

ADVANCE/ADD AREA

Applicant must upload this form with the online licensure advance or add area application. This form is for Career-Technical Workforce Development (CTWD) licensure only.

Last Name	First Name	Educator State ID					
<p>Please check only ONE box:</p> <table border="0"> <tr> <td>Advance 2-Year CTWD License to 5-Year Advanced CTWD Educator License</td> <td>Advance 1-Year Supplemental CTWD License to 5-Year Professional CT License or Advanced CTWD Educator License</td> <td>Advance 4-Year Alternative CTWD Resident Educator License to 5-Year Professional CT License</td> <td>Add CTWD Teaching Field to Existing CTWD License or Add CBI Endorsement to Existing License</td> </tr> </table>				Advance 2-Year CTWD License to 5-Year Advanced CTWD Educator License	Advance 1-Year Supplemental CTWD License to 5-Year Professional CT License or Advanced CTWD Educator License	Advance 4-Year Alternative CTWD Resident Educator License to 5-Year Professional CT License	Add CTWD Teaching Field to Existing CTWD License or Add CBI Endorsement to Existing License
Advance 2-Year CTWD License to 5-Year Advanced CTWD Educator License	Advance 1-Year Supplemental CTWD License to 5-Year Professional CT License or Advanced CTWD Educator License	Advance 4-Year Alternative CTWD Resident Educator License to 5-Year Professional CT License	Add CTWD Teaching Field to Existing CTWD License or Add CBI Endorsement to Existing License				
Teaching Field(s) and Endorsement(s):							
<p>Applicant Verification: <i>I have met all career-technical workforce development program and teaching requirements for the requested teaching field(s) or endorsement(s).</i></p>	Applicant Signature	Date					
<p>School Employment Verification: <i>I verify the applicant has mastered applicable CTWD competencies in the teaching position requiring the license(s) or endorsement(s).</i></p>	Superintendent or Designee Name	Superintendent or Designee Signature and Date					
	School District	School District IRN					
<p>University Verification (check only if applicable):</p> <table border="0"> <tr> <td><i>I verify that the applicant has passed the summative performance based assessment (PBA) outlined by Ohio Revised Code.</i></td> <td><i>I verify that the applicant has successfully completed an approved career-technical workforce development program.</i></td> </tr> </table>				<i>I verify that the applicant has passed the summative performance based assessment (PBA) outlined by Ohio Revised Code.</i>	<i>I verify that the applicant has successfully completed an approved career-technical workforce development program.</i>		
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University Dean or Designee Name		University Dean or Designee Signature and Date					
Name of University							

CTE-37 Instructions:

1. The employing school district initiates the CTE-37.
2. The candidate signs, dates and selects the university name on the CTE-37.
3. The employing school district superintendent or designee signs the CTE-37 to verify the candidate completed program requirements.
4. The university signs the CTE-37 to verify the candidate completed the university program, including passing the PBA, if applicable.