of Learning and Instructional Strategies at learningandinstructionalstrategies@education.ohio.gov or (614) 466-0223
- **Nutritional standards annual report**: Brigette.Hires@education.ohio.gov
- **Screening for hearing, vision, speech and communications, and health or medical problems and any developmental disorders**: Office of Early Learning and School Readiness at ELSR@education.ohio.gov
- **Intradistrict and interdistrict open enrollment policy**: Brian.Jones@education.ohio.gov
- **OH|ID Portal**: Profile.Help@education.ohio.gov or 877-644-6338
- **General questions**: Crystal.Ginn@education.ohio.gov