

PBIS Assessment Coordinator Policy

www.pbisassessment.org

PBIS Assessment (pbisassessment.org) is a web-based application designed to assist in high-fidelity, sustained implementation of school-wide positive behavioral interventions and supports (SWPBIS). The goal of the website is to improve the efficiency and accuracy with which tools/instruments can be used for screening, evaluation and action planning at: a) initial assessment, b) implementation assessment, and c) sustained assessment.

School teams typically gain access to pbisassessment.org through a State PBIS Assessment Coordinator or Local PBIS Assessment Coordinators.

State PBIS Assessment Coordinators are appointed by the Office of Special Education Programs (OSEP) Technical Assistance Center on SWPBIS, and typically are the individuals who are leading implementation of SWPBIS efforts within a state (e.g. work directly with and provide coordination for the state Leadership Team). State Coordinators facilitate use of PBIS Assessment in their state and help build capacity to use the resources on PBIS Assessment effectively.

Local PBIS Assessment Coordinators (an unlimited number) are appointed by the OSEP Technical Assistance Center on SWPBIS either through nomination from the State Coordinator or formal request to the TA-Center. Local PBIS Assessment Coordinators typically are working with schools to implement SWPBIS and are asked to complete the PBIS Assessment Coordinator Information form in [Word](#) or [PDF](#) format and submit to accounts@pbisassessment.org. State or Local PBIS Assessment Coordinators have the authority to initiate site access for school teams. Lists of approved State and Local Coordinators will be posted on the pbisassessment.org site.

Local PBIS Assessment Coordinators agree to use pbisassessment.org to:

- 1) Assist schools/districts/states to develop an evaluation plan for assessing the fidelity of PBIS implementation.
- 2) Schedule times for schools to conduct surveys.
- 4) Train school personnel on entering survey data (e.g. SET, TIC, BoQ, BAT, SAS and Safety Survey) with their PBIS Coach.
- 5) Ensure that school teams receive training/orientation on using data from PBIS Assessment for decision making and action planning.

Local PBIS Assessment Coordinators typically attend training and/or coaching sessions provided by their State Coordinator and/or State PBIS Coaches to learn appropriate use of the website and each of the tools and how to interpret tool outcomes.

To comply with confidentiality and security requirements, access to PBIS Assessment data for a defined district/region will be removed if a Local Coordinator leaves their district/region. Local

Coordinators and their district/region are responsible for arranging a transition plan to ensure on-going school access to the site. Local PBIS Assessment Coordinators will, however, retain their ability to enable access to new schools until they have been gone for a two consecutive year period without serving as the PBIS Assessment Coordinator for any school, at which point their access account will be retired.

It will be the State Coordinator's responsibility to annually review all approved Local Coordinators and notify pbisassessment.org of any changes or corrections. In cases where the State Coordinator has concerns about local use of the website, the State Coordinator will contact both the Local Coordinator and pbisassessment.org to remedy the situation.