

Combined Requirements

The Continuous Notice of Non-Discrimination

OCR recognizes the variations among the regulations governing notice requirements and understands that schools and colleges may wish to use one statement to comply with all requirements of the regulations implementing Title VI, Title IX, Section 504, and the Age Discrimination Act. Public institutions also may wish to include Title II of the ADA in their statement. OCR encourages one combined notice for the regulations.

A combined non-discrimination notice should contain two basic elements: (1) a statement of non-discrimination that specifies the basis for non-discrimination; and (2) identification by name or title, address, and telephone number of the employee or employees responsible for coordinating the compliance efforts.

The regulations do not require that a recipient identify the pertinent regulations by title.

Sample Notice of Non-discrimination

The following sample notice of non-discrimination meets the minimum requirements of the regulations enforced by OCR:

The (Name of Recipient) does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities (and provides equal access to the Boy Scouts and other designated youth groups).¹ The following person has been designated to handle inquiries regarding the non-discrimination policies:

Name and/or Title

Address

Telephone No.

Name and/or Title²

Address

Telephone No.

¹Only public elementary or secondary schools or local or state educational agencies that receive funds made available through the Department of Education should include the words "and provides equal access to the Boy Scouts and other designated youth groups." **This is only a recommendation.**

²For use when more than one official has been designated to coordinate civil rights compliance.

For further information on the notice of non-discrimination, visit:

<http://www.ed.gov/about/offices/list/ocr/docs/nondisc.html>

Additional "suggested" information to add to the continuous nondiscrimination notice:

This notice is available in large print, on audio tape, and in Braille. [If additional alternative formats are available, such as computer bulletin boards, school districts may state that this notice is available in the additional alternative formats.]