

OTES FORMS - Option 3

OTES Step	OTES Form Name	eTPES Requirement	# Required Questions/Items (indicated with *)	Completion Process
Step 1: Formative Assessment	Performance Rating		2	Evaluator completes; then teacher views and completes
	Project Rating*		2	Evaluator completes; then teacher views and completes
Step 2: Student Growth Measures	SGM Ratings Worksheet	Required	upload bulk data or 1 item required (minimum)	Principal completes; teacher views
Step 3: Final Summative	Final Summative Rating	Required	1	Principal completes; then teacher views and completes

** The board may elect, by adoption of a resolution, to require only one formal observation of a teacher who received an accomplished rating on the previous year's evaluation, provided the teacher completes a project that has been approved by the board (ORC 3319.111 (E) (2)).*