Ohio | Department of Education

Intensive Pedagogical Training Institute
IPTI
REGISTRATION FORM

Educator ID or SSN _____ Birth Date _____ Gender: ☐ Male ☐ Female

First Name _____ Last Name _____ MI _____

Address _____

City _____ State ____ Zip Code _____

E-Mail _____

Home Phone: (_____)_____ Cell Phone: (_____)_____

Other names which may appear on official documents (ex: maiden)_____

- **Licensure type and teaching field sought:** (Please indicate license type and area.)

  ☐ Designated Subject Area (grades K-12): Subject Area _____
  ☐ World Languages (grades P-12): Subject Area _____
  ☐ Intervention Specialist K-12: Teaching Area _____

- **Checklist** (I have met the following requirements.)

  For all applicants:

  ☐ BCI and FBI background check results on file at the Ohio Department of Education (ODE) are less than 365 days old. ODE is not able to accept paper reports. All background check reports must be submitted to this office via *electronic* submission directly from the Ohio Bureau of Criminal Investigation. When you have your fingerprints taken at a WebCheck facility, please ask the person taking the prints to check the box under 'Reason Fingerprinted' to send the results to the Ohio Department of Education.

  For applicants for designated subjects grades K-12, world languages and intervention specialist K-12:

  ☐ Submitted Alternative Evaluation Request Application, received an evaluation and completed requirements as identified on the alternative evaluation worksheet (if any) .

  ☐ Passed the content area examination for the licensure area you are seeking. Praxis II subject assessment for intervention specialist or grades K-12 designated subjects is required. For world languages, the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview (OPI) and Writing Proficiency Test (WPT) are required. The scores have been electronically reported to ODE.

Please mail this registration to: Ohio Dept. of Education, Office of Educator Licensure, 25 S. Front St., Mail Stop 105, Columbus, OH 43215

The IPTI fee is $200.00. Please attach a check or money order payable to 'Treasurer, State of Ohio.'

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Applicant Signature Date

Revised 6/3/13