Ohio | Department of Education *Powered by RttT*

2014 ROSTER VERIFICATION APPLICATION TRAINING

Ohio principals, support staff (building-level leaders), and teachers who are new to the roster verification process, or those experienced with the roster verification process but would like a refresher, should plan on participating in one of the application training sessions being offered this spring. The training sessions are designed to provide support on the roster verification process and how to use the online roster verification system.

These training sessions, delivered in a variety of ways, will focus on how to facilitate roster verification for your district, reconcile any teacher-student linkage issues, and support, monitor, and review teacher completion of their rosters.

Principals who have never been through the roster verification process are encouraged to attend one regional two-hour training session either in the morning or afternoon. When registering for a training session, please indicate whether you are attending the morning 9–11 a.m. session or the afternoon 1–3 p.m. session.

Please bring a fully charged laptop computer or iPad as well as school identification and school roster information. Space is limited per location, so please check STARS for registration limits.

Registration for the 2014 roster verification application training sessions will open on February 24, 2014 through STARS. Search for key words "Roster Verification" to find the training sessions more easily.

2014 ROSTER VERIFICATION TRAINING SCHEDULE

Returning Principals: Online Webinar Training Sessions (6)

DATE	LOCATION	TIME
Tuesday, April 1	Online Webinar	4–5 p.m.*
Thursday, April 3	Online Webinar	10–11 a.m.*
Monday, April 7	Online Webinar	4–5 p.m.*
Wednesday, April 9	Online Webinar	4–5 p.m.*
Friday, April 11	Online Webinar	10–11 a.m.*
Monday, April 14	Online Webinar	10–11 a.m.*

*Up to an additional 30 minutes will be used for questions and answers

Teachers' Online Webinar Training Sessions (10)

DATE	LOCATION	TIME
Wednesday, April 16	Online Webinar	4–5 p.m.*
Tuesday, April 22	Online Webinar	3:30–4:30 p.m.*
Thursday, April 24	Online Webinar	4–5 p.m.*
Monday, April 28	Online Webinar	3:30–4:30 p.m.*
Wednesday, April 30	Online Webinar	4–5 p.m.*
Thursday, May 1	Online Webinar	3:30–4:30 p.m.*
Tuesday, May 6	Online Webinar	4–5 p.m.*
Wednesday, May 7	Online Webinar	3:30–4:30 p.m.*
Thursday, May 8	Online Webinar	4–5 p.m.*
Monday, May 12	Online Webinar	3:30–4:30 p.m.*

Novice Principals: Regional Face-to-Face Training Sessions (10)

DATE	LOCATION	TIME
Monday, March 31	SOITA 150 E. Sixth Street Franklin, OH 45005 Phone: (800) 964-8211	Session #1: 9–11 a.m. Session #2: 1–3 p.m.
Wednesday, April 2	WOSU/The Fawcett Center, 2400 Olentangy River Road Columbus, OH 43210 (614) 292-8033	Session #1: 9–11 a.m. Session #2: 1–3 p.m.
Friday, April 4	NWOET 245 Troup Ave. Bowling Green, OH 43403 Phone: (800) 966-9638	Session #1: 9–11 a.m. Session #2: 1–3 p.m.
Tuesday, April 8	Western Reserve Public Media 1750 Campus Center Drive Kent, OH 44240-5191 Phone: (800) 554-4549	Session #1: 9–11 a.m. Session #2: 1–3 p.m.
Thursday, April 10	Athens/Meigs ESC 21 Birge Drive Chauncey, OH 45719 Phone: (740) 797-0064	Session #1: 9–11 a.m. Session #2: 1–3 p.m.

*Up to an additional 30 minutes will be used for questions and answers