

Schedule of Events

Test Dates for the ACT® Test

Paper Testing	Date/Window
Initial test date—standard time	September 22, 2020
Initial testing window—accommodations and/or supports	Weekdays September 22, 2020 – October 2, 2020
Makeup test date—standard time	October 6, 2020
Makeup testing window—accommodations and/or supports	Weekdays October 6, 2020 – October 12, 2020
Emergency test date—standard time	October 20, 2020
Emergency testing window—accommodations and/or supports	Weekdays October 20, 2020 – October 26, 2020

Communications

ACT communicates with the school test coordinator (TC) and the district test coordinator (DTC) about upcoming activities. ACT does not communicate with any other staff. The TC is responsible for including test accommodation coordinators (TAC), room supervisors (RS), and proctors (P) in activities and training opportunities.

Your Website

The [ACT Ohio Testing Website](#) is your one-stop-shop for all of your resources.

Preparing for Initial Test Date

Open Date	Close Date	Who Takes Action	Event
July 28, 2020		TC, TAC	Attend a Q&A session about test administration, accommodations, and supports. <i>Time TBD</i> Registration link: https://event.on24.com/wcc/r/2450402/987F017164C6BB2E8ACB211A4B6370CD
August 3, 2020	August 21, 2020	TC	Manage participation and shipping dates in PearsonAccess ^{next} ™.

Open Date	Close Date	Who Takes Action	Event
August 3, 2020	August 21, 2020	TC	Verify the shipping address in PearsonAccess ^{next} . Submit an Address Change Request form if the address needs updated.
May 4, 2020	August 14, 2020	TC, TAC	Request accommodations and/or supports for eligible examinees through the Test Accessibility and Accommodations System (TAA).
August 3, 2020	August 21, 2020	TC	Verify student enrollment for test materials and enroll/unenroll students who need to be added or removed in PearsonAccess ^{next} . <i>Note: Students added after this deadline will not receive barcode labels.</i>
After receiving a decision notification	September 18, 2020	TC, TAC	Request reconsideration of accommodations and/or supports in TAA.
August 17, 2020	September 18, 2020	TC, TAC	Request late consideration of accommodations and/or supports for eligible examinees in TAA using the Late Consideration Request form. See the form for details.
August 31, 2020	September 11, 2020	TC	Order additional standard time materials for use on the initial test date, September 22, as needed.
August 31, 2020	September 11, 2020	TC, TAC	Order non-college reportable accommodations materials for use during the initial testing window, September 22 – October 2, in PearsonAccess ^{next} .
September 7, 2020	September 11, 2020	TC	Receive test materials, if this is the testing window you chose in PearsonAccess ^{next} . <i>Note: If you are not testing on September 22, you will receive your secure materials the week before your selected test date.</i>
After materials arrive	September 21, 2020	TC	Conduct sessions for examinees to complete non-test information.
After materials arrive	September 21, 2020	TC	Train room supervisors and proctors. Prepare rooms and materials.
September 22, 2020		TC, RS, P	Administer the ACT with standard time using standard materials on the initial test date.
September 22, 2020 – October 2, 2020		TC, TAC, RS, P	Administer the ACT with accommodations and/or supports using accommodations and/or supports materials during the initial testing window. <i>Note: Test only on weekdays.</i>

Open Date	Close Date	Who Takes Action	Event
September 23, 2020		TC	Return test booklets, used answer documents, and test administration forms from the initial test date—standard time to the DTC.
September 24, 2020		DTC	Return test booklets, used answer documents, and test administration forms from the initial testing window—accommodations and/or supports to ACT. Receipt deadline at ACT: September 29, 2020. <i>Note: Late-arriving answer documents will not be scored.</i>
October 3, 2020	October 5, 2020	TC	Return test booklets, used answer documents, and test administration forms from the initial testing window—accommodations and/or supports to the DTC.
October 6, 2020		DTC	Return test booklets, used answer documents, and test administration forms from the initial testing window—accommodations and/or supports to ACT. Receipt deadline at ACT: October 9, 2020. <i>Note: Late-arriving answer documents will not be scored.</i>

Preparing for Makeup Test Date

Open Date	Close Date	Who Takes Action	Event
September 22, 2020	September 25, 2020	TC	Order standard time materials for use on the makeup test date, October 6.
September 22, 2020	September 25, 2020	TC	Order accommodations and/or supports materials for makeup testing by calling ACT Accommodations at 800.553.6244, ext. 1788, if the school tested on September 22.
September 22, 2020	September 25, 2020	TC, TAC	Order non-college reportable accommodations materials for use during the makeup testing window, October 6-12, in PearsonAccess ^{next}
August 24, 2020	October 5, 2020	TC	Request that ACT add or remove students by submitting the Enroll or Unenroll Students file in PearsonAccess ^{next} for changes in enrollment. <i>Note: Students added during this window will not receive barcode labels.</i>
September 28, 2020	October 2, 2020	TC	Receive materials for makeup testing.

Open Date	Close Date	Who Takes Action	Event
After materials arrive	October 5, 2020	TC	Conduct sessions for examinees to complete non-test information. <i>Note: This is only required for examinees who have not previously completed it.</i>
October 6, 2020		TC, RS, P	Administer the ACT with standard time using standard materials on the makeup test date.
October 6, 2020 – October 12, 2020		TC, TAC, RS, P	Administer the ACT with accommodations and/or supports using accommodations and/or supports materials during the makeup testing window. <i>Note: Only test on weekdays.</i>
October 7, 2020		TC	Return materials from the makeup test date—standard time to the DTC.
October 8, 2020		DTC	Return materials from the makeup test date—standard time to ACT. Receipt deadline at ACT: October 13, 2020. <i>Note: Late-arriving answer documents will not be scored.</i>
October 13, 2020		TC	Return materials from the makeup testing window—accommodations and/or supports to the DTC.
October 14, 2020		DTC	Return materials from the makeup test date—standard time to ACT. Receipt deadline at ACT: October 19, 2020. <i>Note: Late-arriving answer documents will not be scored.</i>

Preparing for Emergency Test Date

Open Date	Close Date	Who Takes Action	Event
October 6, 2020	October 9, 2020	TC	Order standard time materials for use on the emergency test date, October 20.
October 6, 2020	October 9, 2020	TC	Order accommodations and/or supports materials for makeup testing by calling ACT Accommodations at 800.553.6244, ext. 1788.

Open Date	Close Date	Who Takes Action	Event
October 6, 2020	October 9, 2020	TC, TAC	Order non-college reportable accommodations materials for use during the emergency testing window, October 20-October 26, in PearsonAccess ^{next} .
August 24, 2020	October 19, 2020	TC	Request that ACT add or remove students by submitting the Enroll or Unenroll Students file in PearsonAccess ^{next} for changes in enrollment. <i>Note: Students added during this window will not receive barcode labels.</i>
October 12, 2020	October 16, 2020	TC	Receive materials for emergency testing.
After materials arrive	October 19, 2020	TC	Conduct sessions for examinees to complete non-test information.
October 20, 2020		TC, RS, P	Administer the ACT with standard time using standard materials on the emergency test date.
October 20, 2020 – October 26, 2020		TC, TAC, RS, P	Administer the ACT with accommodations and/or supports using accommodations and/or supports materials during the emergency testing window. <i>Note: Only test on weekdays.</i>
October 21, 2020		TC	Return materials from the makeup test date—standard time to the DTC.
October 22, 2020		DTC	Return materials from the makeup test date—standard time to ACT. Receipt deadline at ACT: October 27, 2020. <i>Note: Late-arriving answer documents will not be scored.</i>
October 27, 2020		TC	Return materials from the makeup testing window—accommodations and/or supports to the DTC.
October 28, 2020		DTC	Return materials from the makeup testing window—accommodations and/or supports to ACT. Receipt deadline at ACT: November 2, 2020. <i>Note: Late-arriving answer documents will not be scored.</i>