

OSCES FORMS – OPTION 1 & 2

OSCES Step	OSCES Form Name	eTPES Requirement	Completion Process	
Optional Self-Assessment	Self-Assessment Summary Tool		Private - School Counselor completes; viewable by School Counselor only	
Step 1: Professional Growth & Improvement Plans	Optional Form to Demonstrate Positive Student Outcome Using Student Metrics		School Counselor completes; then evaluator edits and completes	
	Professional Growth Plan	See footnote*	School Counselor completes; then evaluator edits and completes	
	Improvement Plan	See footnote*	Evaluator completes; then School Counselor views and completes	
	Improvement Plan: Evaluation of Plan		Evaluator completes; then School Counselor views and completes	
Step 2: Formative Assessment	Repeatable Cycle	Pre-Conference Planning	School Counselor completes; then evaluator edits and completes	
		Informal Observation (repeatable)	See footnote*	Evaluator completes; then School Counselor views and completes
		Formal Observation/Performance Rubric	Required	Evaluator completes; then School Counselor views and completes
		Post-conference Planning		Evaluator completes; School Counselor cannot view at any time
Step 3: Final Summative	Final Summative Rating	Required	Evaluator completes; then School Counselor views and completes	

* Required by Ohio Revised Code but not required by eTPES to maximize flexibility for users and accommodate multiple observation cycles.