Ohio Graduation Tests (OGT)
Monthly Communication
March 2013

This newsletter is distributed by email to the District Test Coordinator (DTC) on record at American Institutes for Research (AIR) and Data Recognition Corporation (DRC). As the DTC, you are responsible for sharing this information, as appropriate, with other staff in your district.

Spring 2013 OGT Contacts
For many years, Denny Wagoner has been the contact for the OGT. Denny is no longer with the Ohio Dept. of Education. For general questions on the OGT or questions on the English language learner relating to the OGT, please contact Paula Mahaley 614.466.0217 or paula.mahaley@education.ohio.gov. For questions on students with disabilities or questions on accommodations for students with disabilities, please contact Andrew Hinkle 614.644.7304 or andrew.hinkle@education.ohio.gov.

Spring 2013 OGT
The Spring 2013 OGT will be administered **March 11 – March 24, 2013**. Districts that did not confirm participation during the on-time window will have the opportunity to do so during the additional order window: **February 19 – March 19, 2013**. Pre-ID files are not accepted during the additional order window, but districts can order generic labels.

Receiving and Confirming Pre-ID Labels and Test Materials
Please check your materials, including your Pre-ID labels, as soon as you receive them. Call the OGT Help Desk at 1-877-231-7809 (press 2) immediately if you discover any defective Pre-ID labels or if you are missing labels for any students who were included in your final Pre-ID file. When confirming materials, make sure your order is correct and you have enough tests, answer documents, manuals, and special versions. Although the shrink wrap **cannot** be broken until the day of testing, the number of special version test forms and regular test forms can be confirmed by examining the shrink-wrapped packets. Call the OGT Help Desk at 1-877-231-7809 (press 1) immediately if you discover that any materials included on your packing list are missing.

OGT Calculators for Spring 2013
Districts that have had significant growth in their student population since last year and require additional calculators can order those calculators in TIDE during the additional order window (**February 19** – **March 19**). Orders for additional calculators may be subject to ODE approval. If you have any non-working calculators, please contact DRC at 1-877-231-7809 (press 1). DRC will arrange to replace any non-working calculators. Do not discard any non-working calculators unless you are instructed to do so by DRC.

Adult Non-Students Who Have Not Passed the OGT
Adults who are no longer enrolled in any school in Ohio but who have completed all high school requirements and still need to pass one or more of the OGT subject areas may contact any district that is administering the OGT. If adult non-students request an OGT administration, districts must make the testing opportunity available to them per ORC 3301.0711(8)(b). These students are to be coded as OGT Only in Box L on page 2 of the answer document. The adult will need to present a photo ID and sign a statement that she or he has completed all high school requirements before she or he will be allowed to take the OGT.

Foreign Exchange Students
All foreign exchange students classified as grade 10 or above must take the OGT. The Spring 2013 administration of the OGT for foreign exchange students should include first-time grade 10 test takers and grade 11 and 12 students who have not passed all portions of the OGT. Additional information concerning the administration of the OGT to foreign exchange students may be found at education.ohio.gov, keyword search: *Rules Book*. Reference: ORC 3313.61(H) and OAC 3301-13-01-(D)(12)(b).

Form SV
For the Spring 2013 OGT, the Form SV test booklet must be used with the following special versions: English audio CDs, foreign language CDs, Braille, and language translations. One Form SV will automatically be sent for each special version ordered in TIDE. Form SV must also be used to conduct OGT read-aloud administrations. Please note that a read-aloud script is not available for the OGT. If you need additional Form SVs because you are conducting read-aloud administrations or because you are using an EACD or FLCD with multiple students, you can order them in TIDE. Students who require accommodations such as extended time or a small-group administration should not use Form SV unless they are also using a special version of the OGT.

Foreign-Language CDs and Language Translators for Spring 2013 OGT
Foreign-language CDs for the Spring 2013 OGT will be available in Arabic, Mandarin Chinese and Spanish. Translators are needed for all other languages. If you or someone you know is proficient in both English and a language other than those listed above and is interested in providing this valuable service, please contact DRC at 1-877-231-7809 (press 1). You may also send an email to OGTProjectTeam@DataRecognitionCorp.com. The reimbursement rate for translators is $100 per student per test for the Spring 2013 OGT. Districts will be reimbursed for Spring 2013 OGT translators by DRC. Note that districts are not reimbursed for translators during the fall administration, or for languages available on CD.

If you need help finding a translator for your students for the Spring 2013 OGT, please complete the Request for Language Translator Form and fax it to DRC at 1-866-377-1249. The form is available at the end of this newsletter and at www.ohiodocs.org. DRC will contact you with information regarding translators. The reimbursement rate for translators is $100 per student per test for the Spring 2013 OGT. Districts/translators will be reimbursed for Spring 2013 OGT translations by DRC.

OGT Breach Forms
The use of a breach form may be approved by ODE if a student's test has been compromised by a test irregularity or a test security violation. DTCs should call the Office of Curriculum and Assessment to discuss the situation and obtain approval for use of the breach form. Districts may not request breach forms directly from AIR, DRC or the OGT Help Desk. Note that costs associated with breach incidents resulting from district error may be charged to the district. Additional information regarding use of the breach form can be found in the *Testing Rules Book*.

Spring 2013 OGT TIDE Record-Change Window
TIDE (www.ohtide.org) offers two record-change windows for the Spring 2013 OGT. The first record-change window opened **February 25** and will close **April 1**. During this record-change window, districts can use the TIDE record-change system to modify Pre-ID data and/or associate a student's demographic information with the barcode of the generic label affixed to the student's answer document. To access the TIDE record-change window, click on [Record Change] and search for the barcode on the generic or Pre-ID label associated with the student whose demographic information you want to enter in the system. The second record-change window will be open **April 25 – 29**. During the second record-change window, districts will have the opportunity to review their students' demographic information and make any necessary corrections (e.g., spelling of name, birth date). Participation in either record-change window is optional, but we encourage you to review your students' demographic information during the **April 25 – 29** record-change window so you can correct any errors before reporting. The OGT program does not make any updates to student demographic information after results are reported.

Using Generic Labels for the Spring 2013 OGT Administration
If a district elects to use generic labels, DTCs have the option of using the TIDE record-change system to associate student demographic information with the generic labels or hand-gridding the demographic information. DTCs must inform their BTCs if they will be using the TIDE record-change system and which gridding instructions to use.

- If generic labels are used in conjunction with the TIDE record-change system, students must be instructed to grid the STUDENT LAST NAME and STUDENT FIRST NAME fields (Box H) on the demographic page of their answer documents (page 2). No other fields on the demographic page need to be gridded, but ALL demographic data must be entered in the TIDE record-change system. Students will be reported to the district and school listed on the generic label.
- If generic labels are applied and the TIDE record-change system will NOT be used, students must grid all required fields except the DISTRICT IRN and SCHOOL IRN fields (Boxes P and Q). Students will be reported to the district and school listed on the generic label.

Generic labels are not available for joint vocational school districts (JVSDs). Please see the *District Test Coordinator's Manual* and the *Directions for Administration Manual* for more information on the use of Pre-ID and generic labels and completing the demographic pages of the answer document.

Spring 2013 OGT Invalidations
The Spring 2013 OGT invalidations window will be open in TIDE **March 11 – April 11**. Click on [Invalidations] and enter the information specified, including the student's name, birth date, SSID (if available), local ID (if available), the subject(s) to be invalidated, and the lithocode of the student's answer document. The lithocode can be found on the bottom right of the front cover of the answer document. Do not invalidate an answer document if you applied a DO NOT SCORE label.

Returning Scorable Answer Documents for the Spring 2013 OGT
There will be an automatic pickup on **March 18** of scorable answer documents for public districts with only one testing school and all nonpublic, community and joint vocational schools. Public districts with more than one testing school will have an automatic pickup on **March 19**. Answer documents will be picked up by the same carrier that delivered testing materials to your district (either UPS or King Solutions). If you miss your automatic pickup or if you have additional answer documents to be picked up, call UPS at 1-866-857-1501 or King Solutions at 1-866-750-5464. Do **NOT** call the general UPS number listed on the UPS website.

On the March 18 or 19 pickup, return all answer documents completed during the first week of testing. If you have students testing during the make-up testing week, do not wait for these tests to be completed before returning your answer documents. **March 25** is the last day for returning make-up answer documents for inclusion in the downloadable data files posted on **May 13**. If you need additional return UPS labels or boxes, call the OGT Help Desk at 1-877-231-7809 (press 1).

Returning Answer Documents for Students Who Use Foreign Language CDs
Answer documents for students who use foreign language CDs and who complete their written responses in their native language must be placed in the separate return plastic bag labeled OGT FOREIGN LANGUAGE ANSWER DOCUMENT(S) ENCLOSED. The plastic bag should then be returned with all the other scorable answer documents. In addition, the SPECIAL VERSIONS/AUDIO CDs box (Box G) in the SCHOOL USE ONLY section of students' answer documents must be gridded. Answer documents with foreign language responses that are not returned following these procedures will not be translated and thus will not receive any credit for the written response(s). Districts that suspect this occurred with any of their students will need to file an appeal to have DRC translate and rescore that student's responses. There will be a $25 charge per subject for processing each rescore or verification.

Spring 2013 OGT Reporting Labels
All districts will receive one free set of reporting labels for the Spring 2013 OGT. You can specify in TIDE whether you want to receive large or small reporting labels until **April 19**. Districts that do not specify a label size in TIDE will receive large labels. Additional sets of reporting labels can be ordered at a cost of $.32 per label with a $60 minimum per school year. If you order additional sets of reporting labels through TIDE, you must fax or mail a purchase order to the OGT Help Desk (fax number: 1-877-231-7813). Reporting label purchase orders should be payable to the American Institutes for Research, Attn: OGT Help Desk, Room 5217, 1000 Thomas Jefferson Street NW, Washington DC 20007.

Guide to the Ohio Graduation Tests for Students and Families (*Family Guide*)
ODE will no longer be accepting orders for and shipping hardcopies of the *Family Guide*. A color version and a black-and-white version of the *Family Guide* are available on the ODE website and at www.ohiodocs.org for districts to download.

Spring 2013 OTELA
The Spring 2013 OTELA additional order window is open in TIDE (www.ohtide.org) through **March 6**. Note that Pre-ID files are not accepted during the additional order window. The Spring 2013 OTELA for K–12 will be administered **January 14 – March 8**. There will be no modification of or extension to the OTELA test window. The return date of test materials is **March 11**. Any tests shipped after March 11 will not be scored. The OTELA pre-processing record change window will be open in TIDE through March 15. During this record-change window, districts can use the TIDE record-change system to modify Pre-ID data and/or associate a student's demographic information with the barcode of the generic label affixed to the student's answer document. OTELA results will be available electronically on May 8, 2013, and printed reports will be available on May 16, 2013.

Spring 2013 Alternate Assessment for Students with Significant Cognitive Disabilities (AASCD)
The Spring 2013 AASCD will be administered **February 25 – March 29**. There will be no modification of or extension to the AASCD administration window. All scores must be submitted in the Data Entry Interface (DEI) by **March 29**.

When the test window opens on February 25, DTCs should begin actively monitoring the submission of student's tests using the Test Management Center section of the Online Reporting System. To generate a participation report, under the Test Management Center, select the "Plan and Manage Testing" option, choose the parameters for the report and click [Generate Report]. Test coordinators will search by the "Reported" status to determine which tests have been successfully submitted during the administration window and will be included in district reporting data on June 15. Detailed instructions are available in the Online Reporting System User Guide, available on the Test Coordinator's Resource page of the Portal.

DTCs will have the opportunity to register new students in TIDE for AASCD through **March 29**, and confirm participation and order additional materials through **March 27**.

For assistance with Ohio's Alternate Assessment systems, please consult the user manuals located on the portal (oh.portal.airast.org), and contact the Ohio Help Desk with additional questions at 1-877-231-7809 (press 2) or OHHelpDesk@air.org. For general questions regarding AASCD, contact Andrew Hinkle, Office for Exceptional Children, at (614) 644-7304 or andrew.hinkle@education.ohio.gov.

Spring 2013 Alternate Assessment Second Raters
The State of Ohio requires that approximately 10 percent of students in the statewide Alternate Assessment-tested population have another trained test administrator, referred to as the second rater, observe the administration and independently score the student's responses in all tested content areas. Each district should expect to have at least one student per grade band who requires a second rater. If a student is selected to receive a second rating, every content area that the student is administered must have a second rater. Districts are required to review the list of students who have been selected for a second rating, identify qualified personnel to serve as second raters and create user accounts for them, and ensure that all second ratings are conducted and that the corresponding scores are entered in the Data Entry Interface.

Second rater assignments for the Spring 2013 Alternate Assessment administration are available in TIDE for the AASCD (oh.tide.airast.org). To view a list of students requiring a second rater, log into TIDE, navigate to the "View/Edit Students" tab under "Student Information," and search all schools and grades. Students assigned a second rater will have "Yes" in the Second Rater column. Note that districts are responsible for verifying whether any students who are pre-identified on February 11 or later were selected for a second rating.

Frequently asked questions about second raters and more information about how to access second rater assignments in TIDE can be found in the *Second Rater Fact Sheet and Guidance* document on the Test Coordinator's Resources page of the Alternate Assessment portal (oh.portal.airast.org).

Spring 2013 Alternate Assessment System Requirements Reminder
If your district will be administering the Spring 2013 Alternate Assessment, please note that the online Data Entry Interface requires the use of the Firefox browser. Districts should ensure that the Firefox browser is installed on any computers that test administrators will be using to enter Alternate Assessment scores. More information on supported Firefox browsers and other system requirements are available in the "AASCD Technology Requirements" document on the Test Coordinator Resources page of the Alternate Assessment Portal (oh.portal.airast.org).

Spring 2013 Alternate Assessment User Accounts
Test coordinators whose districts will be administering the Spring 2013 Alternate Assessment are highly encouraged to review the "User Role Matrix" and the "TIDE User Management Guidance" documents available on the Alternate Assessment Portal (oh.portal.airast.org). These documents offer information on the levels of access available to different user roles for Alternate Assessment systems and provide guidance for DTCs on adding Alternate Assessment user accounts. As a reminder, DTCs are responsible for setting up user accounts for their schools or delegating this responsibility.

Returning Spring 2013 Alternate Assessment Materials
There is no automatic pickup of Spring 2013 AASCD materials. DTCs are responsible for calling UPS to arrange for pick-up of secure test materials as soon as they are ready. The pick-up must occur no later than **Friday, April 5, 2013**. UPS can be reached at 1-866-857-1501. (Do NOT call the UPS general pick-up number found on the UPS website.) Inform UPS that you have UPS-RS labels, and be sure to schedule your pick-up at least one day in advance. Same-day service is not available in all areas. Tell the UPS service representative the tracking numbers printed on the UPS-RS labels.
If you have a daily scheduled UPS pick-up, you may send your return shipment with the rest of your packages; however, please set apart the DRC shipment for the driver. If you have any questions about returning your materials, please contact the Ohio Help Desk at 1-877-231-7809 (press 1).

Changes to the Ohio Downloadable Data File Layout for Alternate Assessment
Ohio's new Alternate Assessment for Students with Significant Cognitive Disabilities (AASCD) will be administered for the first time in spring 2013. The AASCD marks a change in Ohio's alternate assessment, which previously consisted of a portfolio-based collection of evidence. The AASCD is aligned to Ohio's Academic Content Standards–Extended (OACS-E) and designed to allow students to demonstrate their knowledge and skills in an appropriately rigorous assessment. This change necessitated revisions to the Ohio downloadable data file layout. Alternate Assessment downloadable data files, which will be released on June 15, 2013, will reflect the following layout changes for the AASCD:

- Raw scores, subscales, conditions, and indicators will not be reported.
- Scaled scores will be reported in the scaled score field, as they are for the regular assessments.
    - OAA-AASCD's ELA score will be reported in the reading field only. It will not be reported in the writing field, as writing is not currently being administered for OAA.
    - OGT-AASCD's ELA score will be reported in the writing and reading fields, consistent with past practice for OGT AASWD.

The updated downloadable data file layout has been posted to ODE's website, www.ohiodocs.org and oh.portal.airast.org. Please notify all personnel who work with your downloadable data file that a new layout is available. Note that the data layouts for OAA, OGT and OTELA have not changed.

Rules Book
The *Rules Book,* dated 9-27-12*,* has been posted on the ODE website. Districts should refer to the *Rules Book* for questions on the statewide assessments. There will be only one posting this year; however, any changes or corrections will be posted on the same page with the Rules Book. Please go to the ODE website at education.ohio.gov, keyword search: *Rules Book*. Please direct any questions on the *Rules Book* to Paula Mahaley by email: paula.mahaley@education.ohio.gov.

Community Schools and Change of Address
The Office of Curriculum and Assessment has received notices of address changes from community schools but is unable to assist in the process. All changes of address for community schools must be submitted to the Office of Community Schools (OCS). Prior to a community school attempting to change an address in OEDS the following documents **must be submitted to the Office of Community Schools (OCS)**:

- Copy of a signed and dated school Governing Authority Resolution or Board Minutes verifying the change of location with the new address.
- Updated School SOES Profile sent to School Finance.
- Sponsor Assurances for the new facility.
- W-9 with new address.
- Vendor Information Form—This document must be signed by the treasurer or authorized fiscal agent.
- Authorization Agreement for Direct Deposit (EFT).

Only after the above documents have been submitted to and approved by OCS may a school initiate a change of address in OEDS. Please contact Mary Cotton, Office of Community Schools at 614-995-1129 or at mary.cotton@education.ohio.gov if you need additional information.

Remember to Update Your Account Information in TIDE for OGT, OAA and OTELA
TIDE (www.ohtide.org) stores separate contact information and shipping addresses for OGT, OAA and OTELA. DTCs are required to confirm or update this information each time they log into TIDE for a new administration. DTCs can update their shipping address by calling the OGT Help Desk at 1-877-231-7809 (press 2). Note that shipping addresses **must** be up to date in the **Ohio Education Directory System (OEDS)** before they can be updated in TIDE. The district is responsible for verifying that the district's information in OEDS is up to date. Please contact ODE if you have questions about how to make changes to the district's OEDS information.

TIDE also stores contact information for the official DTC for each district—the person responsible for overseeing all the Ohio test administrations. This information is stored under My Account, which can be accessed by clicking [My Account] in the upper right corner of any TIDE page. Please make sure that the district checks and updates the information in My Account regularly.

Comment Forms
Please take a few minutes to complete the comment forms available on www.ohiodocs.org for each test administration. Your feedback is important to us.

Ohio Transition Document
Districts have questioned which standards the OGT will assess. The standards to be assessed by the OGT are listed in the Ohio Transition document, which has been placed toward the end of this newsletter.

Spring 2013 Alternate Assessment for Students with Significant Cognitive Disabilities (AASCD) Key Dates	
2/11/13	Spring 2013 AASCD Administration Materials Arrive in Districts
2/11/13 – 3/27/13	Spring 2013 AASCD TIDE Additional Order Window
2/11/13 – 3/29/13	Spring 2013 AASCD TIDE Additional Pre-ID Window
2/25/13 – 3/29/13	**Spring 2013 AASCD Administration Window** (All scores must be entered and submitted in the Online Data Entry Interface by March 29, 2013)
2/25/13 – 4/4/13	Spring 2013 AASCD Invalidations Window
4/5/13	Spring 2013 AASCD Non-Scorable Secure Materials Returned to DRC
6/15/13	Spring 2013 AASCD Downloadable Data Available for Districts
7/19/13	Spring 2013 AASCD Paper Score Reports DID
8/23/13	Spring 2013 AASCD Interactive Data Available for Districts

Spring 2013 Ohio Test of English Language Acquisition (OTELA) Key Dates	
1/7/13 – 3/6/13	Spring 2013 OTELA additional order window open in TIDE
1/7/13 – 3/15/13	Spring 2013 OTELA pre-processing record change window open in TIDE
1/14/13 – 3/8/13	**Spring 2013 OTELA administration**
1/14/13 – 3/15/13	Spring 2013 OTELA invalidations window open in TIDE
3/11/13	Spring 2013 OTELA materials pickup deadline in order to receive results
4/17/13 – 4/18/13	Spring 2013 OTELA pre-reporting record change window open in TIDE
5/8/13	Spring 2013 OTELA downloadable data files posted
5/8/13 – 6/5/13	Spring 2013 OTELA verification window open in TIDE
5/16/13	Spring 2013 OTELA printed reports due in district
5/23/13	Spring 2013 OTELA interactive data available online

Spring 2013 Ohio Graduation Test (OGT) Key Dates	
2/19/13 – 3/19/13	Spring 2013 OGT additional order window open in TIDE
2/25/13	Spring 2013 OGT materials due in district
2/25/13 – 4/1/13	Spring 2013 OGT pre-processing record change window open in TIDE
3/11/13 – 3/24/13	**Spring 2013 OGT administration**
3/11/13 – 4/11/13	Spring 2013 OGT invalidations window open in TIDE
3/18/13	Spring 2013 OGT automatic pickup of **scorable** answer documents by UPS at nonpublic, community and Joint Vocational Schools and at public districts with only one testing school
3/19/13	Spring 2013 OGT automatic pickup of **scorable** answer documents by UPS at the district location where materials were delivered for public districts with more than one testing school within the district
3/25/13	Spring 2013 OGT materials pickup deadline in order to receive on-time results
4/25/13 – 4/29/13	Spring 2013 OGT pre-reporting record change window open in TIDE
5/13/13	Spring 2013 OGT downloadable data files posted
5/13/13 – 6/21/13	Spring 2013 OGT rescore/verification window open in TIDE
5/23/13	Spring 2013 OGT printed reports due in district
5/23/13	Spring 2013 OGT interactive data available online

Summer 2013 Ohio Graduation Test (OGT) Key Dates	
4/29/13 – 5/3/13	Summer 2013 OGT confirm participation window open in TIDE
5/13/13 – 5/17/13	Summer 2013 OGT Pre-ID window open in TIDE
6/10/13	Summer 2013 OGT materials due in district (including Pre-ID labels)
5/27/13 – 6/25/13	Summer 2013 OGT additional order window open in TIDE
6/17/13 – 6/30/13	**Summer 2013 OGT administration**
6/17/13 – 7/9/13	Summer 2013 OGT pre-processing record change window open in TIDE
6/17/13 – 7/9/13	Summer 2013 OGT invalidations window open in TIDE
8/5/13	Summer 2013 OGT downloadable data files posted
8/5/13 – 9/26/13	Summer 2013 OGT rescore/verification window open in TIDE
8/27/13	Summer 2013 OGT printed reports due in district
8/27/13	Summer 2013 OGT interactive data available online

ODE Website: Key Words

Go to education.ohio.gov, which is the home page for the Ohio Department of Education. Use the search box in the top right corner for the keywords listed below.

If you use these keyword search terms:	**You will find links to:**
Acceleration Policy	Information and resources for the grades 3 through 8 regarding the State Board of Education's model policy on acceleration, acceleration updates
Alternate Assessment	Manuals and information about Ohio's alternate assessment for students with significant cognitive disabilities (AASCD)
Diagnostic Assessments	Information and resources for the grades K through 3 Diagnostic Assessments in reading, mathematics and writing
Guidelines for the Identification	Information and resources for the identification and assessment of the limited English proficient student.
Kindergarten Readiness Assessment-Literacy (KRA-L)	Information and resources for the Kindergarten Readiness Assessment-Literacy (KRA-L), which is given to all kindergarten students up through the first six weeks of school. The assessment will measure skill areas important to becoming a successful reader. It also will help teachers plan for experiences and lessons that encourage reading.
Limited English Proficient(LEP)/English Language Learners (ELL)	Information from the Lau Center on Limited English Proficient (LEP) students/English Language Learners (ELL)
Newsletters	Archived copies of the Ides of ODE monthly e-newsletter on curriculum and assessment; the K–8 District Test Coordinator monthly newsletter and the OGT District Test Coordinator monthly newsletter
Next Generation of Assessments	Information on the new online assessments developed by the Partnership for Assessment of Readiness for College and Careers (PARCC) for the English language arts and mathematics assessments and by Ohio for the science and social studies assessments
Ohio Achievement Assessments (OAA)	The OAA information and resources
Ohio Documents – Assessment Resources	*District Test Coordinators' Manuals*, *Building Test Coordinators' Manuals*, *Directions for Administration, Interpretation Guide* for OAA, OGT, OTELA and AASWD ohiodocs.org
Ohio Graduation Tests (OGT)	The OGT information and resources
Ohio Instructional Materials (IMS)	Ohio's web-based sources to help teachers and educators creatively teach Ohio's Academic Content Standards to improve student achievement in Ohio ims.ode.state.oh.us
Ohio Online Assessment Reporting System (OOARS)	Secure access to data files of scored tests for authorized users for grades 3–8 achievement assessments, OGT and OTELA reports.success-ode-state-oh-us.info/Login.aspx
Ohio Test of English Language Acquisition (OTELA)	Information about the OTELA, the annual measure of English language proficiency required for all Limited English Proficient (LEP) students/English Language Learners (ELL) in Ohio.
Practice Tests (OAA or OGT)	Half- and full-length assessments designed for students as study aids for achievement and graduation tests downloadable as Adobe Acrobat (PDF) - based documents.
Released Tests (OAA or OGT)	Released test materials used during previous years. These pages contain links to Adobe Acrobat (PDF)-based versions of these released tests and test questions.
State Student Identifier (SSID)	SSID policy, SSID Users' Manual, requirements

If you use these keyword search terms:	You will find links to:
Special Versions	Samples of state assessments in a variety of formats that assist with providing accommodations to students whose IEP, 504 or English Language Learners (ELLs) status allows for use of special testing accommodations (including large print, English audio (read-aloud) and foreign language translation versions).
Success Website (OAA and OGT) for students, teachers, parents	Online practice tests using released test questions, statewide item performance information, cross-references with standards and benchmarks, parent-friendly explanations of questions, practice scoring tools for constructed-response questions, information on score report interpretation for the OAA and OGT portal.success-ode-state-oh-us.info
Test Blueprints (OAA or OGT)	Test blueprints that contain information about individual tests, including the number of test questions and the number of points for each test question. In addition, test blueprints identify the number of test questions by category: short-answer, multiple-choice or extended-response. This site also includes the policies on rules, protractors and calculators.
Test Dates	Several years' listing of dates of test administration
Testing and Assessments	Statewide testing home page
Testing Data	Statistical summaries and item analysis reports related to the various testing instruments developed and administered by the Ohio Department of Education (preliminary statewide results, raw score cuts for each test form, estimates of reliability, basic descriptive statistics)
Testing Rules Book	Comprehensive information about the administration of Ohio's statewide tests, including information on testing accommodations
TIDE	Website for customer service and to order materials for the OAA, OGT and OTELA. District Test Coordinator secure access only. ohtide.org

Ohio's Transition Overview

	2011-2012 Academic Year Transition Year 1	2012-2013 Academic Year Transition Year 2	2013-2014 Academic Year Transition Year 3	2014-2015 Academic Year Full Implementation
What should district leaders be doing?	Develop and initially implement an organized transition plan which includes gap analysis work, beginning with K-2. Redesigned district curriculum based on revised Academic Content Standards and Model Curriculum. Provide opportunities for staff to participate in state and district sponsored professional development on Academic Content Standards, model curricula and instructional practice.	Continue to implement transition plan. Make changes (if needed) to the plan based on the gap analysis data. Pilot and refine the redesigned district curriculum based on revised Academic Content Standards and Model Curriculum. Phase out content no longer present in the common core and revised Academic Content Standards and Model Curriculum. Provide opportunities for staff to participate in state and district sponsored professional development on Academic Content Standards, model curricula, instructional practice and assessment.	Continue to implement transition plan. Fully implement (and continue to modify) the refine district curriculum based on revised Academic Content Standards and Model Curriculum. Provide opportunities for staff to participate in state and district sponsored professional development on Academic Content Standards, model curricula, instructional practice and assessment.	Full implementation of the refined district curriculum based on revised Academic Content Standards and Model Curriculum. Provide opportunities for staff to participate in state and district sponsored professional development on Academic Content Standards, model curricula, instructional practice and assessment.
What should teachers be doing?	Examine ODE's Comparative Analysis Documents to outline changes. Familiarize self with the revised Academic Standards and Model Curriculum. Experiment with the resources, strategies, or classroom examples found in the document. Participate in state and district sponsored professional development opportunities supporting deeper content knowledge, increased rigor, and instructional practice. Incorporate 21st \Century (Universal) Skills and College – Career Readiness standards into instruction through lessons, labs, projects and activities.	Develop expertise in new grade-level content. Include an examination of the conceptual learning progressions for adjacent grades. Pilot refined district curriculum, using resources and instructional strategies from the revised Academic Standards and Model Curriculum document. Incorporate 21st Century (Universal) Skills and College – Career Readiness standards into instruction through lessons, labs, projects, and activities. Participate in state and district -sponsored professional development opportunities supporting deeper content knowledge, increased rigor, and instructional practices.	Implement the redesigned district curriculum using resources and instructional strategies from the revised Academic Standards and Model Curriculum document. Ensure that lessons, labs, activities, and projects support 21st Century (Universal) Skills and College – Career Readiness. Use the Eye of Integration to design a project or unit. Evaluate lessons to ensure curriculum focus. Eliminate parts of lessons or units that do not have a strong connection.	Fully implement the redesigned district curriculum using resources and instructional strategies from the revised Academic Standards and Model Curriculum document. Ensure that lessons, labs, activities, and projects support 21st Century (Universal) Skills and College – Career Readiness. Use the Eye of Integration to design projects or units. Evaluate lessons to ensure curriculum focus. Eliminate parts of lesson or units that do not have a strong connection.

Ohio's Transition Overview

	2011-2012 Academic Year Transition Year 1	2012-2013 Academic Year Transition Year 2	2013-2014 Academic Year Transition Year 3	2014-2015 Academic Year Full Implementation
What support is ODE providing?	Comparative Analysis Documents. Targeted Professional Developments Meetings. Guidance document for evaluating resources. Webinars/Webcasts.	Curriculum and Instruction examples, such as the Eye of Integration. Resource and Materials Filters. Targeted Professional Developments Meetings. Guidance document for evaluating resources. Webinars/Webcasts.	Curriculum and Instruction examples, such as the Eye of Integration. Resource and Materials Filters. Targeted Professional Development Meetings/Webinars/Webcasts. Webcasts that illustrate how to use the revised Academic Content Standards and Model Curriculum Documents.	Curriculum and Instruction examples, such as the Eye of Integration. Resource and Materials Filters. Targeted Professional Developments Meetings/Webinars/Webcasts. Webcasts that illustrate how to use the revised Academic Content Standards and Model Curriculum Documents.
What about assessment?	State assessments remain aligned to the 2001-2002 Academic Content Standards. OAA/OGT item banks are being aligned to the common core and revised Academic Content Standards and Model Curriculum.	State assessments remain aligned to the 2001-2002 Academic Content Standards. Pilot online test prototypes and innovative testing options (such as performance-based or formative).	As blueprint flexibility allows, focus on assessing the content shared by the 2001-2002 Standards and the 2010 Standards and Model Curriculum document. Field testing PARCC items for Mathematics and ELA, state-developed items for Social Studies and Science.	New state assessment system fully operational and aligned to the 2010 Academic Content Standards and Model Curriculum.

Language Translator Request
Ohio Graduation Tests (OGT)
Spring 2013 Administration
Languages other than Arabic, Mandarin Chinese, and Spanish

School contact information – Complete all fields

District Name _____

School Name _____

School Contact _____
(DRC will contact this person to provide assistance in locating a translator.)

Title _____

Address 1 _____

Address 2 _____

City _____ State _____

Zip Code _____

District IRN _____

School IRN _____

Telephone _____

Email Address _____

Date _____

Complete one entry for each student who needs a language translator – Copy this page as needed

Student Name _____

Subject _____

Student ID # _____

Student Grade _____

Language _____

PLEASE CHECK ONE

- ☐ A district/school employee will serve as the language translator for this student.
- ☐ The district/school will obtain a language translator for this student.
- ☐ The district/school needs DRC to assist in locating a language translator.
  (DRC will email a list of translators to the school contact.)

Student Name _____

Subject _____

Student ID # _____

Student Grade _____

Language _____

PLEASE CHECK ONE

- ☐ A district/school employee will serve as the language translator for this student.
- ☐ The district/school will obtain a language translator for this student.
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  (DRC will email a list of translators to the school contact.)

Complete this information for your school and return the page(s) to your district test coordinator.

District test coordinators must fax this form to:
Data Recognition Corporation, toll-free at: 1-866-377-1249.