

The Career-Technical Education Middle Grades Waiver form is now available. Middle grades CTE waivers must be completed yearly. The deadline for the waiver is September 30. The waiver is accessible through the SAFE account. The district will have access to the form through the account linked to the Superintendent or Superintendent Designee.

Here are the steps to completing the form:

- Access the SAFE account at: <https://safe.ode.state.oh.us/portal>
- Click on the “Forms” link:

Web Systems	Description
ARRA 1512	ARRA 1512 Reporting
CCIP	Comprehensive Continuous Improvement Planning Application
Collaboration Center	Content Sharing and Work Site
Compliance	Compliance Tracking System
Early Childhood Education Expansion	Early Childhood Education Expansion
Exceptional Children	Gifted, Focused Monitoring, Autism, Procedural Safeguards
Forms	Electronic Forms and Waiver Submission
HRMS	Human Resources Management System
NPDS	Non Public Data System
ODE CORE	Online Licensure System
Substantive	Substantive Action Standard Education IPM

- Click on the “CTE Middle School Waiver” box.
- Fill out the waiver. Make sure that you answer all questions and upload the board resolution when prompted.
- As you are filling out the waiver the status box will say, “In Process.” Once all necessary information has been provided update the status to “Completed.” The waiver process is not finished until the document is updated to “Completed.”

Surveys:

Survey Plan	Start Date	End Date	Completion Status	Details	Print
FY 2016 CTE Middle School Waiver	07/01/2015	06/30/2016	Completed		

- Once the waiver is marked “Completed” you are done. You will receive no further communication regarding the form status.
- Should you have any questions please contact the Office of Career-Technical Education at 614-466-3430.

For technical questions above and beyond what is listed please have the school contact Leah Amstutz- Associate Director of Career-Technical Education.