Subject Area - Business (Career Technical)

Subject Area	Subject Definition	Subject Area for Credit	Certificate Type	Certificate Code	Certificate Grade Levels	License Type	License Code	License Grade Levels
Financial Services 140110	Prepares students for careers in the knowledge services profession of financial services. This program teaches skills to analyze data, turn information into knowledge and share forecasting with management. Financial services areas of concentration include accounting, commercial banking, corporate finance, financial planning, insurance, investment banking, money management, real estate and risk management.	CTA, BST	HS - High School (7-12)	030398-Co-Op Office Education		CT - Career Technical	140100-Accounting	4 - 12
			HS - High School (7-12)	031399-Intensive Office Education		CT - Career Technical	140550-Integrated Business	4 - 12
			VO - Vocational-Standard	140100-Accounting		CT - Career Technical	140575-Integrated Business W/O Data Processing	4 - 12
			VO - Vocational-Standard	149000-Voc. B.O.E. Comprehensive				
			VO - Vocational-Standard	149001-Vocational B.O.E. W/O Data Processing				
			VO - Vocational-Standard	149002-Vocational B.O.E. W/O Shorthand				
			VO - Vocational-Standard	149003-Voc. B.O.E. W/O Data Processing & Shorthand				
Accounting (Career Technical) 140100	Maintenance and analysis of standard financial business records. Curriculum follows Accounting OCAP.	CTA, BST	HS - High School (7-12)	030398-Co-Op Office Education		CT - Career Technical	140100-Accounting	4 - 12
			HS - High School (7-12)	031399-Intensive Office Education		CT - Career Technical	140550-Integrated Business	4 - 12
			VO - Vocational-Standard	140100-Accounting		CT - Career Technical	140575-Integrated Business W/O Data Processing	4 - 12
			VO - Vocational-Standard	149000-Voc. B.O.E. Comprehensive				
			VO - Vocational-Standard	149001-Vocational B.O.E. W/O Data Processing				
			VO - Vocational-Standard	149002-Vocational B.O.E. W/O Shorthand				
			VO - Vocational-Standard	149003-Voc. B.O.E. W/O Data Processing & Shorthand				
Administrative/Office Technology (Career Technical) 140300	Prepares students for positions as administrative assistants, secretaries and various positions in a variety of industry settings.	CTA, BST	HS - High School (7-12)	030398-Co-Op Office Education		CT - Career Technical	140300-Administrative/Office Technology	4 - 12
			HS - High School (7-12)	031399-Intensive Office Education		CT - Career Technical	140550-Integrated Business	4 - 12
			VO - Vocational-Standard	140300-Administrative/Office Technology		CT - Career Technical	140575-Integrated Business W/O Data Processing	4 - 12
			VO - Vocational-Standard	140303-General Office Clerk				
			VO - Vocational-Standard	149000-Voc. B.O.E. Comprehensive				
			VO - Vocational-Standard	149001-Vocational B.O.E. W/O Data Processing				
			VO - Vocational-Standard	149002-Vocational B.O.E. W/O Shorthand				
			VO - Vocational-Standard	149003-Voc. B.O.E. W/O Data Processing & Shorthand				
Business Management (Career Technical) 140800	Prepares students to start and/or operate a business, including coordination, implementation, promotion, supervision and directing of the activities of individuals, organizations and businesses. Skills in organization, leadership, planning, interpersonal communications, delegating, supervising, resource management and policymaking/implementation will be developed. Methods of operation, coordination, sales, marketing, finance, budgeting, human resources, property/equipment management and safety/security management will be addressed.	CTA, BST	HS - High School (7-12)	030398-Co-Op Office Education		CT - Career Technical	140550-Integrated Business	4 - 12
			HS - High School (7-12)	031399-Intensive Office Education		CT - Career Technical	140575-Integrated Business W/O Data Processing	4 - 12
			VO - Vocational-Standard	140800-Business Management				
			VO - Vocational-Standard	149000-Voc. B.O.E. Comprehensive		CT - Career Technical	140800-Business Management	4 - 12
			VO - Vocational-Standard	149001-Vocational B.O.E. W/O Data Processing				
			VO - Vocational-Standard	149002-Vocational B.O.E. W/O Shorthand				
			VO - Vocational-Standard	149003-Voc. B.O.E. W/O Data Processing & Shorthand				
Business and Management Foundation (Career Technical) 140001	The foundation course in the business and management cluster of occupations. Can be a foundation component of a career pathway design.	CTA, BST	CH - Comprehensive High School	030325-Bookkeeping/Basic Business (9-12)	7 - 12	CT - Career Technical	040800-General Marketing	4 - 12
			HS - High School (7-12)	030000-All Areas Of Business (7-12)	7 - 12	CT - Career Technical	040810-Marketing Management	4 - 12
			HS - High School (7-12)	030050-Business Education W/O Shorthand	7 - 12	CT - Career Technical	040840-Sports Marketing	4 - 12
			HS - High School (7-12)	030300-Bookkeeping/Basic Business	7 - 12	CT - Career Technical	140200-Business Information Technology	4 - 12
			VO - Vocational-Standard	040000-Distributive Education		CT - Career Technical	140300-Administrative/Office Technology	4 - 12
			VO - Vocational-Standard	040800-General Marketing		CT - Career Technical	140550-Integrated Business	4 - 12
			VO - Vocational-Standard	040810-Marketing Management		CT - Career Technical	140575-Integrated Business W/O Data Processing	4 - 12
			VO - Vocational-Standard	049950-General Marketing				
			VO - Vocational-Standard	140200-Business Information Technology		CT - Career Technical	140800-Business Management	4 - 12
			VO - Vocational-Standard	140300-Administrative/Office Technology				
			VO - Vocational-Standard	140800-Business Management				
			VO - Vocational-Standard	149000-Voc. B.O.E. Comprehensive				
			VO - Vocational-Standard	149001-Vocational B.O.E. W/O Data Processing				
			VO - Vocational-Standard	149002-Vocational B.O.E. W/O Shorthand				
			VO - Vocational-Standard	149003-Voc. B.O.E. W/O Data Processing & Shorthand				

Subject Area - Business (Career Technical)

Subject Area	Subject Definition	Subject Area for Credit	Certificate Type	Certificate Code	Certificate Grade Levels	License Type	License Code	License Grade Levels
Business Information Technology (Career Technical) 140200	An instructional program that provides the foundation for a career in Information Technology. Based upon core IT skills, this program must lead to a specialization program pathway in one of the four occupational strands of itWORKS.OHIO.	CTA, BST	HS - High School (7-12)	030398-Co-Op Office Education		CT - Career Technical	140200-Business Information Technology	4 - 12
			HS - High School (7-12)	031399-Intensive Office Education		CT - Career Technical	140210-Information Support And Services	4 - 12
			VO - Vocational-Standard	140150-DP/Programming		CT - Career Technical	140220-Network Systems	4 - 12
			VO - Vocational-Standard	140200-Business Information Technology		CT - Career Technical	140230-Programming And Software Development	4 - 12
			VO - Vocational-Standard	140210-Information Support And Services				
			VO - Vocational-Standard	140220-Network Systems		CT - Career Technical	140240-Interactive Media	4 - 12
			VO - Vocational-Standard	140230-Programming And Software Development		CT - Career Technical	140550-Integrated Business	4 - 12
			VO - Vocational-Standard	140240-Interactive Media				
			VO - Vocational-Standard	149000-Voc. B.O.E. Comprehensive				
			VO - Vocational-Standard	149001-Vocational B.O.E. W/O Data Processing				
			VO - Vocational-Standard	149002-Vocational B.O.E. W/O Shorthand				
			VO - Vocational-Standard	149003-Voc. B.O.E. W/O Data Processing & Shorthand				
Information Support and Services (Career Technical) 140210	An instructional program that provides training for careers dealing in information technology deployment and information systems management and support. Skills for programs/pathways in this area are taken from the itWORKS.OHIO Competency Profile.	CTA, BST	HS - High School (7-12)	030398-Co-Op Office Education		CT - Career Technical	140200-Business Information Technology	4 - 12
			HS - High School (7-12)	031399-Intensive Office Education		CT - Career Technical	140210-Information Support And Services	4 - 12
			VO - Vocational-Standard	140200-Business Information Technology		CT - Career Technical	140550-Integrated Business	4 - 12
			VO - Vocational-Standard	140210-Information Support And Services		CT - Career Technical	170600-Business Machine Maintenance	4 - 12
			VO - Vocational-Standard	149000-Voc. B.O.E. Comprehensive		CT - Career Technical	171503-Electronics	4 - 12
			VO - Vocational-Standard	149001-Vocational B.O.E. W/O Data Processing		CT - Career Technical	171504-Telecommunications	4 - 12
						CT - Career Technical	171505-Computer Network Technology	4 - 12
			VO - Vocational-Standard	149002-Vocational B.O.E. W/O Shorthand				
			VO - Vocational-Standard	149003-Voc. B.O.E. W/O Data Processing & Shorthand				
			VO - Vocational-Standard	170600-Business Machine Maintenance				
			VO - Vocational-Standard	171503-Electronics				
			VO - Vocational-Standard	171504-Telecommunications				
			VO - Vocational-Standard	171505-Computer Network Technology				
Interactive Media (Career Technical) 140240	An instructional program that provides training in the area of interactive multi-media that includes creating, designing, and producing interactive multimedia products and services and digitally-generated or computer-enhanced media. Skills for programs/pathways in this area are taken from the itWORKS.OHIO Competency Profile.	CTA, BST	HS - High School (7-12)	030398-Co-Op Office Education		CT - Career Technical	040115-Entertainment Marketing	4 - 12
			HS - High School (7-12)	031399-Intensive Office Education		CT - Career Technical	140200-Business Information Technology	4 - 12
			VO - Vocational-Standard	040115-Entertainment Marketing		CT - Career Technical	140240-Interactive Media	4 - 12
			VO - Vocational-Standard	140200-Business Information Technology		CT - Career Technical	140550-Integrated Business	4 - 12
			VO - Vocational-Standard	140240-Interactive Media		CT - Career Technical	140575-Integrated Business W/O Data Processing	4 - 12
			VO - Vocational-Standard	149000-Voc. B.O.E. Comprehensive				
			VO - Vocational-Standard	149001-Vocational B.O.E. W/O Data Processing		CT - Career Technical	170700-Commercial Art Occupations	4 - 12
						CT - Career Technical	171900-Graphic Occupations	4 - 12
			VO - Vocational-Standard	149002-Vocational B.O.E. W/O Shorthand				
			VO - Vocational-Standard	149003-Voc. B.O.E. W/O Data Processing & Shorthand				
			VO - Vocational-Standard	170700-Commercial Art Occupations				
			VO - Vocational-Standard	171900-Graphic Occupations				
Network Systems (Career Technical) 140220	An instructional program that provides training for careers in network systems planning, administration, and management. Skills for programs/pathways in this area are taken from the itWORKS.OHIO Competency Profile.	CTA, BST	HS - High School (7-12)	030398-Co-Op Office Education		CT - Career Technical	140200-Business Information Technology	4 - 12
			HS - High School (7-12)	031399-Intensive Office Education		CT - Career Technical	140220-Network Systems	4 - 12
			VO - Vocational-Standard	140200-Business Information Technology		CT - Career Technical	140550-Integrated Business	4 - 12
			VO - Vocational-Standard	140220-Network Systems		CT - Career Technical	140575-Integrated Business W/O Data Processing	4 - 12
			VO - Vocational-Standard	149000-Voc. B.O.E. Comprehensive				
			VO - Vocational-Standard	149001-Vocational B.O.E. W/O Data Processing		CT - Career Technical	171503-Electronics	4 - 12
						CT - Career Technical	171504-Telecommunications	4 - 12
			VO - Vocational-Standard	149002-Vocational B.O.E. W/O Shorthand		CT - Career Technical	171505-Computer Network Technology	4 - 12
			VO - Vocational-Standard	149003-Voc. B.O.E. W/O Data Processing & Shorthand				
			VO - Vocational-Standard	171503-Electronics				
			VO - Vocational-Standard	171504-Telecommunications				
			VO - Vocational-Standard	171505-Computer Network Technology				
Programming and Software Development (Career Technical) 140230	An instructional program that provides training for careers dealing with hardware and software programming to design, develop, and implement computer systems and software. Skills for programs/pathways in this area are taken from the itWORKS.OHIO Competency Profile.	CTA, BST	HS - High School (7-12)	030398-Co-Op Office Education		CT - Career Technical	140100-Accounting	4 - 12
			HS - High School (7-12)	031399-Intensive Office Education		CT - Career Technical	140200-Business Information Technology	4 - 12
			VO - Vocational-Standard	140100-Accounting		CT - Career Technical	140230-Programming And Software Development	4 - 12
			VO - Vocational-Standard	140150-DP/Programming				
			VO - Vocational-Standard	140200-Business Information Technology		CT - Career Technical	140550-Integrated Business	4 - 12
			VO - Vocational-Standard	140230-Programming And Software Development				
			VO - Vocational-Standard	149000-Voc. B.O.E. Comprehensive				
			VO - Vocational-Standard	149001-Vocational B.O.E. W/O Data Processing				
			VO - Vocational-Standard	149002-Vocational B.O.E. W/O Shorthand				
			VO - Vocational-Standard	149003-Voc. B.O.E. W/O Data Processing & Shorthand				