

DISTRICT TEST COORDINATOR NEWSLETTER

9 – 12 Assessments



You are receiving this newsletter because you are on record as a district test coordinator at the American Institutes for Research (AIR). As a district test coordinator you are responsible for sharing this information, as appropriate, with other staff in your district. Previous *9-12 District Test Coordinator* newsletters are online. Go to education.ohio.gov and search keyword “newsletters.”

Spring 2014 Ohio Graduation Test (OGT) Results

Downloadable data files with test results for all students whose answer documents were returned to Data Recognition Corporation by **March 24** will be posted online **May 12**. Printed score reports will be delivered to districts on **May 22**, and interactive data are available online **May 22**. OGT results are accessed through the Ohio Online Assessment Reporting System (OOARS) at portal.success-ode-state-oh-us.info. Instructions for accessing data in OOARS are available [here](#).

Spring 2014 OGT Rescores and Verifications

The Test Information Distribution Engine (TIDE), www.ohtide.org, will accept Spring 2014 OGT rescore and verification requests **May 12-June 20**. Requests are subject to Ohio Department of Education approval. There is a \$25 charge for each verification request. Additionally, there is a \$25 charge for processing rescore requests unless the rescore results in a score change. Instructions for requesting rescoring or verifications may be found at this [link](#). Contact the OGT Help Desk at 1-877-231-7809 with questions about OGT rescoring and verifications.

Summer 2014 OGT

[TIDE for OGT](#) will be open **April 28-May 2** for districts to indicate their intent to participate in the Summer 2014 OGT administration. Test materials will only be sent to districts that indicate their intent. If you think you will be conducting summer testing, but are unsure, please confirm participation. If you learn that your district will not offer summer testing after you have confirmed participation in TIDE, you can cancel your order by calling Data Recognition Corporation (1-877-231-7809, press 1) no later than **May 26**. TIDE will be preloaded with test booklets and answer documents based on the number of students who tested in each district in summer 2013, with a minimum of 10 answer documents and 10 test booklets in each subject per district. During the **April 28-May 2** window to confirm participation, districts can decrease the preloaded quantities, but no increases in the preloaded quantities will be approved. Additional materials and special versions (large-print and Braille test booklets and language translation scripts) can be ordered during the additional order window: **May 26-June 24**. TIDE will accept Pre-ID files for summer 2014 OGT testing from **May 12-16**. Students should be pre-identified under the district and school where their results should be sent. The summer 2014 OGT will be administered **June 16-29**. Summer testing is optional. Participating schools and districts do not need to offer all five tests.

Please Double Check Your Summer 2014 OGT Pre-ID File

Summer 2014 OGT Pre-ID files will not be accepted in TIDE after **May 16**, and Pre-ID labels cannot be ordered during the additional order window. If you need help checking that your Pre-ID file uploaded correctly, please contact the OGT Help Desk at 1-877-231-7809 (press 2) before May 16 for assistance.



Home District Reminder

The Home District IRN (positions 488-493 in the Ohio Pre-ID File Layout) and the Home School IRN (positions 494-499) are to be used for a student who is attending an institution that differs from the district that will grant the student's diploma. The most common scenario for including Home District and School information with a Pre-ID record is a student who attends a Joint Vocational School or Career Technology Center. Community schools that provide diplomas to their students should not include a student's residential district in the Home District IRN positions of the Pre-ID record; including the community school student's residential district in the Home District field results in the student's scores being reported to that district unnecessarily.

Who Can Take the Summer 2014 OGT?

Summer testing is for students who have completed grade 10 or above; who are in an adult high school program; who have completed curriculum requirements for graduation, but who have not passed all required tests; or who are enrolled in state-approved STEM schools. Only students who were classified as grade 10 or above by June 30 of the preceding school year, or students who are below grade 10 but enrolled in state-approved STEM schools, may participate. Students who are enrolled in school are expected to complete 10 hours of intervention for each subject area in which they will be tested. Students who have completed curriculum requirements for graduation may test without the required 10 hours of intervention.

Foreign Exchange Students

All foreign exchange students classified as grade 10 or above must take the OGT no matter the intention of receiving a diploma or not receiving one. This should include first time Grade 10 test takers and Grade 11 and 12 students who have not passed all portions of the OGT. Only foreign exchange students who have been identified as English language learners may have accommodations. Additional information concerning the administration of the OGT to foreign exchange students may be found in the [Rules Book](#).

Adult Non-Students Who Have Not Passed the OGT

Adults who are no longer enrolled in any school in Ohio but who have completed all high school requirements and still need to pass one or more OGT subject areas may contact any district that is administering the OGT. If adult non-students request an OGT administration, districts must make the testing opportunity available to them per Ohio Revised Code 3301.0711(8)(b). These students are to be coded as grade 14 (OGT Only). The adult will need to present a photo ID and sign a statement that she or he has completed all high school requirements before she or he will be allowed to take the OGT.

Medical Waiver

The timeline for requesting a medical waiver for the Alternate Assessment is Feb. 24-May 9. A medical waiver allows a district to exclude from its accountability totals the student who has had a medical emergency immediately before the test window begins. The medical emergency as defined by the federal government does not include a medical condition that has been known throughout the school year leading up to the test window. Please contact Jackie Seward with questions at 614-387-7570 or jackie.seward@education.ohio.gov. The application is at this [link](#).

Spring 2014 AASCD Results

District test coordinators can access AASCD downloadable data files in the Online Reporting System for the spring 2014 AASCD administration. A table of performance standard cut scores is available on the [Test Coordinator's](#) resource page of the Alternate Assessment Portal. Printed family score reports will arrive in districts June 6.

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Spring 2014 Ohio Test of English Language Acquisition (OTELA) Results and Verifications

Spring 2014 OTELA downloadable data will be available **May 7**. Student score reports will be delivered to districts by **May 15**. [TIDE](#) will be open **May 7-June 4** for districts to submit verification requests. There will be a \$25 charge for each verification. There are no rescues for OTELA. Purchase orders for OTELA verifications should be payable to American Institutes for Research and faxed to 614-220-9012 or mailed to American Institutes for Research, Attn: Beth Flint, 41 South High Street, Suite 2425, Columbus, OH 43215. The purchase order number is required for each verification request. Results will not be posted in TIDE until the district's purchase order is received. The district test coordinator can access the results through [TIDE](#). Printed results will not be sent to the district.

Community Schools and Change of Address

The Office of Curriculum and Assessment has received notices of address changes from community schools, but is unable to assist making these changes. [Here](#) are the instructions for the sponsor of the community school making an address change.

Comment Forms

Please take a few minutes to complete the comment forms available on the Ohio Department of Education website at this [link](#) for each test administration. Your feedback is important to us.

Assessment Keywords

For a list of keywords and short descriptions for assessment information on the Ohio Department of Education's website that you might find helpful, click [here](#).

Parent/Legal Guardian Viewing Policy

Parents/legal guardians of students who wish to review student response documents from statewide assessments may do so only under the supervision of Ohio Department of Education personnel. [Here](#) is the policy.

Accessing Success or Ohio Online Assessment Reporting System with Internet Explorer 10

If you have difficulty accessing Success or OOARS with Internet Explorer 10, click [here](#) for assistance.

Rules Book

The 2013 *Rules Book* is posted [here](#). Please direct any questions on the *Rules Book* to Paula Mahaley by email to paula.mahaley@education.ohio.gov.

OOARS Data Cleanup

Due to its size, the OOARS requires database cleanup. IMPORTANT: Data for administrations of the OAA, OGT and OTELA prior to **fall 2011** will be removed from OOARS on **May 24**. All data for the portfolio-based Alternate Assessment for Students with Disabilities, which was last administered in spring 2012, will be removed from OOARS. Districts that wish to download copies of their downloadable data files for administrations that will be removed have the opportunity to do so through **May 23**. As a reminder, data available in OOARS is considered preliminary and is not the final score record. The data districts submit to EMIS are the official records.



OHIO'S NEXT GENERATION ASSESSMENTS

Spring 2014 Field Test Information

Spring 2014 Field Tests

Ohio students participated in the performance-based assessments field test during March and April. They will participate in the end-of-year assessments field test during May and June. There continue to be two separate field tests by subjects: science and social studies developed by Ohio and English language arts and mathematics developed by PARCC.

The remaining administration windows are as follows:

- Science and social studies end-of-year:
May 5-16;
- English language arts and mathematics end-of-year:
May 5-June 6.

Please contact Max Xu at max.xu@education.ohio.gov or Larry Early at larry.early@education.ohio.gov with questions about the English language arts/Literacy and mathematics field tests.

Please contact Sara Allen at sara.allen@education.ohio.gov or Paula Mahaley at paula.mahaley@education.ohio.gov with questions about the science and social studies field tests.

PARCC Documents Released for Field Test

PARCC documents were released in January. Included with these documents are manuals for test administration, user guides for technical issues and many others. Administration documents and resources that will be used for the field test may be found at this [link](#). Districts and schools that are participating in the field test must become familiar with these documents prior to the field test. Please go to the [Ohio Department of Education web page](#) for immediate links to PARCC documents.

Websites for PARCC

Please go to these websites for information on the tests developed by PARCC:

General information: <http://parcconline.org>
Field Test: <http://parcconline.org/field-test>
System Check: <http://parcc.pearson.com/systemcheck>
Support: <http://parcc.pearson.com/support>
PearsonAccess: www.parcc.pearson.com
TestNav 8 Requirements: <http://parcc.pearson.com/tn8requirements>

Pearson Access is the developer of the test. TestNav is the hardware and software provider.

Portal for Information on the Ohio Online Science and Social Studies Field Tests 2014

Please go to this [link](#) for information and materials on the Ohio Online Science and Social Studies Field Tests to be conducted in spring 2014. Please contact Sara Allen at sara.allen@education.ohio.gov with questions on the science and social studies field tests.

The Field Test Portal includes three surveys for test coordinators and test administrators who participated in the science and social studies field tests to submit their feedback. If you participated in the field tests, we encourage you to complete one of the three available surveys.

OHIO'S NEXT GENERATION ASSESSMENTS

School Year 2014-2015 Information

The [test dates](#) for the 2014-2015 school year are posted on the Ohio Department of Education website. Please note that districts/schools are allowed only a *20-consecutive school day* test window. While the dates indicate a 25-school day test window, the extra five days were included for those districts/schools that have a spring break in the test window. The five-week test window allows a district/school a spring break and the four weeks of testing.

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MAY 2014

Key Dates

Spring 2014 PARCC Field Test – Paper-based test only

April 21-June 4*	Additional orders window for end-of-year assessment (EOY) test materials including return materials
Pick-ups must occur no later than one week after the testing window ends based on the district test schedule	

*Please note PARCC dates on PARCC website are for all states and will not match Ohio's field test window posted above

Spring 2014 Ohio Test of English Language Acquisition

May 7	Downloadable data files posted
May 7-June 4	Verification window open in TIDE - no rescores available for OTELA
May 15	Printed reports due in district
May 22	Interactive data available

Spring 2014 AASCD

June 6	Printed reports due in district
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Spring 2014 OGT

May 12	Downloadable data files posted
May 12-June 20	Rescore/verification window open in TIDE
May 22	Printed reports due in district. Interactive data available online

Summer 2014 OGT

April 28-May 2	Confirm participation window open in TIDE
May 12-16	Pre-ID window open in TIDE
May 26-June 24	Additional order window open in TIDE
June 9	Materials due in district
June 16-29	Summer 2014 OGT administration
June 9-July 8	Pre-processing record change window open in TIDE
June 16-July 8	Invalidation window open in TIDE
August 4	Downloadable data files posted
August 4-Sept. 25	Rescore and verification window open in TIDE
August 26	Printed reports due in district. Interactive data available online