

## Business Rules for Assigning Principal Value-Added Scores

The department has uploaded principal composites as the default value-added scores into the electronic Teacher and Principal Evaluation System (eTPES). The default composite scores represent [two years of data \(2016-2017 and 2017-2018\)](#). These rules will assist superintendents as they select the most appropriate scores for their principals and assistant principals, based on their employment histories.

### Preliminary Information

#### Value-added score appears in eTPES if the principal or assistant principal:

1. Was identified in EMIS as a principal or assistant principal for FY2018 or for both FY2017 and FY2018;
2. Has served in that role for 120 days; and
3. Was assigned to a building or buildings that received building-level value-added scores in the 2017-2018 school year or in both the 2017-2018 school year and the 2016-2017 school year. Note: All reports are based on district EMIS reporting of principal assignments for 2017-2018 and for 2016-2017.

#### No value-added score will appear in eTPES if:

1. Above criteria are not met;
2. 2018-2019 is his or her first year as principal or assistant principal;\*
3. Principal or assistant principal has only served in a non-value-added building as reported in EMIS.\*
4. If the individual was a principal or assistant principal in FY2018 and is now a teacher in FY2019.

**\*Note:** For the principals described in numbers 2 and 3, use [another type of student growth measure](#) such as approved vendor assessment data and/or a local measure to determine the student growth measure rating.

### Superintendents should:

1. Check 2018 Principal Composite Data to ensure employment records are correct. Please consult your EMIS coordinator for help with accessing the files in the EMIS Report Collector. The file name is *2019\_STAFF\_Princ\_Composites\_for2019\_Evals\_20181210.xls*.
2. If the employment history is correct, use the composite score for all or part of the student growth measure.
3. If the employment history is incorrect, choose a value-added score from either the principal's or assistant principal's former or current buildings.
4. If the principal or assistant principal does not have a Principal Composite score from the 2017-2018 school year, see \*Note above for other options, or contact [SGM@education.ohio.gov](mailto:SGM@education.ohio.gov) for help with principal student growth measures.
5. Please find Information and Instructions for using the 2018 Principal Composite Data under the first tab of the Excel file.

#### Other:

- The 2018 Principal Composite Data file is a support for Superintendents in making decisions about what the appropriate SGM measure is for their principals that they're evaluating this year.
- If the Superintendent determines that the rating in eTPES is incorrect, he/she would then choose a different, [more appropriate SGM measure](#) for the evaluation.