

Career-Technical Education (CTE) Student Follow-Up Survey Secondary Workforce Development

2020-2021 Instructions

CTE Student Follow-Up Survey

The CTE Student Follow-up Survey is a tool for the collection of data for these secondary CTE indicators of performance:

1. Technical Skill Attainment (5S4) – Whether students have taken and passed an aligned technical assessment;
2. Placement (3S1) – Apprenticeship, employment, military, service/volunteer program, and postsecondary enrollment/advanced training status; and
3. State or Industry-recognized Certificate or License (State Quality Indicator 1) – Whether students have obtained a State certificate or license or an industry certificate.

Standardized Follow-Up Survey Processes

Ohio follow-up processes are aligned with the Perkins V guidance issued by the U.S. Department of Education, Office of Vocational and Adult Education. For validity and reliability purposes, all school districts should follow the same follow-up processes.

Who to Survey for CTE Follow-Up

Survey students who met concentrator status and who were reported in EMIS during the previous year as having left secondary education:

- Previous Student reporting period – CTE Concentrators reported as having dropped out of school; or
- Previous Graduate (G) reporting period – CTE Concentrators reported as having obtained a high school diploma.

Districts will receive an extract of CTE student who met concentrator status and who left secondary education the prior year for follow-up reporting. Any CTE Concentrator reported as having left secondary education the previous year who is enrolled in an Ohio public school in the current year will not be in the extract for follow-up reporting. Follow-up data must be reported for each student in the extract.

Administering the CTE Follow-Up Survey

- **Survey** – Use the survey published by the Office of Career-Technical Education on the ODE Web site.
 - The survey may be administered by phone, mail, e-mail, a web-based or social networking system, in person or some other standard survey process.
 - The survey may be formatted differently and may contain additional local

questions.

- **Timeline** – Administer the follow-up survey no earlier than January 1st and no later than the close of the EMIS March (D) collection.
 - Placement questions (e.g., apprenticeship, employment, military, service/volunteer program, postsecondary education/advanced training enrollment) must cover the same timeframe – “anytime during the 2nd quarter,” October 1-December 31, after CTE Concentrators leave secondary education.

EMIS Reporting Instructions

See *EMIS Manual*, Section 2.12, CTE Workforce Development Follow-up Record (GV) and Section 2.8, Student Assessment Record (FA), for reporting instructions. For March (D), report two (2) EMIS records:

- Student Assessment Record (FA)
- CTE Workforce Development Follow-Up Record (GV)

CTE Workforce Development (WFD) Follow-Up Extraction Criteria and Data Process

On the Ohio Department of Education Web (<http://education.ohio.gov/>), see the *Career-Technical Education Data and Accountability webpage* for supporting March (D) Follow-up documentation.

CTE Follow-Up Survey Questions and Reporting Data in EMIS

During or after high school, did you ever?

- | | |
|------------------------------------------------------------------------------------|------------------------------|
| 1. Take a state certification or licensing test or an industry certification test? | Yes <input type="checkbox"/> |
| | No <input type="checkbox"/> |
| • If “Yes,” what test? _____ | |
| • If you took a test, did you pass the test? | Yes <input type="checkbox"/> |
| | No <input type="checkbox"/> |
| 2. Obtain a state certificate or license or an industry certificate? | Yes <input type="checkbox"/> |
| | No <input type="checkbox"/> |
| • If “Yes,” what license or certificate? _____ | |

EMIS Reporting:

Question 1. – Report this data in Student Assessment Record (FA), *Assessment Type Code (FA060)*, *Assessment Area Code Element (FA205)*; and *Score (FA240)*.

Question 2. – Report this data in CTE Workforce Development Follow-Up Record (GV), *Student Earned Certificate/License Element (GV680)*.

Respond only if you did not graduate with a high school diploma:

Have you earned a General Education Development (GED) Diploma? Yes
No

EMIS Reporting:

Question – Report this data in CTE Workforce Development Follow-Up Record (GV), *Diploma Element* (GV630).

At any time from October 1 to December 31, 2020:

1. Were you in an apprenticeship program (training that is done “on the job” while working for an employer and also taking union or non-union courses)? Yes

No

• If “Yes,” what apprenticeship program? _____

• If “Yes,” was the apprenticeship program directly or closely related to your high school career-technical program? Yes

No

2. Were you in the military? Yes

No

• If “Yes,” which type of duty? Active Reserves/National Guard

• If “Yes,” was your military work directly or closely related to your high school career-technical program? Yes

No

3. Were you enrolled in college or other advanced training program?

• College (two-year or four-year college)? Yes

No

• Adult workforce education program or other formal advanced training? Yes

No

• If you answered ‘Yes’ to either question, was your college/advanced training area of study directly or closely related to your high school career-technical program? Yes

No

4. Were you enrolled in a service program that receives assistance under Title 1 of the National and Community Service Act of 1990 or were you a volunteer of the Peace Corp? Yes

No

• If “Yes,” what was the service program? _____

- If “Yes,” was the service program directly or closely related to your high school career-technical program? Yes
No

5. Were you employed? Yes
No

- If “Yes,” what was your job title? _____
- If “Yes,” was your job directly or closely related to your high school career-technical program? Yes
No

EMIS Reporting:

Question 1. Report this data in CTE Workforce Development Follow-Up Record (GV), *Apprenticeship Element (GV620)*.

Question 2. – Report this data in CTE Workforce Development Follow-Up Record (GV), *Military Placement Element (GV650)*.

Question 3. – Report this data in CTE Workforce Development Follow-Up Record (GV), *Postsecondary Enrollment or Advanced Training Element (GV670)*.

Question 4. – Report this data in CTE Workforce Development Follow-Up Record (GV), *Service Program Placement Element (GV730)*.

Question 5. – Report this data in CTE Workforce Development Follow-Up Record (GV), *Employed Placement Element (GV640)*.

