

**STUDENT ASSESSMENTS FOR
TEACHER AND PRINCIPAL EVALUATION SERVICE PROVIDER
PUBLICLY-AVAILABLE SERVICE SUMMARY**

Form C

This form will be posted on the Ohio Department of Education’s Web site for all proposals that are approved in conjunction with this Request for Qualifications to allow LEAs to understand proposed offerings in advance of directly contacting providers regarding potential further procurements.

Provider Information	
Name of Provider:	CAP Foundation, Inc.
Provider Contact Information (MUST include two names, telephone numbers and email addresses):	Donna Snodgrass, PhD President CAP Foundation, Inc. PO Box 241521 Lyndhurst, OH 44124-9998 (216)403-6056 donna@capfoundationinc.org capfoundationinc.org
	Katie Barr Project Manager Strategic Measurement and Evaluation, Inc. 701 Devonshire Drive Champaign, IL 61820 (877)782-8269 katieb@smeasurement.com smeasurement.com
Name of Product Proposed:	CAP
Does this product provide inferences about student growth? If so, how?	The CAP assessments are a pretest-posttest design. The pretest forms are administered at the start of the school year to establish a baseline measure of student knowledge and skills related to the grade-specific content statements for each subject. Separate and unique posttest forms aligned to the same content and test blueprint are administered near the end of the school year for each grade and subject. The pretest and posttest forms are built to the same content specifications and techniques associated with Item Response Theory (IRT) have been used to scale student performance on either test to the same underlying scale. Therefore, comparing student scores from pretest to posttest provides a direct measure of student growth in the targeted subject. The calculation of the growth score for each student is obtained by subtracting the pretest ability estimate for a student from the posttest ability estimate for that student and calculating the related effect size.
What are the grade(s) the proposed product covers:	Grades 3 through 8
What are the subject area(s) the proposed product covers:	Social Studies & Science
What Endorsement Category does the assessment yield evidence to support? See Categories in Section 2.2(B-v c).	Category #2: Other Student Growth (previous experience)

**Please provide an overview of your proposal for districts describing in detail the assessment, use of the assessment and how your organization supports implementation of the assessment.
(2 pages maximum)**

CAP Foundation, Inc. (CAP) began as a non-profit organization comprised of more than 20 member school districts across northern Ohio that joined together to share the expense and provide the expertise required to create valid and reliable common assessments directly aligned to Ohio's New Learning Standards and to meet the requirements of Ohio's Teacher Evaluation System (OTES). As new districts adopt the CAP tests, they are given the opportunity to join the foundation, administer the test forms, and provide input for future assessment- and professional development-related activities.

Understanding the development of valid, reliable, and fair assessments is a complex, multi-step task. The CAP Foundation partnered with Strategic Measurement and Evaluation, Inc. (SME), a nationally recognized professional assessment development company with proven experience building custom assessment solutions for districts across the United States, to ensure rigorous professional assessment standards were met, including:

- Establishing clear content blueprints for all assessments
- Validating alignment of test content with targeted learning standards
- Developing high-quality multiple-choice and constructed-response items
- Conducting item reviews with content and bias experts
- Administering pilot test forms to representative samples of students
- Providing clear psychometric evidence to support the use of the assessments

The result of the collaboration among CAP districts and SME staff was a set of custom Social Studies and Science assessments at grades 3-8 that exceed the quality and rigor of traditional local assessments. Unlike existing off-the-shelf assessments and most commercial item banks, the CAP assessments have been developed specifically to meet the needs of Ohio districts by targeting and measuring Ohio's learning standards, as well as to evaluate student growth in grade-specific content knowledge and skills between the fall administration of pretests and the spring administration of posttests.

The CAP assessments provide valid, reliable, and fair data that can be used flexibly by districts. The CAP Foundation previously prepared and submitted to the Ohio Department of Education a detailed technical report summarizing the psychometric quality of the CAP forms when the tests were placed on the approved vendor list.

SME is responsible for providing CAP districts with test administration materials, managing the administration process, specific test administration support, scoring and reporting services, and general customer service support. SME provides the CAP districts with the option of online or paper-and-pencil administration. In 2015-2016, SME will support the successful administration of over 100,000 CAP test forms across these two platforms. Following each administration cycle, SME prepares and delivers to districts set of reports summarizing student achievement. In addition to an initial Item Analysis Report following the pretest administration, SME offers a suite of customizable posttest reports, including Teacher/Class-, Building-, and District-level Summary Reports. By incorporating locally set growth targets into these reports, it saves district personnel the time and effort of manual calculations.

In addition to providing large-scale assessment development services that meet professional standards, the CAP Foundation partners with SME to offer participating districts a complimentary series of related CAP Professional Development activities designed to bring local educators into the assessment

development process and improve assessment literacy skills, enhance teacher understanding of the Ohio strands and content statements, and link assessment data to classroom instruction. Over the past four years, SME has provided assessment-related professional development services to over 300 Ohio educators from participating CAP districts.

Estimated Service Provider Costs (non-binding)	
Fixed costs over a given academic year.	<p>Fixed costs for the CAP pretest and posttest forms are listed below per student/per subject area, and inclusive of all required secure CAP test materials, shipping and collection for paper-based administration, access to the online assessment system for online administration, scoring and reporting services, telephone support during standard business hours, and participation in a variety of CAP professional development activities including access to the CAP item bank.</p> <p><u>CAP Pretest Forms:</u> Full-length (includes MC and CR items): \$6.05 per student/per subject area Multiple-choice (excludes CR items): \$4.30 per student/per subject area</p> <p><u>CAP Posttest Forms:</u> Full-length (includes MC and CR items): \$6.05 per student/per subject area Multiple-choice (excludes CR items): \$4.30 per student/per subject area</p>
Per-student costs, over a given academic year, that are above the estimated fixed costs.	N/A
Time-and-materials costs that are limited to special services that are NOT required for standard administration during a given year (e.g., special professional development services at the start of a contract, standard setting if required, test augmentation if required, language translation fees for tests and supporting materials, including additional reporting options, any special options above the per student cost quoted above) and that are delineated on either a time-and-materials or a cost-per-service basis for each special service as well as any costs for data services and reports to	N/A

aggregate data.	
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If approved as a provider of student assessments for teacher and/or principal evaluations, we are prepared to provide services to (Please indicate by clicking on the appropriate boxes below):

All Districts in the State of Ohio, or

Only to those eligible Districts indicated below:

Provide a link to a web based cost sheet/PDF for the assessments noted on Form C	capfoundationinc.org
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