


Superintendent: Student Growth Measures

Below is a summary of the eTPES **Student Growth Measure (SGM)** process:

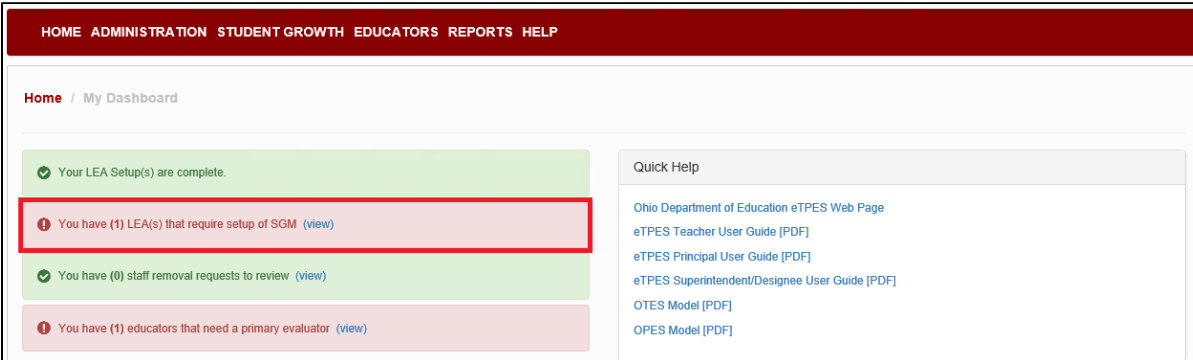
1. The Superintendent or Superintendent Designee, completes the setup indicating value-added usage and default percentages per Teacher and Principal category.
2. The Teacher and Principal value-added data is loaded into eTPES. Default categories are assigned.
3. The Superintendent, Superintendent Designee, Principal, Assistant Principal, or Primary Evaluator edits the categories and percentages per educator (if necessary) and adds ratings for each educator.
4. The Principal verifies Teacher and Assistant Principal data and final SGM rating. The Superintendent or Superintendent Designee verifies the Principal data and final SGM rating.

Superintendent: SGM Setup

Superintendents and Superintendent Designees have access to complete the **Student Growth Measures (SGM) Setup**. Principals have access to view the **SGM Setup**.

 The Superintendent or Superintendent Designee must complete the LEA setup **prior to any other SGM activities**. No other functions can be completed or viewed until this step is complete.

To access the **SGM Setup**, click on the red SGM task on the **Home page** (shown below) or go to **LEA Setup** on the **Administration tab**.



HOME ADMINISTRATION STUDENT GROWTH EDUCATORS REPORTS HELP

Home / My Dashboard

✔ Your LEA Setup(s) are complete.

⚠ You have (1) LEA(s) that require setup of SGM ([view](#))

✔ You have (0) staff removal requests to review ([view](#))

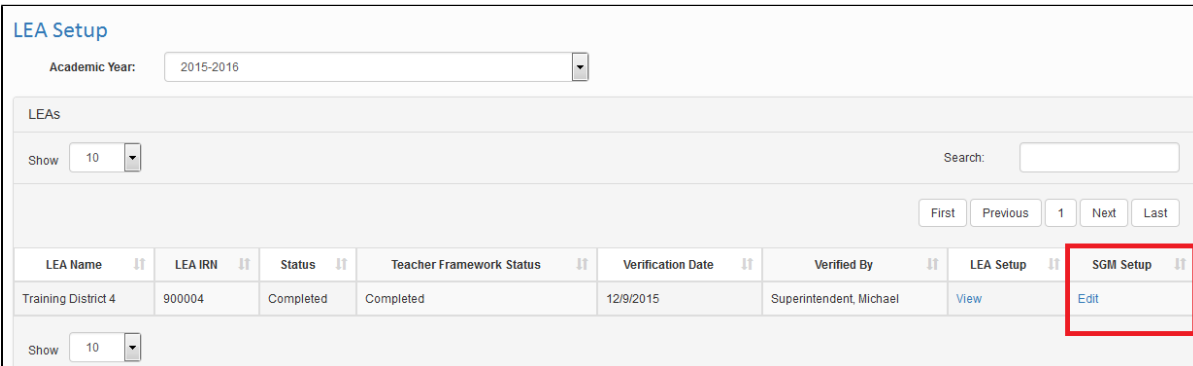
⚠ You have (1) educators that need a primary evaluator ([view](#))

Quick Help

- [Ohio Department of Education eTPES Web Page](#)
- [eTPES Teacher User Guide \[PDF\]](#)
- [eTPES Principal User Guide \[PDF\]](#)
- [eTPES Superintendent/Designee User Guide \[PDF\]](#)
- [OTES Model \[PDF\]](#)
- [OPES Model \[PDF\]](#)

Click on **Edit** under **SGM Setup**.

SGM Setup History: In order to see a previous years' SGM setup, change the **Academic Year** and click on **View** under **SGM Setup**.



LEA Setup

Academic Year: 2015-2016

LEAs

Show 10 Search:

First Previous 1 Next Last

LEA Name	LEA IRN	Status	Teacher Framework Status	Verification Date	Verified By	LEA Setup	SGM Setup
Training District 4	900004	Completed	Completed	12/9/2015	Superintendent, Michael	View	Edit

Show 10

There are two tabs that must be completed in the SGM Setup. They are:

1. Teacher Framework
2. Default Percentages

Teacher Framework Tab

The Teacher Framework selected by Superintendents and/or Superintendent Designees at the beginning of the year is displayed and available to be changed.

To change the selection, click on the appropriate selection. If the Prior Alternative Framework (Sliding Scale) is selected, the district is required to have a negotiated agreement dated prior to September 29, 2015 which includes the 2015-16 school year stating the prior alternative framework (sliding scale) will be utilized for teacher evaluations. This agreement is required to be attached in PDF form.

Click on **Finalize Teacher Framework** to complete.

The screenshot shows the 'Student Growth Setup Page' with the 'Teacher Framework' tab selected. The page title is 'Student Growth Setup Page'. Below the title, there are two tabs: 'Teacher Framework' (active) and 'Default Percentages'. The main heading is 'Teacher Framework Selection'. Below this heading, there is a note: 'Below is your Teacher Framework selection from your LEA Setup. We are giving you the opportunity to make changes to the framework at this time. Please review and make any necessary changes then enter your State ID and name to confirm the above selection.' There is a 'Save & Continue' button in the top right corner. The selection area contains three options:


- Original Framework**
50% Performance
50% Student Growth
- Alternative Framework**
50% Performance
35% Student Growth
15% Alternative Component
- Prior Alternative Framework (Sliding Scale)**
Alternative Component
[- Select - v]
 Teacher Self Evaluation
 Peer Review Evaluation
 Student Portfolios
 Student Surveys
 District-Determined Component
(additional M.O.U. required)
REQUIREMENTS:
District is required to have a negotiated agreement dated prior to 09/29/15 which includes the 2015-16 school year stating the prior alternative framework (sliding scale) will be utilized for teacher evaluations.
Attach collective bargaining agreement including dates (*PDF only)
Browse...

A popup will display requiring entry of your name and State ID. Click on **Finalize** to complete.

The screenshot shows a 'Teacher Framework Finalization' popup. The title is 'Teacher Framework Finalization'. The text reads: 'As Superintendent or Superintendent Designee, I confirm that the selections regarding teacher framework is accurate.' Below this text, there are two input fields: 'Name:' and 'State ID:'. Below the 'State ID:' field, there is an example: 'example: OH1234567'. At the bottom right, there are two buttons: 'Cancel' and 'Finalize'.

Default Percentages Tab

The **Default Percentages** are the SGM default percentages that will be assigned to each category per Educator within the LEA. The percentages per Educator can be modified individually at a later time. To set the defaults enter the percentages within the allowances displayed.

 The allowable ranges listed for each category will be displayed in red. When the appropriate percentages have been entered, the text will turn green.

All categories and boxes must be completed. Do not leave a box blank; instead enter zero.

The percentages entered must add up to the total SGM percentage. When the numbers entered equal the total SGM percent and are in the proper percentage ranges indicated, the text will change from red to green.


If the total does not equal the SGM percent for each category, the screen cannot be saved.

Teacher Percentages (OTES)					
Enter the desired evaluation component percentages for in each teacher category.					
			LEA Measures		
Teacher Category	Value-Added	Vendor Assessment	SLO/Other	Shared Attribution	TOTAL
A1 (Value-Added Exclusive)	<input type="text"/> <i>must be 50.0%</i>	N/A	N/A	N/A	0% <i>must be 50.0%</i>
A2 (Value-Added Non-Exclusive)	<input type="text"/> <i>must be 10.0-50.0%</i>	N/A	<input type="text"/> <i>must be 0.0-50.0%</i>	<input type="text"/> <i>must be 0.0-50.0%</i>	0% <i>must be 50.0%</i>
B (Vendor Assessment)	N/A	<input type="text"/> <i>must be 10.0-50.0%</i>	<input type="text"/> <i>must be 0.0-40.0%</i>	<input type="text"/> <i>must be 0.0-40.0%</i>	0% <i>must be 50.0%</i>
C (LEA Measures)	N/A	N/A	<input type="text"/> <i>must be 0.0-50.0%</i>	<input type="text"/> <i>must be 0.0-50.0%</i>	0% <i>must be 50.0%</i>

Principal Percentages (OPES)					
Enter the desired evaluation component percentages in each principal category.					
			LEA Measures		
Principal Category	Value-Added	Vendor Assessment	SLO/Other	Shared Attribution	TOTAL
A (Value-Added)	<input type="text"/> <i>must be 0.0-50.0%</i>	N/A	<input type="text"/> <i>must be 0.0-50.0%</i>	<input type="text"/> <i>must be 0.0-50.0%</i>	0% <i>must be 50.0%</i>
B (Vendor Assessment)	N/A	<input type="text"/> <i>must be 10.0-50.0%</i>	<input type="text"/> <i>must be 0.0-40.0%</i>	<input type="text"/> <i>must be 0.0-40.0%</i>	0% <i>must be 50.0%</i>
C (LEA Measures)	N/A	N/A	<input type="text"/> <i>must be 0.0-50.0%</i>	<input type="text"/> <i>must be 0.0-50.0%</i>	0% <i>must be 50.0%</i>

Once you have entered all the information and the totals equal the SGM percent, the percentages can be saved and edited later by clicking on the **Save** button.

If you are certain the percentages are correct, click on the **Finalize** button. A popup will display. Enter your PIN to finalize your selections.

 **Once the PIN is entered if the SGM default percentages are incorrect, they will need to be modified by the district on a per educator basis.**

Percentages Finalization

 Please read the following in its entirety.

Once the PIN is entered if the SGM default percentages are incorrect, they will need to be modified by the district on a per educator basis. Please confirm the SGM defaults by entering your PIN below.

PIN:

[Forgot your PIN?](#)

Cancel

Finalize