Ohio Graduation Tests (OGT)
Monthly Communication
June 2013

This newsletter is distributed by email to the District Test Coordinator (DTC) on record at American Institutes for Research (AIR) and Data Recognition Corporation (DRC). As the DTC, you are responsible for sharing this information, as appropriate, with other staff in your district.

Spring 2013 OGT Rescores and Verifications
The Test Information Distribution Engine (TIDE) System (www.ohtide.org) will accept Spring 2013 OGT rescore and verification requests though **June 21**. Results submitted by June 13 will be posted by July 11; results posted on June 14 or later will be posted within 30 days.

Requests for rescores will be subject to Ohio Department of Education (ODE) approval. There will be a $25 charge for processing each rescore unless it results in a score change and for each verification request. To enter a rescore/verification request in TIDE, click [Create Appeals] on the TIDE home page. Purchase orders (POs) for OGT rescores and verifications should be payable to DRC and faxed to 1-866-377-1249 or mailed to Ohio Customer Service, Data Recognition Corporation, 13490 Bass Lake Road, Maple Grove, MN 55311. The PO number is required for each rescore or verification request. The DTC will be notified via email when the results are available. Note that results will not be posted until the district's PO is received. The DTC can access the results through TIDE by clicking [Appeals]. Printed results will not be sent to the district.

The Ohio Online Assessment Reporting System, OOARS, (portal.success-ode-state-oh-us.info) will be updated at the end of the rescore/verification window if there is a change in a student's OGT score after a rescore. However, no information in OOARS will be updated based on a verification request, and new score reports will not be issued after verifications. OOARS and the state Education Management Information System (EMIS) are **NOT** linked. Districts are responsible for reporting their results to EMIS. Therefore, if a district knows that a student's name is misspelled or that a student mistakenly answered some questions in a subject the student had already passed, the district can simply correct this information before it is reported to EMIS. With the policy of charging $25 for each verification request, districts should keep in mind that there is no reason to submit a verification request if the district knows what the response will be.

Accessing Rescore and Verification Results Memos in TIDE
To access rescore and verification results for OGT, the Ohio Test of English Language Acquisition (OTELA) or the Ohio Achievement Assessment (OAA), log into TIDE and click the [Appeals] tab then [View Appeals]. Select "All appeal types" and "All appeal statuses" from the respective drop-down menus, then click "Search." Results will only be available for rescores or verifications with a Results Posted status. Click the Appeal Identification (ID) number in the left column to open a page with the Appeals Details. Click "Download Memo File" to access a Portable Document Format (PDF) file with the results memo. Note: If a home district enters an OGT rescore or verification request for a Joint Vocational School District (JVSD) student, the DTC must click the "home district" radio button to access the rescore or verification request.

Summer 2013 OGT
The Summer 2013 OGT will be administered **June 17 – 30**. Summer testing is optional. Participating schools and districts do not have to offer all five tests. Districts that confirmed participation during the April 29 – May 3 window and successfully entered Pre-ID data during the May 13 -17 window, will have their test materials, including Pre-ID labels, delivered by **June 10**. Make sure the district and school Information Retrieval Numbers (IRNs) reflect where student results are to be reported, not where the students are testing. If the district and school information included on a Pre-ID label is not correct for a student, do not use the Pre-ID label. Call the OGT Help Desk at 1-877-231-7809 (press 2) immediately if you discover any defective Pre-ID labels, or if you are missing labels for any students whose data was successfully submitted with your Pre-ID file. Also, please check your materials upon receipt to ensure you have sufficient quantities for the number of students who will be testing. TIDE will be open through **June 25** for districts to order additional materials and special versions (large-print and Braille test booklets and language translation scripts).

Ohio Department of Education

AMERICAN INSTITUTES FOR RESEARCH®

Returning Summer 2013 OGT Materials
There is **no** automatic pickup of materials for the summer administration. Districts will need to arrange a pickup. Please refer to the *Summer 2013 District Test Coordinator's Manual* for complete instructions. Hardcopies of the *DTC Manual* will be included with Summer 2013 test materials, and a PDF is available at www.ohiodocs.org/OGT.htm. Note that DTCs must ship scorable answer documents for all students who have finished testing during the first week of the test window together. Makeup tests may be shipped separately. Students whose answer documents are returned to DRC by **July 2** will be included in the downloadable data files that are reported on **August 5**.

Summer 2013 OGT TIDE Record-Change Window
The Summer 2013 OGT pre-processing record-change window will be open in TIDE (www.ohtide.org) **June 10 – July 9**. During the record-change window, districts can use the TIDE record-change system to modify Pre-ID data and/or to associate a student's demographic information with the barcode of the generic label affixed to the student's answer document. To access the TIDE record-change window, click [Record Change] and search for the barcode on the generic or Pre-ID label associated with the student whose demographic information you want to enter in the system. This will be the only record-change window for Summer 2013 OGT. There will **not** be a second record-change window after the answer documents are processed.

Summer 2013 OGT Invalidations
The Summer 2013 OGT invalidations window will be open in TIDE **June 17 – July 9**. Click [Create Invalidation] and enter the information specified, including the student's name, birth date, SSID (if available), local ID (if available), the subject(s) to be invalidated, and the lithocode of the student's answer document. The lithocode can be found on the bottom right of the front cover of the answer document. Do not invalidate an answer document if you applied a DO NOT SCORE label.

Summer 2013 OGT Reporting Labels
All districts will receive one free set of reporting labels for the Summer 2013 OGT. You can specify in TIDE until **July 24** whether you want to receive large or small reporting labels. To access this task in TIDE, click [Orders] and then [Reporting Labels]. Districts that do not specify a label size in TIDE will receive large labels. Additional sets of reporting labels can be ordered on the same page in TIDE at a cost of $.32 per label with a $60 minimum per school year. If you order additional sets of reporting labels through TIDE, you must fax or mail a purchase order to the OGT Help Desk (fax number: 1-877-231-7813). Reporting label purchase orders should be payable to the American Institutes for Research, Attn: OGT Help Desk, Room 5217, 1000 Thomas Jefferson Street NW, Washington DC 20007.

Who Can Take the Summer 2013 OGT?
Summer testing is for students who have completed grade 10 or above; who are in an adult high school program; who have completed curriculum requirements for graduation, but who have not passed all required tests; or who are enrolled in state-approved Science, Technology, Engineering and Mathematics (STEM) schools. Only students who were classified as grade 10 or above by June 30 of the preceding school year, or students who are below grade 10 but enrolled in state-approved STEM schools, may participate. Students who are enrolled in school are expected to complete 10 hours of intervention for each subject area in which they will be tested. Students who have completed curriculum requirements for graduation may test without the required 10 hours of intervention.

Adult Non-Students Who Have Not Passed the OGT
Adults who are no longer enrolled in any school in Ohio but who have completed all high school requirements and still need to pass one or more of the OGT subject areas may contact any district that is administering the OGT. If adult non-students request an OGT administration, districts must make the testing opportunity available to them per Ohio Revised Code (ORC) 3301.0711(8)(b). These students are to be coded as OGT Only in Box L on page 2 of the answer document. The adult will need to present a photo ID and sign a statement that she or he has completed all high school requirements before she or he will be allowed to take the OGT.

Spring 2013 OTELA Results and Verifications
TIDE will be open through **June 5** for districts to submit verification requests. There will be a $25 charge for each verification. There are no rescores for OTELA. Purchase orders for OTELA verifications should be payable to American Institutes for Research and faxed to 614-220-9012 or mailed to American Institutes for Research, Attn: Beth Flint, 41 South High Street, Suite 2425, Columbus, OH 43215. The PO number is required for each verification request. The DTC will be notified via email when the results are available. Note that results will not be posted until the district's PO is received. The DTC can access the results through TIDE by clicking [Appeals]. Printed results will not be sent to the district. There are no rescores for OTELA.

OGT Half-Length Practice Tests
TIDE (www.ohtide.org) will be open through **June 27** for OGT half-length practice test orders. The tests can be used to prepare students for the OGT. The half-length practice tests include these special versions: Braille, large print and English audio CDs. Practice tests will be shipped in September only to districts that indicate in TIDE that they would like to receive them. TIDE will open again for additional half-length practice test orders from **September 5 – October 3**. Note: Districts that are required to administer the full-length practice tests must download and print the full-length versions from the ODE website.

Spring 2013 Alternate Assessment for Students with Significant Cognitive Disabilities (AASCD)
AASCD results will be available electronically on **Saturday, June 15**, and printed reports will be available **July 19**. Please note that Spring 2013 AASCD results will be available through the Online Reporting System (ORS), which can be accessed through the AASCD Portal (oh.portal.airast.org). A guidance document for locating and downloading score data will be available on the Test Coordinator Resources page on June 14. There are no rescores or verifications for the AASCD.

Changes to the Ohio Downloadable Data File Layout for Alternate Assessment
Ohio's new AASCD was administered for the first time in spring 2013. The AASCD marks a change in Ohio's alternate assessment, which previously consisted of a portfolio-based collection of evidence. This change necessitated revisions to the Ohio downloadable data file layout. Alternate Assessment downloadable data files, which will be released on June 15, 2013, will reflect the following layout changes for the AASCD:
- Raw scores, subscales, conditions, and indicators will not be reported.
- Scaled scores will be reported in the scaled score field, as they are for the regular assessments.
  - OAA-AASCD's English Language Arts (ELA) score will be reported in the reading field only. It will not be reported in the writing field, as writing is not currently being administered for OAA.
  - OGT-AASCD's ELA score will be reported in the writing and reading fields, consistent with past practice for OGT AASWD.

The updated downloadable data file layout has been posted to ODE's website, www.ohiodocs.org and oh.portal.airast.org. Please notify all personnel who work with your downloadable data file that a new layout is available. Note that the data layouts for OAA, OGT and OTELA have not changed.

Guide to the Ohio Graduation Tests for Students and Families (*Family Guide*)
ODE will no longer be accepting orders for and shipping hardcopies of the *Family Guide*. A color version and a black-and-white version of the *Family Guide* are available on the ODE website and at www.ohiodocs.org for districts to download.

Ohio Transition Document
Districts have questioned which standards the OGT will assess. The standards to be assessed by the OGT are listed in the Ohio Transition document, which has been placed toward the end of this newsletter.

Comment Forms
Please take a few minutes to complete the comment forms available on www.ohiodocs.org for each test administration. Your feedback is important to us.

Community Schools and Change of Address

The Office of Curriculum and Assessment has received notices of address changes from community schools but is unable to assist in the process. All changes of address for community schools must be submitted to the Office of Community Schools (OCS). Prior to a community school attempting to change an address in Ohio Education Directory System (OEDS) the following documents **must be submitted to the Office of Community Schools (OCS)**:

- Copy of a signed and dated school Governing Authority Resolution or Board Minutes verifying the change of location with the new address.
- Updated School Options Enrollment System (SOES) Profile sent to School Finance.
- Sponsor Assurances for the new facility.
- W-9 with new address.
- Vendor Information Form—This document must be signed by the treasurer or authorized fiscal agent.
- Authorization Agreement for Direct Deposit (Electronic Funds Transfer, EFT).

Only after the above documents have been submitted to and approved by OCS may a school initiate a change of address in OEDS. Please contact Mary Cotton, Office of Community Schools at 614-995-1129 or at mary.cotton@education.ohio.gov if you need additional information.

Spring 2013 Ohio Test of English Language Acquisition (OTELA) Key Dates	
5/8/13 – 6/5/13	Spring 2013 OTELA verification window open in TIDE

Spring 2013 Alternate Assessment for Students with Significant Cognitive Disabilities (AASCD) Key Dates	
6/15/13	Spring 2013 AASCD downloadable data available for districts
7/19/13	Spring 2013 AASCD printed score reports due in district
8/23/13	Spring 2013 AASCD interactive data available for districts

Spring 2013 Ohio Graduation Test (OGT) Key Dates	
5/13/13 – 6/21/13	Spring 2013 OGT rescore/verification window open in TIDE

Summer 2013 Ohio Graduation Test (OGT) Key Dates	
6/10/13	Summer 2013 OGT materials due in district (including Pre-ID labels)
5/27/13 – 6/25/13	Summer 2013 OGT additional order window open in TIDE
6/17/13 – 6/30/13	**Summer 2013 OGT administration**
6/10/13 – 7/9/13	Summer 2013 OGT pre-processing record change window open in TIDE
6/17/13 – 7/9/13	Summer 2013 OGT invalidations window open in TIDE
8/5/13	Summer 2013 OGT downloadable data files posted
8/5/13 – 9/26/13	Summer 2013 OGT rescore/verification window open in TIDE
8/27/13	Summer 2013 OGT printed reports due in district
8/27/13	Summer 2013 OGT interactive data available online

Ohio Graduation Tests (OGT) Practice Tests Key Dates	
5/21/13 – 6/27/13	OGT Practice Tests on-time order window open in TIDE
9/5/13	OGT Practice Tests due in district
9/5/13 – 10/3/13	OGT Practice Tests additional order window open in TIDE

Ohio | Department of Education

AMERICAN INSTITUTES FOR RESEARCH®

Fall 2013 Ohio Graduation Tests (OGT) Key Dates	
8/20/13 – 9/5/13	Fall 2013 OGT on-time order and Pre-ID window open in TIDE
10/11/13	Fall 2013 OGT materials due in district
10/11/13 – 11/18/13	Fall 2013 OGT pre-processing record change window open in TIDE
10/28/13 – 11/10/13	**Fall 2013 OGT administration**
10/28/13 – 11/21/13	Fall 2013 OGT invalidations window open in TIDE (5 p.m. close)
11/4/13	Fall 2013 OGT automatic pickup of **scorable** answer documents by UPS at nonpublic, community and Joint Vocational Schools and at public districts with only one testing school
11/5/13	Fall 2013 OGT automatic pickup of **scorable** answer documents by UPS at the district location where materials were delivered for public districts with more than one testing school within the district
11/15/13	Fall 2013 OGT materials pickup deadline in order to receive on-time results
12/4/13 – 12/5/13	Fall 2013 OGT pre-reporting record change window open in TIDE (5 p.m. close)
12/16/13	Fall 2013 OGT downloadable data files posted
12/16/13 – 2/10/14	Fall 2013 OGT rescore/verification window open in TIDE
1/9/14	Fall 2013 OGT printed reports due in district
1/9/14	Fall 2013 OGT interactive data available online

ODE Website: Key Words
Go to education.ohio.gov, which is the home page for the Ohio Department of Education. Use the search box in the top right corner for the keywords listed below.

If you use these keyword search terms:	You will find links to:
Acceleration Policy	Information and resources for the grades 3 through 8 regarding the State Board of Education's model policy on acceleration, acceleration updates
Alternate Assessment	Manuals and information about Ohio's alternate assessment for students with significant cognitive disabilities (AASCD)
Diagnostic Assessments	Information and resources for the grades K through 3 Diagnostic Assessments in reading, mathematics and writing
Guidelines for the Identification	Information and resources for the identification and assessment of the limited English proficient student.
Kindergarten Readiness Assessment-Literacy (KRA-L)	Information and resources for the Kindergarten Readiness Assessment-Literacy (KRA-L), which is given to all kindergarten students up through the first six weeks of school. The assessment will measure skill areas important to becoming a successful reader. It also will help teachers plan for experiences and lessons that encourage reading.
Limited English Proficient(LEP)/English Language Learners (ELL)	Information from the Lau Center on Limited English Proficient (LEP) students/English Language Learners (ELL)
Newsletters	Archived copies of the Ides of ODE monthly e-newsletter on curriculum and assessment; the K–8 District Test Coordinator monthly newsletter and the OGT District Test Coordinator monthly newsletter
Next Generation of Assessments	Information on the new online assessments developed by the Partnership for Assessment of Readiness for College and Careers (PARCC) for the English language arts and mathematics assessments and by Ohio for the science and social studies assessments
Ohio Achievement Assessments (OAA)	The OAA information and resources
Ohio Documents – Assessment Resources	*District Test Coordinators' Manuals*, *Building Test Coordinators' Manuals*, *Directions for Administration, Interpretation Guide* for OAA, OGT, OTELA and AASWD ohiodocs.org
Ohio Graduation Tests (OGT)	The OGT information and resources
Ohio Instructional Materials (IMS)	Ohio's web-based sources to help teachers and educators creatively teach Ohio's Academic Content Standards to improve student achievement in Ohio ims.ode.state.oh.us
Ohio Online Assessment Reporting System (OOARS)	Secure access to data files of scored tests for authorized users for grades 3–8 achievement assessments, OGT and OTELA reports.success-ode-state-oh-us.info/Login.aspx
Ohio Test of English Language Acquisition (OTELA)	Information about the OTELA, the annual measure of English language proficiency required for all Limited English Proficient (LEP) students/English Language Learners (ELL) in Ohio.
Practice Tests (OAA or OGT)	Half- and full-length assessments designed for students as study aids for achievement and graduation tests downloadable as Adobe Acrobat (PDF) - based documents.
Released Tests (OAA or OGT)	Released test materials used during previous years. These pages contain links to Adobe Acrobat (PDF)-based versions of these released tests and test questions.
State Student Identifier (SSID)	SSID policy, SSID Users' Manual, requirements

If you use these keyword search terms:	You will find links to:
Special Versions	Samples of state assessments in a variety of formats that assist with providing accommodations to students whose IEP, 504 or English Language Learners (ELLs) status allows for use of special testing accommodations (including large print, English audio (read-aloud) and foreign language translation versions).
Success Website (OAA and OGT) for students, teachers, parents	Online practice tests using released test questions, statewide item performance information, cross-references with standards and benchmarks, parent-friendly explanations of questions, practice scoring tools for constructed-response questions, information on score report interpretation for the OAA and OGT portal.success-ode-state-oh-us.info
Test Blueprints (OAA or OGT)	Test blueprints that contain information about individual tests, including the number of test questions and the number of points for each test question. In addition, test blueprints identify the number of test questions by category: short-answer, multiple-choice or extended-response. This site also includes the policies on rules, protractors and calculators.
Test Dates	Several years' listing of dates of test administration
Testing and Assessments	Statewide testing home page
Testing Data	Statistical summaries and item analysis reports related to the various testing instruments developed and administered by the Ohio Department of Education (preliminary statewide results, raw score cuts for each test form, estimates of reliability, basic descriptive statistics)
Testing Rules Book	Comprehensive information about the administration of Ohio's statewide tests, including information on testing accommodations
TIDE	Website for customer service and to order materials for the OAA, OGT and OTELA. District Test Coordinator secure access only. ohtide.org

Ohio | Department of Education

AMERICAN INSTITUTES FOR RESEARCH®

Ohio's Transition Overview

	2011-2012 Academic Year Transition Year 1	2012-2013 Academic Year Transition Year 2	2013-2014 Academic Year Transition Year 3	2014-2015 Academic Year Full Implementation
What should district leaders be doing?	Develop and initially implement an organized transition plan which includes gap analysis work, beginning with K-2. Redesigned district curriculum based on revised Academic Content Standards and Model Curriculum. Provide opportunities for staff to participate in state and district sponsored professional development on Academic Content Standards, model curricula and instructional practice.	Continue to implement transition plan. Make changes (if needed) to the plan based on the gap analysis data. Pilot and refine the redesigned district curriculum based on revised Academic Content Standards and Model Curriculum. Phase out content no longer present in the common core and revised Academic Content Standards and Model Curriculum. Provide opportunities for staff to participate in state and district sponsored professional development on Academic Content Standards, model curricula, instructional practice and assessment.	Continue to implement transition plan. Fully implement (and continue to modify) the refine district curriculum based on revised Academic Content Standards and Model Curriculum. Provide opportunities for staff to participate in state and district sponsored professional development on Academic Content Standards, model curricula, instructional practice and assessment.	Full implementation of the refined district curriculum based on revised Academic Content Standards and Model Curriculum. Provide opportunities for staff to participate in state and district sponsored professional development on Academic Content Standards, model curricula, instructional practice and assessment.
What should teachers be doing?	Examine ODE's Comparative Analysis Documents to outline changes. Familiarize self with the revised Academic Standards and Model Curriculum. Experiment with the resources, strategies, or classroom examples found in the document. Participate in state and district sponsored professional development opportunities supporting deeper content knowledge, increased rigor, and instructional practice. Incorporate 21st \Century (Universal) Skills and College – Career Readiness standards into instruction through lessons, labs, projects and activities.	Develop expertise in new grade-level content. Include an examination of the conceptual learning progressions for adjacent grades. Pilot refined district curriculum, using resources and instructional strategies from the revised Academic Standards and Model Curriculum document. Incorporate 21st Century (Universal) Skills and College – Career Readiness standards into instruction through lessons, labs, projects, and activities. Participate in state and district -sponsored professional development opportunities supporting deeper content knowledge, increased rigor, and instructional practices.	Implement the redesigned district curriculum using resources and instructional strategies from the revised Academic Standards and Model Curriculum document. Ensure that lessons, labs, activities, and projects support 21st Century (Universal) Skills and College – Career Readiness. Use the Eye of Integration to design a project or unit. Evaluate lessons to ensure curriculum focus. Eliminate parts of lessons or units that do not have a strong connection.	Fully implement the redesigned district curriculum using resources and instructional strategies from the revised Academic Standards and Model Curriculum document. Ensure that lessons, labs, activities, and projects support 21st Century (Universal) Skills and College – Career Readiness. Use the Eye of Integration to design projects or units. Evaluate lessons to ensure curriculum focus. Eliminate parts of lesson or units that do not have a strong connection.

Ohio | Department of Education

AMERICAN INSTITUTES FOR RESEARCH®

Ohio's Transition Overview

	2011-2012 Academic Year Transition Year 1	2012-2013 Academic Year Transition Year 2	2013-2014 Academic Year Transition Year 3	2014-2015 Academic Year Full Implementation
What support is ODE providing?	Comparative Analysis Documents. Targeted Professional Developments Meetings. Guidance document for evaluating resources. Webinars/Webcasts.	Curriculum and Instruction examples, such as the Eye of Integration. Resource and Materials Filters. Targeted Professional Developments Meetings. Guidance document for evaluating resources. Webinars/Webcasts.	Curriculum and Instruction examples, such as the Eye of Integration. Resource and Materials Filters. Targeted Professional Development Meetings/Webinars/Webcasts. Webcasts that illustrate how to use the revised Academic Content Standards and Model Curriculum Documents.	Curriculum and Instruction examples, such as the Eye of Integration. Resource and Materials Filters. Targeted Professional Developments Meetings/Webinars/Webcasts. Webcasts that illustrate how to use the revised Academic Content Standards and Model Curriculum Documents.
What about assessment?	State assessments remain aligned to the 2001-2002 Academic Content Standards. OAA/OGT item banks are being aligned to the common core and revised Academic Content Standards and Model Curriculum.	State assessments remain aligned to the 2001-2002 Academic Content Standards. Pilot online test prototypes and innovative testing options (such as performance-based or formative).	As blueprint flexibility allows, focus on assessing the content shared by the 2001-2002 Standards and the 2010 Standards and Model Curriculum document. Field testing PARCC items for Mathematics and ELA, state-developed items for Social Studies and Science.	New state assessment system fully operational and aligned to the 2010 Academic Content Standards and Model Curriculum.

Ohio | Department of Education

AMERICAN INSTITUTES FOR RESEARCH®