

Equity Lab

Root Cause Analysis Tool – 5 Whys

1. Add categories of potential root causes to the left column.
2. Ask, “Why,” would that be a potential root cause to the gap in the next column?
3. Ask “Why,” about the 1st supporting reason and continue for the next 3 columns.
4. The category with the most supporting Whys would likely be a root cause to the gap.

Root Cause Category	Why 1? ➔	Why 2? ➔	Why 3? ➔	Why 4? ➔	Why 5?